

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 3:30 p.m. at the Water Utility office on June 9, 2026.

Board Members Present: John McCune, Mark Wandro via phone, and Ron Pogge. Staff present were General Manager Neil Weiss, Distribution Manager Matthew Jacob, and Finance/Office Manager Kathy Barger. Absent: none.

Pogge moved, seconded by Wandro to approve the agenda as posted. Ayes: McCune, Pogge, Wandro. Nays: none. Motion carried.

There were no comments made during the Citizens' Forum.

Pogge moved, seconded by Wandro to approve the May 12, 2026 Water Board Minutes as written. Ayes: McCune, Pogge, Wandro. Nays: none. Motion carried.

Pogge moved, seconded by Wandro to approve payment of the following bills from the General Fund. Ayes: McCune, Pogge, Wandro. Nays: none. Motion carried.

Central Iowa Water Works – water	597,583.19	Ahlers – legal	1,914.00
City of Urbandale – storm water	586,402.22	Martin Marietta – rock	1,786.56
Urbandale Sanitary – sewer	440,179.32	Comfort Systems – repair	1,778.25
City of Urbandale – solid waste	422,915.84	Refunds/Overpayments	1,749.50
Asure – payroll	181,511.82	HHS – child support	1,577.70
City of Urbandale – project reimbursement	106,834.00	Iowa One Call – locates	1,525.50
GreenState Credit Union – sinking funds	101,938.34	Snyder & Associates – project	1,472.25
IA Dept of Revenue – Sales/WET tax	60,331.67	Zimco – grass seed	1,414.00
Strand Associates-ASR well design	40,755.89	Discount Tires – tires	1,276.84
IPERS – contributions	31,045.22	IA-AWWA- training	1,260.00
Urbandale Windsor Heights – sewer	30,265.53	Acme Tools – equipment	1,199.00
Wellmark – premium	28,482.55	Delta – premium	1,163.86
Mission Square – contributions	26,524.93	Grainger – equipment	1,146.99
Mail Services – statement processing	15,070.04	Stratus – janitor	1,139.20
IMWCA-work comp insurance	12,579.00	Sun Life – life insurance	926.55
Core & Main – parts, new meters	10,364.08	Bentley Ridge – plants	745.00
Coyote Ridge Land Co – water main reimb	9,646.50	Amazon – supplies	722.38
Municipal Supply – parts	9,148.03	Blackburn – locate flags	711.69
West Des Moines Water Works-cost share	7,105.44	Asure – payroll processing	637.52
Shpigler – consulting	6,500.00	Menards – tools, supplies	625.31
Misc. Employees – reimbursement	5,781.33	Boot Barn – clothing	603.91
ESRI – software	3,557.47	Cintas – mat services, first aid items	526.82
Networks – IT services	2,875.46	Pitney Bowes – postage	502.25
City of Urbandale – fuel	2,558.47	BSI Onlince – subscription	495.00
EFR – EAP	2,545.00	Access Systems – copier lease	456.67
MidAmerican Energy – utilities	2,321.85	Logoed Apparel – clothing	446.89
Health Equity – HSA Contributions	2,224.98	Verizon – tower comm & hot spots	440.13
Lounsbury – landscaping	2,072.91	Iowa Outdoor Products – landscaping	407.30

Bomgaars – supplies	396.77	CenturyLink – DSL	121.99
State Hygienic Lab – sampling	380.00	Tristar – TPA	102.00
Vermeer – repair	342.08	State of Iowa – license	100.00
US Cellular – phone	324.03	Paymentus – credit card fees	98.55
Johnston Autostores – parts	315.40	Larry’s Windows – cleaning	90.00
HD Supply – supplies	306.08	Clive Power Equipment – equipment	60.83
Card Services – certification, supplies	277.11	CPI – FSA Admin	60.00
Metronet – fiber	254.90	Midwest Lock & Security – keys	52.00
Arnold Motor – parts	176.99	Urbandale Sanitary – sewer exemptions	50.00
CenturyLink – fiber	169.94	Hotsy – parts	47.87
DSM Register – publications	142.48	Premier Pest – pest control	39.00
Webspec – website maintenance	134.00	Health Equity – HSA Admin	11.25
Home Depot – tools	130.58		

The Board reviewed bank reconciliations, income and disbursements, year-to-date budget percentages, cash flows, water purchased, and water sold.

Following discussion, Wandro moved, seconded by Pogge to approve adjustments to the Salary Schedule, including a salary increase for the General Manager, for FY2026-27 as presented. Ayes: McCune, Pogge, Wandro. Nays: none. Motion carried.

The General Manager updated the Board on CIWW’s decision on June 8, 2026 to implement a lawn watering ban and the current status of nitrates in the various source waters. In addition, the General Manager reviewed the ASR well project to inform the Board of the upcoming options and the budget effects of each option.

The next regular meeting was set for July 14, 2026 at 3:30 p.m.

There being no further business, Pogge moved, seconded by McCune to adjourn at 4:08 p.m. Ayes: McCune and Pogge. Absent: Wandro Nays: none. Motion carried.

Attest: Neil Weiss: Secretary John McCune: Chairman