

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 3:30 p.m. at the Water Utility office on March 10, 2026.

Board Members Present: John McCune via video conference and Mark Wandro. Staff present were General Manager Neil Weiss, Distribution Manager Matthew Jacob, and Finance/Office Manager Kathy Barger. Absent: Ron Pogge.

Wandro moved, seconded by McCune to approve the agenda as posted. Ayes: McCune and Wandro. Absent: Pogge. Nays: none. Motion carried.

There were no comments made during the Citizens' Forum.

Wandro moved, seconded by McCune to approve the February 10, 2026 Water Board Minutes as written. Ayes: McCune and Wandro. Absent: Pogge. Nays: none. Motion carried.

Wandro moved, seconded by McCune to approve payment of the following bills from the General Fund. Ayes: McCune and Wandro. Absent: Pogge. Nays: none. Motion carried.

Central Iowa Water Works – water	448,453.78	HHS – child support	1,051.80
Urbandale Sanitary – sewer	477,597.90	Neogov – software	952.75
City of Urbandale – storm water	318,249.98	Sun Life – life insurance	893.49
City of Urbandale – solid waste	229,520.24	CTI – repair	728.00
Asure – payroll	116,427.66	Cintas – mat services, first aid items	689.99
GreenState Credit Union – sinking funds	101,938.34	Core & Main – parts and supplies	684.61
IA Dept of Revenue – Sales/WET tax	61,456.27	Refunds/Overpayments	569.72
Strand Associates-ASR well design	38,540.11	Logan – tools	501.12
Urbandale Windsor Heights – sewer	32,611.31	iWater – software	500.00
Snyder & Associates – project	29,827.30	Verizon – tower comm & hot spots	440.11
Wellmark – premium	28,662.55	Home Depot – tools	431.74
Municipal Supply – meters, parts	24,489.80	Access Systems – copier lease	411.47
IPERS – contributions	20,706.55	Card Services – supplies, phone, training	411.23
Mission Square – contributions	17,426.59	State Hygienic Lab – sampling	380.00
Shpigler – consulting	6,500.00	Comfort Systems – repair	367.50
Networks – IT services	4,453.64	Asure – payroll processing	355.24
Des Moines Water Works – lab and seminar	3,922.00	AWWA – dues	298.00
MidAmerican Energy – utilities	3,685.54	DSM Register – publications	268.48
Charles Gabus Ford – repair	2,528.18	Metronet – fiber	254.90
H&H Plumbing – repair	2,250.00	Triplett – office supplies	251.88
Health Equity – HSA Contributions	2,224.98	Menards – tools	237.73
ESRI – software	2,200.00	Iowa One Call – locates	223.20
Bauer Built – tires	1,912.83	Paymentus – credit card fees	208.05
ACME Tools – tools	1,335.00	Arnold Motor – maintenance	205.45
Mail Services – statement processing	1,258.17	Matthew Jacob – clothing	176.54
City of Urbandale – fuel	1,239.74	CenturyLink – fiber	169.94
West Des Moines Water Works – cost share	1,174.03	Webspec – website maintenance	134.00
Delta – premium	1,163.86	CenturyLink – DSL	121.99
Stratus – janitor	1,139.20	Batteries Plus – batteries	118.95

AGA – dues	105.00	Ahlers-consulting	59.00
Tristar – TPA	102.00	Murphy Tractor – parts	50.75
Dan’i Patton – water certification	95.33	Urbandale Sanitary – sewer exemptions	40.00
Bomgaars – tools	94.94	Premier Pest – pest control	39.00
Amazon – supplies	66.67	Boot Barn – clothing	15.00
CPI – FSA Admin	60.00	Health Equity – HSA Admin	11.25

The Board reviewed bank reconciliations, income and disbursements, year-to-date budget percentages, cash flows, water purchased, and water sold.

After discussion, Wandro moved, seconded by McCune to order the construction of Water System Improvements 2026-1, Beverly Ave. – New York Ave. to 92nd St. for the Urbandale Water Utility and fixed a date for Public Hearing for April 14, 2026 at 3:30 p.m. Ayes: McCune and Wandro. Absent: Pogge. Nays: none. Motion carried.

Wandro moved, seconded by McCune to consider approval of a third amendment to a lease on a communications site with AT&T – 114th St. Water Tower. Ayes: McCune and Wandro. Absent: Pogge. Nays: none. Motion carried.

Along with an update on some of the activities of Central Iowa Water Works, a billing software search update, a legislative update, and an update on the ASR project, the General Manager provided information on the upcoming City of Urbandale’s Storm Sewer Improvement Project on Meredith Drive and the Urbandale Water Utility’s plan to replace water mains in that area to coincide with the City Project.

The next regular meeting was set for April 14, 2026 at 3:30 p.m.

There being no further business, Wandro moved, seconded by McCune to adjourn at 3:59 p.m. Ayes: McCune and Wandro. Absent: Pogge. Nays: none. Motion carried.

Attest: Neil Weiss

John McCune: Chairman