

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 3:30 p.m. at the Water Utility office on February 10, 2026.

Board Members Present: John McCune via video conference, Mark Wandro via phone, and Ron Pogge. Staff present were General Manager Neil Weiss, Distribution Manager Matthew Jacob, and Finance/Office Manager Kathy Barger. Absent: none.

Pogge moved, seconded by Wandro to approve the agenda as posted. Ayes: McCune, Pogge, Wandro. Nays: none. Motion carried.

There were no comments made during the Citizens' Forum.

Pogge moved, seconded by McCune to approve the January 13, 2026 Water Board Minutes as written. Ayes: McCune, Pogge. Nays: none. Abstain: Wandro. Motion carried.

Pogge moved, seconded by McCune to approve the January 27, 2026 Water Board Minutes as written. Ayes: McCune, Pogge. Nays: none. Abstain: Wandro. Motion carried.

Pogge moved, seconded by Wandro to approve payment of the following bills from the General Fund. Ayes: McCune, Pogge, Wandro. Nays: none. Motion carried.

Central Iowa Water Works – water	664,915.53	Core & Main – parts and supplies	2,005.99
Urbandale Sanitary – sewer	424,328.60	Card Services – supplies, phone, training	1,896.89
City of Urbandale – storm water	326,661.83	Delta – premium	1,256.48
City of Urbandale – solid waste	235,319.58	Menards – tools	1,243.93
GreenState Credit Union – sinking funds	196,720.01	Stratus – janitor	1,139.20
Asure – payroll	118,487.37	ACME Tools – tools	1,080.96
IA Dept of Revenue – Sales/WET tax	55,221.51	HHS – child support	1,051.80
Municipal Supply – meters, parts	49,734.24	Sun Life – life insurance	893.49
Urbandale Windsor Heights – sewer	31,945.85	Asure – payroll processing	678.86
Mail Services – statement processing	28,224.44	Amazon – supplies	672.56
Wellmark – Feb premium	27,975.80	US Cellular – phone	648.10
City of Urbandale – audit and fuel	26,194.89	OPG-3 – software renewal	587.63
IPERS – contributions	21,030.80	Cintas – mat services, first aid items	571.50
Snyder & Associates – project	20,322.20	Fastenal – parts	571.41
Mission Square – contributions	17,477.61	Discount Tire – tires	526.32
Strand Associates-ASR well design	11,679.45	Pitney Bowes – postage	504.50
Travelers – cyber liability insurance	8,495.00	Tristar – TPA	467.94
Triplett – office remodel	6,534.09	Verizon – tower comm & hot spots	440.11
Shpigler – consulting	6,500.00	Access Systems – copier lease	403.71
Des Moines Water Works – lab analysis	6,145.00	Bomgaars – tools, parts	382.85
Refunds/Overpayments	5,316.34	Ahlers-seminar	324.00
Networks – IT services	4,088.52	Iowa One Call – locates	315.00
Klinger Paint – hydrant paint	3,686.22	CTI – repair	285.00
MidAmerican Energy – utilities	3,318.76	Metronet – fiber	254.90
Martin Marietta – rock	3,018.23	CenturyLink – fiber	178.88
Health Equity – HSA Contributions	2,225.22	Urbandale Sanitary – sewer exemptions	150.00

Webspec – website maintenance	134.00	Backflow Gauge Calibration LLC- calibration	108.95
DSM Register – publications	132.24	Premier Pest – pest control	39.00
Paymentus – credit card fees	131.40	Boot Barn – clothing	31.49
Des Moines Metal Fabricators – tools	128.80	Untiy Point Health at Work – drug screen	23.75
CenturyLink – DSL	121.99	Arnold Motor – maintenance	19.68
CPI – FSA Admin	120.00	Health Equity – HSA Admin	11.25

The Board reviewed bank reconciliations, income and disbursements, year-to-date budget percentages, cash flows, water purchased, and water sold.

The Chair indicated this was the time and place for a public hearing to consider the proposed water rate adjustments for fiscal year 2026-2027. He asked for the date the notice was published and the Secretary indicated the notice was published on February 3, 2026 in the Des Moines Register. The Chair asked if any written comments had been received. The Secretary stated none had been received. The Chair asked if there were any public comments; hearing none he declared the public hearing closed.

It was moved by Pogge, seconded by Wandro to adopt Resolution 2026-03 - Adjusting Water Rates and Service Availability Charge Rates. Ayes: McCune, Pogge, Wandro. Nays: none. Resolution adopted.

The Chair indicated this was the time and place for a public hearing to consider the proposed budget for fiscal year 2026-2027. He asked for the date the notice was published and the Secretary indicated the notice was published on February 3, 2026 in the Des Moines Register. The Chair asked if any written comments had been received. The Secretary stated none had been received. The Chair asked if there were any public comments; hearing none he declared the public hearing closed.

It was moved by Pogge, seconded by Wandro to adopt Resolution 2026-04 – Adopting a Budget for Fiscal Year 2026-2027. Ayes: McCune, Pogge, Wandro. Nays: none. Resolution adopted.

Pogge moved, seconded by Wandro to consider approval of a third amendment to a lease on a communications site with T-Mobile (formerly US Cellular) Ayes: McCune, Pogge Wandro. Nays: none. Motion carried.

The General Manager provided updates on CIWW capacity allocations, a potential data breach, progress on bids for new financial software, the ASR Well project, and the new shared GIS position.

There being no further business, Pogge moved, seconded by Wandro to adjourn at 4:02 p.m. Ayes: McCune, Pogge, Wandro. Nays: none. Motion carried.

Attest: Neil Weiss

John McCune: Chairman