

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 3:30 p.m. at the Water Utility office on January 13, 2026.

Board Members Present: John McCune via video conference and Ron Pogge. Staff present were General Manager Neil Weiss, Distribution Manager Matthew Jacob, and Engineering Intern Ahmedin Mujic. Absent: Mark Wandro.

Pogge moved, seconded by McCune to approve the agenda as posted. Ayes: McCune and Pogge. Absent: Wandro. Nays: none. Motion carried.

There were no comments made during the Citizens' Forum.

Pogge moved, seconded by McCune to approve the December 9, 2025 Water Board Minutes as written. Ayes: McCune and Pogge. Absent: Wandro. Nays: none. Motion carried.

Pogge moved, seconded by McCune to approve payment of the following bills from the General Fund. Ayes: McCune and Pogge. Absent: Wandro. Nays: none. Motion carried.

Central Iowa Water Works – buy-in	10,654,162.00	Martin Marietta – rock	3,383.53
Central Iowa Water Works – water	249,431.09	JASW Contracting – contract work	2,925.30
Urbandale Sanitary – sewer	498,981.17	MidAmerican Energy – utilities	2,629.27
City of Urbandale – storm water	321,453.06	Mail Services – statement processing	1,296.94
City of Urbandale – solid waste	234,381.89	City of Urbandale – fuel	1,253.61
Asure – payroll	119,246.08	Card Services – supplies, phone	1,179.40
ICAP – liability insurance	88,425.00	Stratus – janitor	1,139.20
Des Moines Water Works – Oper & Maint	77,060.95	Delta – premium	1,113.94
A Dept of Revenue – Sales/WET tax	68,005.19	HHS – child support	1,051.80
Urbandale Windsor Heights – sewer	33,489.27	Vermeer – tools	1,041.18
Wellmark – Jan premium	29,349.92	J Robert Hopson – actuarial report	900.00
Ahlers-loan legal consult	28,075.00	Sun Life – life insurance	854.23
PFM-loan advisor	26,795.00	Hach – sampling	725.05
EH Wachs – equipment	24,489.53	Team Services – testing	710.51
Strand & Associates-ASR well planning	24,182.50	Cintas – mat services, first aid items	590.51
IPERS – contributions	20,736.45	Iowa One Call – locates	585.00
Mission Square – contributions	17,494.85	Asure – payroll processing	579.46
DLT Solutions – software	9,823.00	Amazon – supplies	528.74
Core & Main – parts and supplies	8,667.10	CTI – repair	517.00
Shpigler – consulting	8,372.87	Pitney Bowes – postage	502.25
Municipal Supply – meters, supplies	7,927.00	iWater – software	500.00
GreenState Credit Union – sinking fund	7,156.67	Pitney Bowes – lease	478.29
Refunds/Overpayments	7,065.73	Verizon – tower comm & hot spots	440.11
Triplett – office supplies and remodel	6,670.00	HD Supply – supplies	380.98
Networks – IT services	5,292.42	Access Systems – copier lease	378.87
Aqualytics – consulting	5,050.00	US Cellular – phone	324.05
Ketzner Strategies – consulting	5,000.00	Arnold Motor – maintenance	298.88
Waterworth – software	4,215.00	Metronet – fiber	254.90
Health Equity – HSA Contributions	3,600.00	CenturyLink – fiber	235.77
Schneider Graphics – decal	3,409.71	Paymentus – credit card fees	186.15

Summit – alarm monitoring	183.00	Blackburn – marking paint	85.43
Bomgars – tools	172.95	CenturyLink – DSL	65.10
DSM Register – publications	147.60	Menards – tools	61.94
Murphy Tractor – backhoe equipment	132.38	Urbandale Sanitary – sewer exemptions	60.00
Home Depot – tools	111.84	Premier Pest – pest control	39.00
Matt Jacob – dental/vision	100.80	Freedom Tire – repair	35.00
Larry's Window – cleaning	90.00	Health Equity – HSA Admin	29.25

The Board reviewed bank reconciliations, income and disbursements, year-to-date budget percentages, cash flows, water purchased, and water sold.

The General Manager reviewed the Schedule of Delinquent Accounts with the Board. Following discussion, Pogge moved, seconded by McCune to pass Resolution 2026-01 for Assessment Schedule 2026-01 for Water Account Charges that are delinquent and certified to be filed with the County Treasurer for Polk County, Iowa. Ayes: McCune and Pogge. Absent: Wandro. Nays: none. Motion carried.

Following discussion, Pogge moved, seconded by McCune to approve Resolution 2026-02 regarding a 28E Agreement with West Des Moines Water Works. Ayes: McCune and Pogge. Absent: Wandro. Nays: none. Motion carried.

The General Manager informed the Board that a water leak was detected and corrected by the Utility in the prior month. He presented an update on the assistance provided by Urbandale Water Utility in cleaning up of geese near the quarries and assured the Board that this incident included no concerns for water quality. In addition, the General Manager reported on progress with the ASR well design, the progress being made by Central Iowa Water Works (CIWW) on the preliminary capacity requests by members, and CIWW discussions on stage implementations should the need arise for staging water usage. Lastly, the General Manager mentioned that the seasonal summer labor recruitment is posted.

A special budget/water rate meeting is to be held January 27, 2026 at 12:00 p.m. and the next regular meeting was set for February 10, 2026 at 3:30 p.m.

There being no further business, Pogge moved, seconded by McCune to adjourn at 4:13 p.m. Ayes: McCune and Pogge. Absent: Wandro Nays: none. Motion carried.

Attest: Neil Weiss

John McCune, Chairman