

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 3:30 p.m. at the Water Utility office on September 9, 2025.

Board Members Present: John McCune and Mark Wandro via phone. Staff present were General Manager Neil Weiss, Distribution Manager Matthew Jacob, and Finance/Office Manager Kathy Barger. Absent: Ron Pogge.

Wandro moved, seconded by McCune to approve the agenda as posted. Ayes: McCune, Wandro. Nays: none. Motion carried.

There were no comments made during the Citizens' Forum.

Wandro moved, seconded by McCune to approve the Augst 12, 2025 Water Board Minutes as written. Ayes: McCune, Wandro. Nays: none. Motion carried.

Wandro moved, seconded by McCune to approve payment of the following bills from the General Fund. Ayes: McCune, Wandro. Nays: none. Motion carried.

Central Iowa Water Works – water	561,325.45	Stratus – janitor	1,139.20
Urbandale Sanitary – sewer	472,553.13	Vermeer – repairs	1,106.50
City of Urbandale – storm water	320,267.49	HHS – child support	1,051.80
City of Urbandale – solid waste	226,548.22	Iowa One Call – locates	974.70
Asure – payroll	124,923.74	Home Depot – tools	951.04
Kingston Services – project	69,746.43	Polk County Treasurer – property taxes	936.00
IA Dept of Revenue – Sales/WET tax	66,555.78	Sun Life – life insurance	856.50
Urbandale Windsor Heights – sewer	32,207.19	Acme Tools – tools	657.37
Mail Services – statement processing	28,647.91	Logan – repair	461.25
Municipal Supply – meters and parts	26,216.44	Hawkeye Truck Equipment – equipment	452.00
Des Moines Water Works-1 st Qtr 2025 O&M	24,519.91	Verizon – tower comm & hot spots	440.11
Wellmark – premium	23,562.35	HD Supply – supplies	417.59
IPERS – contributions	20,390.55	Lounsbury – soil	416.59
Mission Square – contributions	16,871.98	Asure – payroll processing	385.35
Shpigler – consulting	15,261.99	Access Systems – copier lease	378.87
Sensus – software	11,742.96	Manatts – concrete	363.00
GreenState Credit Union – sinking fund	7,156.67	Menards – tools, supplies	329.81
Core & Main – parts	5,884.73	US Cellular – phone, data, GPS	324.00
IDNR – permit	4,959.56	Metronet – fiber	254.90
Refunds/Overpayments	4,511.35	Sprayer Specialties – parts	227.52
Networks -IT Services	4,283.91	Capital City Equipment – rental	225.00
MidAmerican Energy – utilities	4,121.97	Paymentus – credit card fees	208.05
Health Equity – HSA Contributions, fees	3,727.00	GFOA – dues	200.00
CTI – contract work	2,712.50	NAPA – battery	199.99
City of Urbandale – fuel	2,671.86	Urbandale Sanitary – sewer exemptions	170.00
Blackburn – flags, paint	2,482.80	Triplett – office supplies	149.72
DSM Water Works – Lab analysis	1,510.00	DSM Register – publications	133.60
Quality Traffic Control – signs	1,200.00	Webspec – website maintenance	130.00
Grimes Asphalt – repair	1,163.70	CenturyLink – DSL	121.99
Delta Dental – insurance	1,163.20	CenturyLink – fiber	115.38

Arnold Motor Supply – supplies	105.62	CPI – flex admin	60.00
Cintas – mat services	100.41	Tristar – third party admin	42.50
Amazon – supplies	85.81	Unity Point – drug screen	42.00
Bomgaars – work clothing	79.98	Premier Pest – pest control	39.00

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The General Manager reviewed the Schedule of Delinquent Accounts with the Board. Following discussion, Wandro moved, seconded by McCune to adopt Resolution 2025-08 for Assessment Schedule 2025-08 for Water Account Charges that are delinquent and certified to be filed with the County Treasurer for Polk County, Iowa. Ayes: McCune, Wandro. Nays: none. Resolution adopted.

It was moved by Wandro, seconded by McCune to adopt Resolution 2025-09 – Fixing a Date for a Meeting on the Proposition to Authorize a Loan and Disbursement Agreement and the Issuance of Notes to Evidence the Obligations of the City thereunder. Ayes: McCune, Wandro. Nays: none. Resolution adopted.

The General Manager provided an update on seeking approval from the Urbandale City Council to move forward with the designing of the Aquifer Storage and Recovery well. In addition, he reported on the status of the water tower painting, the project at Monroe Ct., the IAWA conference, progress on the roof and gutters of the Utility office building, and items happening at Central Iowa Water Works.

The next regular meeting was set for October 14, 2025 at 3:30 p.m.

There being no further business, Wandro moved, seconded by McCune to adjourn at 3:48 p.m. Ayes: McCune, Wandro. Nays: none. Motion carried.

Attest: Neil Weiss

John McCune, Chairman