

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 3:30 p.m. at the Water Utility office on August 12, 2025.

Board Members Present: John McCune, Mark Wandro via phone, and Ron Pogge. Also present were General Manager Neil Weiss, Distribution Manager Matthew Jacob, and Finance/Office Manager Kathy Barger.

Pogge moved, seconded by Wandro to approve the agenda as posted. Ayes: McCune, Pogge, Wandro. Nays: none. Motion carried.

There were no comments made during the Citizens' Forum.

Pogge moved, seconded by Wandro to approve the July 15, 2025 Water Board Minutes as written. Ayes: McCune, Pogge, Wandro. Nays: none. Motion carried.

Pogge moved, seconded by Wandro to approve payment of the following bills from the General Fund. Ayes: McCune, Pogge, Wandro. Nays: none. Motion carried.

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| Central Iowa Water Works – water | 468,079.58 | Amazon – supplies | 863.56 |
| Urbandale Sanitary – sewer | 496,616.06 | Logoed Apparel – clothing | 806.62 |
| City of Urbandale – storm water | 319,530.98 | Menards – tools, supplies | 764.29 |
| City of Urbandale – solid waste | 230,402.13 | Hallett Materials – repair supplies | 763.00 |
| Asure – payroll | 130,529.45 | Iowa Pump Works – pump | 725.00 |
| IA Dept of Revenue – Sales/WET tax | 88,361.43 | Logan – tools | 673.92 |
| Municipal Supply – meters and parts | 48,919.30 | Card Services – phone, tools | 579.39 |
| Urbandale Windsor Heights – sewer | 35,295.47 | Triplet – office supplies | 536.03 |
| Wellmark – premium | 24,378.13 | Pitney Bowes – postage | 502.25 |
| IPERS – contributions | 20,275.34 | Access Systems – copier lease | 461.36 |
| Mission Square – contributions | 16,460.47 | Verizon – tower comm & hot spots | 440.11 |
| Ahlers – legal | 10,113.00 | Bomgaars – work clothing | 395.44 |
| Refund/Overpayment | 9,680.71 | Asure – payroll processing | 385.35 |
| GreenState Credit Union – sinking fund | 7,156.67 | Boot Barn – work clothing | 362.66 |
| Networks -IT Services | 6,927.76 | Arnold Motor Supply – supplies | 340.67 |
| Vanderpool Construction – project | 5,630.00 | US Cellular – phone, data, GPS | 324.00 |
| Health Equity – HSA Contributions, fees | 3,827.00 | Cintas – mat services | 301.23 |
| Snyder Associates – engineering | 3,570.02 | Technology by Design – security monitoring | 276.00 |
| MidAmerican Energy – utilities | 3,192.93 | Metronet – fiber | 252.20 |
| Subsurface Solutions- software and repair | 2,046.16 | HD Supply – supplies | 233.21 |
| IAWA – dues and meeting fees | 2,008.19 | Urbandale Sanitary – sewer exemptions | 190.00 |
| Des Moines Water Works – lab analysis | 1,785.00 | Fastsigns – banner | 152.56 |
| Discount Tire – tires | 1,714.43 | Webspec – website maintenance | 130.00 |
| Mail Services – statement processing | 1,458.49 | CenturyLink – DSL | 121.99 |
| City of Urbandale – fuel | 1,223.44 | CenturyLink – fiber | 115.38 |
| Delta Dental – insurance | 1,074.84 | Paymentus – credit card fees | 76.65 |
| HHS – child support | 1,051.80 | Premier Pest – pest control | 39.00 |
| Iowa One Call – locates | 1,034.10 | Tristar – third party admin | 34.00 |
| Home Depot – tools | 967.39 | Midwest Lock – keys | 27.50 |
| Sun Life – life insurance | 935.95 | Unity Point – drug screen | 23.75 |

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

Following discussion, Wandro moved, seconded by Pogge, to approve the increase in the amount for the SRF Loan Application Associated with the Central Iowa Water Works (CIWW) buy-in. Ayes: McCune, Pogge, Wandro. Nays: none. Motion carried.

During the Manager's Items, the General Manager updated the Board about the ongoing irrigation ban which is now in Stage I. In addition, the General Manager gave an update on the progress of the Shpigler Group consultations, the Utility's hiring of a new Engineering Tech, and CIWW's search for an engineering firm.

The next regular meeting was set for September 9, 2025 at 3:30 p.m.

There being no further business, Pogge moved, seconded by Wandro to adjourn at 3:55 p.m. Ayes: McCune, Pogge, Wandro. Nays: none. Motion carried.

Attest: Neil Weiss

John McCune, Chairman