

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 3:30 p.m. at the Water Utility office on July 15, 2025.

Board Members Present: John McCune, Mark Wandro via phone, and Ron Pogge. Also present were General Manager Neil Weiss, Distribution Manager Matthew Jacob, and Finance/Office Manager Kathy Barger.

Pogge moved, seconded by Wandro to approve the agenda as posted. Ayes: McCune, Pogge, Wandro. Nays: none. Motion carried.

There were no comments made during the Citizens' Forum.

Pogge moved, seconded by Wandro to approve the June 10, 2025 Water Board Minutes as written. Ayes: McCune, Pogge, Wandro. Nays: none. Motion carried.

Pogge moved, seconded by Wandro to approve payment of the following bills from the General Fund. Ayes: McCune, Pogge, Wandro. Nays: none. Motion carried.

Central Iowa Water Works – water	510,845.18	Core & Main – parts	950.54
Urbandale Sanitary – sewer	461,404.78	MidAmerican Energy – repair	918.48
Asure – payroll	154,881.29	Sun Life – life insurance	861.18
IA Dept of Revenue – Sales/WET tax	73,336.03	Amazon – supplies	728.15
Wood Roofing – roof	62,180.95	Hach – reagent set	725.05
City of Urbandale – storm water	48,426.36	IA Prison Industries – supplies	715.00
City of Urbandale – solid waste	44,127.78	Logan – supplies	670.76
Wellmark – premium	27,169.87	Triplet – office supplies	580.56
Urbandale Windsor Heights – sewer	24,216.34	Verizon – tower comm & hot spots	440.11
IPERS – contributions	20,126.69	Des Moines Register – publications	435.40
Mission Square – contributions	15,819.03	All Forms – printing	420.86
Mail Services – statement processing	13,981.82	Lounsbury – supplies	413.95
Snyder Associates – engineering	7,849.25	Asure – payroll processing	398.53
GreenState Credit Union – sinking fund	7,156.67	Access Systems – copier lease	378.87
MidAmerican Energy – utilities	5,456.45	Bomgaars – supplies	334.95
City of Urbandale – fuel	4,143.04	Home Depot – tools	333.78
Health Equity – HSA Contributions, fees	3,962.00	US Cellular – phone, data, GPS	324.03
Municipal Supply – meters and parts	3,646.20	Logued Apparel – clothing	316.09
Refund/Overpayment	2,993.11	Dynamic Auto Artists – vehicle maintenance	300.00
Kathy Barger – conference	2,279.79	AWWA – dues	288.00
Stratus Building Solutions – janitor	2,278.40	Metronet – fiber	252.20
Networks -IT Services, servers	2,117.15	Menards – tools, supplies	251.96
Card Services–dues,phone,training,supplies	1,903.91	HD Supply – supplies	236.89
Des Moines Water Works – lab analysis	1,860.00	Hallett Materials – supplies	205.20
CTI – repair	1,638.50	Cintas – mat services	200.82
City of Urbandale – software	1,594.00	Urbandale Sanitary – sewer exemptions	200.00
Iowa One Call – locates	1,128.60	Arnold Motor Supply – supplies	194.69
Delta Dental – insurance	1,074.84	United States Treasury – PCORI fees	159.62
HHS – child support	1,051.80	CenturyLink – DSL	121.99
Pitney Bowes – postage and machine lease	982.79	Batteries + Bulbs – batteries	120.24

CPI – Flex admin	120.00	Chris Lendt – clothing	79.99
CenturyLink – fiber	115.06	Austin TeBrink – clothing	79.95
Paymentus – credit card fees	98.55	Dental/Vision – reimbursement	79.20
Larry’s Window – cleaning	90.00	Premier Pest – pest control	39.00
Ellen Liska – supplies	80.97		

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

Following discussion, Pogge moved, seconded by Wandro, to accept an Engagement Proposal for Software Replacement Evaluation and Consultation from The Shpigler Group. Ayes: McCune, Pogge, Wandro. Nays: none. Motion carried.

During the Manager’s Items, the General Manager updated the Board about the ongoing irrigation ban and how our staff has been enforcing it. In addition, the General Manager gave an update on the progress of the ASR well project for the Utility, the annexation of Des Moines Christian Schools, and upcoming tasks for Utility staff.

The next regular meeting was set for August 12, 2025 at 3:30 p.m.

There being no further business, Pogge moved, seconded by Wandro to adjourn at 4:17 p.m. Ayes: McCune, Pogge, Wandro. Nays: none. Motion carried.

Attest: Neil Weiss

John McCune, Chairman