

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 11:00 p.m. at the Water Utility office on May 13, 2025.

Board Members Present: John McCune, Mark Wandro, and Ron Pogge. Staff present were General Manager Neil Weiss, Distribution Manager Matthew Jacob, and Finance/Office Manager Kathy Barger. Absent: none.

Pogge moved, seconded by Wandro to approve the agenda as posted. Ayes: McCune, Pogge, Wandro. Nays: none. Motion carried.

There were no comments made during the Citizens' Forum.

Pogge moved, seconded by Wandro to approve the April 8, 2025 Water Board Minutes as written. Ayes: McCune, Pogge, Wandro. Nays: none. Motion carried.

Pogge moved, seconded by Wandro to approve payment of the following bills from the General Fund. Ayes: McCune, Pogge, Wandro. Nays: none. Motion carried.

Central Iowa Water Works – water	444,744.91	Vermeer – parts	1,090.71
Urbandale Sanitary – sewer	407,612.10	HHS – child support	1,051.80
City of Urbandale – storm water	250,308.10	Delta Dental – insurance	1,030.66
City of Urbandale – solid waste	224,515.78	Iowa One Call – locates	1,017.90
Wood Roofing – roof replacement	124,632.18	Refund/Overpayment	954.66
Asure – payroll	113,187.99	Des Moines Water Works – lab analysis	900.00
IA Dept of Revenue – Sales/WET tax	52,742.57	Sun Life – life insurance	857.80
Des Moines Water Works – maintenance	39,302.70	US Cellular – phone, data, GPS	648.05
Wellmark – premium	29,655.52	Pitney Bowes – postage	502.25
Urbandale Windsor Heights – sewer	22,380.26	Verizon – tower comm & hot spots	440.11
IPERS – contributions	19,655.24	Access Systems – copier lease	393.16
Transit Works – equipment	17,577.38	United Rentals – equipment	374.50
Mission Square – contributions	15,989.84	Asure – payroll processing	358.99
Mail Services – statement processing	14,508.19	RTK Mobile – GPS	330.00
Networks -IT Services, servers	14,011.28	ISCPA – dues	325.00
Snyder Associates – engineering	11,578.54	Des Moines Register – publications	317.20
GreenState Credit Union – sinking fund	7,113.33	HD Supply – supplies	313.33
Core & Main – parts, tools	5,424.15	Amazon – supplies, parts	307.65
Municipal Supply – meters	5,119.95	Washer Systems – parts	306.37
Ketzner Strategies – consulting	5,000.00	Triplett – office supplies	269.76
Health Equity – HSA Contributions	4,000.00	Metronet – fiber	252.20
Acme Tools – tools	2,717.37	Des Moines Door – repair	251.00
ESRI – software subscription	2,575.34	Home Depot – tools	204.90
MidAmerican Energy – utilities	2,452.70	Cintas – mat services	200.82
Corrpro – tank inspection	2,150.00	Paymentus – credit card fees	186.15
Merrill Axle Wheel Inc – repair	1,501.75	Urbandale Sanitary – sewer exemptions	130.00
City of Urbandale – fuel	1,482.75	Webspec – web services	130.00
IA-AWWA – training	1,400.00	CenturyLink – DSL	121.99
Card Services – phone, meetings, permit	1,270.94	CPI – flex admin	120.00
Stratus Building Solutions – janitor	1,139.20	Menards – supplies	119.69

CenturyLink – fiber	115.06	UPHDM – drug screens	78.04
Batteries Plus – batteries	95.58	One Source – background checks	67.30
AWWA – dues	95.00	Des Moines Stamp – rubber stamps	50.60
Backflow Gauge – calibration	95.00	Grainger – repair	48.47
GFOA – training	95.00	Unity Point Occ Med – drug screens	42.00
Arnold Motor Supply – supplies	87.69	Premier Pest – pest control	39.00
Bomgaars – tools	79.99		

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

After discussion, Pogge moved, seconded by Wandro to approve the Bond Counsel Engagement Agreement with Ahlers & Cooney, P.C. as bond counsel in connection with the SRF Not to Exceed #2,130,000 Water Revenue Capital Loan Notes. Ayes: McCune, Pogge, Wandro. Nays: none. Motion carried.

It was moved by Pogge, seconded by Wandro to adopt Resolution 2025-04 – Fixing a Date for a Meeting on the Authorization of a Loan and Disbursement Agreement and the Issuance of not to exceed \$2,130,000 Water Revenue Capital Loan Notes of the City of Urbandale Water Utility, Urbandale, Iowa, and Providing for Publication Notice Thereof. Ayes: McCune, Pogge, Wandro. Nays: none. Resolution adopted.

Pogge moved, seconded by Wandro to review an application for a State Revolving Fund (SRF) Loan and to make available to the public the contents of an Environmental Information Document and the Urbandale Water Utility’s Project Plan and fixing a date for public hearing June 10, 2025 at 3:30p.m. Ayes: McCune, Pogge Wandro. Nays: none. Motion carried.

Pogge moved, seconded by Wandro to have management to continue to explore a possible future water connection with the City of Grimes. Ayes: McCune, Pogge Wandro. Nays: none. Motion carried.

The General Manager provided information on giving preliminary numbers for the City of Urbandale’s estimated water purchase capacity to Central Iowa Water Works. In addition, the General Manager mentioned that the Aquifer Storage and Recovery (ASR) well will help Urbandale tremendously for times when the City requires additional water capacity.

The next regular meeting was set for June 10, 2025 at 3:30 p.m.
There being no further business, Pogge moved, seconded by Wandro to adjourn at 11:21 p.m. Ayes: McCune, Pogge, Wandro. Nays: none. Motion carried.

Attest: Neil Weiss John McCune: Chairman