

URBANDALE WATER UTILITY

SERVICE WORKER/SEASONAL HELP

Job Description:

Urbandale Water Utility is seeking individuals who have a High School diploma/GED, or College individuals for the Summer 2024 employment. Employment is Monday through Friday (8:00 am to 4:30 pm) 40 hours per week. Starting hourly wage is \$16.00 per hour.

Job Duties:

Individuals will assist the full-time staff as well as working independently to:

- Provide general maintenance to fire hydrants and operation of water valves.
- General building and grounds maintenance.
- Miscellaneous other duties as requested.

QUALIFICATIONS:

- High school diploma or GED required.
- Must be 18 years of age.
- Must possess a valid Iowa Driver's License and a good driving record.
- Able to pass a preemployment drug test.
- Able to pass background check.

SUCCESS FACTORS:

- Maintain regular attendance and punctuality.
- Create and participate in a team environment.
- Display honesty, trustworthiness, dependability and respectfulness at all times.
- Display willingness to listen and learn.
- Show initiative to seek other work upon completion of a task.
- Perform work in a safe manner complying with all applicable safety rules, regulations and procedures while protecting self and all others from injury.
- Work efficiently and safely with little direct supervision.
- Understand and internalize the importance of seeking resolution to problems and concerns by bringing them to the direct attention to a supervisor in a timely manner.
- Attentive to the Utilities standards for customer service, accuracy, quality, efficiency and all Utilities policies and procedures ensuring that all work performed meets those standards.

PHYSICAL REQUIREMENTS & WORKING CONDITIONS

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- Able to lift, carry, push and pull up to 70 pounds and frequently lift and/or move more than 100 pounds.
- Able to effectively communicate orally (in person and over the telephone) and in writing (using electronic devices and handwritten) in English with other employees.

WORKING CONDITIONS:

- Work in a variety of environments such as construction sites, roadways and is exposed to weather typical of Iowa.

APPLICANTS:

See complete job description, qualifications, and application at <http://urbandalewater.org>:

If interested in the summer position, please complete an application and submit it, along with references, to:

Urbandale Water Utility

3720 86th St.

Urbandale, Iowa 50322

(515) 278-3940

or email bgerleman@urbandalewater.org

Application Deadline: Open until filled