

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on August 8, 2023.

Board Members Present: John McCune, Pat Boddy via phone, and Mark Wandro. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer, Engineer Neil Weiss, and Secretary Kathy Barger.
Absent: none.

Wandro moved, seconded by Boddy to approve the agenda. Ayes: McCune, Boddy, Wandro. Nays: none.
Motion carried.

There were no comments made during the Citizen’s Forum.

Wandro moved, seconded by Boddy to approve the July 11, 2023 Water Board Minutes as written. Ayes: McCune, Boddy, Wandro. Nays: none. Motion carried.

Wandro moved, seconded by Boddy to approve payment of the following bills from the General Fund. Ayes: McCune, Boddy, Wandro. Nays: none. Motion carried.

Des Moines Water Works - water	782,544.47	Amazon –supplies, work clothing	828.43
Urbandale Sanitary District - sewer	480,359.39	Sun Life & Health Insurance – Aug premium	799.64
City of Urbandale–July storm water	239,577.65	Washer Systems of IA – repairs	713.37
City of Urbandale–July solid waste	222,083.51	All Forms & Supplies – supplies	661.68
Asure – July payroll	137,008.12	Menards – supplies	626.41
IA Dept. of Revenue – WET/sales tax	92,856.86	IA Prison Industries – business cards	528.00
Wellmark – Aug premium	52,466.66	Card Services – phone, training	514.70
GreenState Credit Union – sinking payments	27,039.70	Pitney Bowes – postage	500.00
Des Moines Water Works–1 st qtr 2023 O&M	27,039.42	Bomgaars – clothing, supplies	419.44
Urbandale W/H Sanitary Dist - sewer	25,220.24	Deposit Refunds/Overpayments	416.21
MB Construction – WSI 2023-2	21,504.20	Verizon - communication	360.09
IPERS - contributions	20,802.40	Murphy Tractor – parts	355.21
Mission Square – July contributions	14,426.13	Asure – July payroll processing	329.44
Municipal Supply – meters, hydrant parts	11,414.20	Arnold Motor Supply – auto parts	314.70
Mail Services – mail processing	11,196.48	Rapids Reproductions – ink	308.57
Signature Real Estate – refund	10,229.24	Plumb Supply – hydrant parts	275.60
Don White & Sons – sodding	4,575.00	UPHDM – physical	274.25
Hallett Materials – rock	4,486.44	AWWA – dues	266.00
MidAmerican Energy – utilities	3,937.37	Metronet - fiber	252.20
Core & Main – hydrant parts	3,334.10	Mission Square – plan fee	250.00
HQI – pump, maintenance	3,075.85	Bauer Built – tire	231.00
Networks, Inc – IT services	2,717.60	Triplett Companies – office supplies	228.42
City of Urbandale – fuel	2,526.57	Tristar Benefit Administrators – self fund	187.00
ESRI – ArcGIS maint.	1,650.00	Xerox – copier rent	177.50
IAWA – dues	1,549.86	Home Depot Pro – janitor supplies	164.79
Collection Services – child support	1,169.86	Boot Barn – clothing allowances	160.15
Stratus Building Solutions – janitor	1,139.20	GFOA – dues	160.00
Iowa One Call - locates	1,101.60	Premier Office Equip – printer maint & over	157.28
Des Moines Water Works – lab analysis	1,005.00	DSM Register – June publications	147.51

Sink Paper & Packaging – janitor supplies	144.89	Larry’s Window Service – cleaning	87.50
Paymentus – credit card fees	142.35	Sheakley Workforce Mgmt – admin. fee	60.00
Urbandale Sanitary Sewer – sewer exemptions	140.00	First Medical – supplies	57.91
Cintas – mat service	134.64	Logan Contractors – drinks	52.44
CenturyLink – DSL	125.98	Premier Pest Services – pest control	39.00
US Cellular – phone & data	120.08	US Cellular – GPS	19.49
Webspec – web services	120.00	O’Reilly – tools	14.97
CenturyLink - fiber	115.06	Clive Power – tools	6.36
Dental/vision	94.44		

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The General Manager gave an update on the status of the Regional Water Authority 28E/F. He advised of upcoming meetings he and others have scheduled with other entities to answer questions. We hope to have the 3rd draft of the 28E/F out by the end of August.

The engineer gave an update on the status of our current projects and an estimated timeline for the newest project to start in September.

The next regular meeting was set for September 12, 2023 at 4:30 p.m.

There being no further business, Wandro moved, seconded by Boddy to adjourn at 4:58 p.m. Ayes: McCune, Boddy, Wandro. Nays: none. Motion carried.

Attest: Kathy Barger

John McCune, Chairman