

## Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on May 9, 2023.

Board Members Present: John McCune, Mark Wandro via phone, and Pat Boddy. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer, Engineer Neil Weiss, and Secretary Kathy Barger. Absent: none.

Boddy moved, seconded by Wandro to approve the agenda as posted. Ayes: McCune, Boddy, Wandro. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

Boddy moved, seconded by Wandro to approve the April 11, 2023 Water Board Minutes as written. Ayes: McCune, Boddy, Wandro. Nays: none. Motion carried.

Boddy moved, seconded by Wandro to approve payment of the following bills from the General Fund. Ayes: McCune, Boddy, Wandro. Nays: none. Motion carried.

Des Moines Water Works - water	388,647.73
City of Urbandale – water main	464,693.00
Urbandale Sanitary District - sewer	429,775.75
City of Urbandale – solid waste	218,244.00
City of Urbandale – storm water	198,860.84
MB Construction – 2023-1 WSI	98,902.10
MB Construction – 2023-2 WSI	70,371.25
IA Dept. of Revenue – WET/sales tax	50,296.32
GreenState Credit Union – sinking payments	26,954.44
Municipal Supply – meters, hydrant parts	24,342.50
Urbandale W/H Sanitary Dist - sewer	23,692.64
IPERS - contributions	19,437.16
Ketzner Strategies – consulting	5,000.00
Dorsey & Whitney – legal fees	3,488.10
Networks, Inc – IT services	2,764.00
City of Urbandale – fuel	2,509.98
Des Moines Commercial Cleaning - janitor	1,020.00
Iowa One Call - locates	793.80
Des Moines Water Works – lab analysis	780.00
City of Urbandale – training	721.00
Boot Barn – clothing allowances	571.82
Pitney Bowes – postage	500.00
Amazon – janitor supplies	474.61
Tompkins Industries – parts	390.80
UPHDM – employee testing	342.50
Bomgaars – shop supplies	252.60
Metronet - fiber	252.20
Triplett – office supplies	251.53
Mission Square – plan fee	250.00

Card Services – phone	204.50
CTI – hydrant replacement	200.00
Xerox – copier rent	177.50
Urbandale Sanitary Sewer – sewer exemptions	170.00
Premier Office Equipment – printer maint&over	152.38
CenturyLink - Fiber	143.38
Cintas – mat service	134.64
Core & Main – hydrant parts	127.00
Unity Point Clinic – employee testing	126.00
CenturyLink - DSL	125.98
Webspec – web services	120.00
King’s Material – main maintenance	113.05
AWWA – dues	90.00
Arnold Motor Supply – auto parts	54.88
Batteries Plus - batteries	54.72
Premier Pest Services – pest control	39.00
US Cellular – GPS	19.49
UPS – shipping	17.08
Deposit Refunds/Overpayments	1,020.42
Sheakley UniService, Inc. – April payroll	108,356.19
Sheakley UniService, Inc. – April processing	259.68
Mission Square – April contributions	17,954.29
Tristar Benefit Administrators – self fund	161.50
Des Moines Register – March publications	136.04
Mail Services – statement processing	350.48
Sheakley Workforce Mgmt – admin. fee	60.00
Sun Life & Health Insurance – April premium	820.43
US Cellular - after hours phone	90.08
Verizon - communication	360.11
Wellmark BC/BS – April premium	51,426.03

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The General Manager provided an update on regionalization. Comments received on the proposed 28E have been mostly favorable.

The Engineer provided an update on the progress of the WSI 2023-1 and the WSI 2023-2 projects.

The General Manager reported that the Water Utility, along with other entities, has a plan to eradicate Teasel, a noxious weed that has invaded our joint territory around the Urbandale reservoirs in Johnston.

The next regular meeting was set for June 13, 2023 at 4:30 p.m.

There being no further business, Wandro moved, seconded by Boddy to adjourn at 4:54 p.m. Ayes: McCune, Boddy, Wandro. Nays: none. Motion carried.

Attest: Kathy Barger

John McCune: Chairman