

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on April 11, 2023.

Board Members Present: John McCune via video conference, Mark Wandro via phone, and Pat Boddy. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer, Engineer Neil Weiss, and Secretary Kathy Barger. Absent: none.

Boddy moved, seconded by Wandro to approve the agenda as posted. Ayes: McCune, Boddy, Wandro. Nays: none. Motion carried.

During the Citizen's Forum, citizen John Hollebrands commented that he appreciated the blue rate notice included in the April water bill. In addition, he inquired about the status of the unaccounted water. The General Manager reported that the unaccounted water percentage has decreased so far this month. We are currently being trained on our new leak detection equipment.

Wandro moved, seconded by Boddy to approve the March 14, 2023 Water Board Minutes as written. Ayes: McCune, Boddy, Wandro. Nays: none. Motion carried.

Boddy moved, seconded by Wandro to approve payment of the following bills from the General Fund. Ayes: McCune, Boddy, Wandro. Nays: none. Motion carried.

Des Moines Water Works - water	293,279.81
Urbandale Sanitary District - sewer	431,387.18
City of Urbandale – solid waste	221,030.94
City of Urbandale – storm water	207,813.40
MB Construction – 2023-1 WSI	91,685.45
Municipal Supply – meters, hydrant parts	50,627.04
IA Dept. of Revenue – WET/sales tax	49,475.62
Des Moines Water Works – 4 th Qtr O&M	33,954.70
GreenState Credit Union – sinking payments	26,954.44
Urbandale W/H Sanitary Dist - sewer	24,760.99
Mail Services – mail processing	22,802.04
IPERS - contributions	19,690.31
Core & Main – software upgrade	6,600.00
MidAmerican Energy - utilities	2,763.27
Des Moines Water Works – software renewal	1,983.95
Networks, Inc – IT services	1,808.25
IAMU - dues	1,650.00
Des Moines Commercial Cleaning - janitor	1,020.00
Discount Tires - tires	884.00
Des Moines Water Works – lab analysis	780.00
All Forms & Supplies - printing	773.17
Deposit Refunds/Overpayments	758.07
CTI Ready Mix - repair	746.00
Backflow Solutions - subscription	495.00
Pitney Bowes – meter rent	462.57
Verizon - communication	360.11
Xerox – copier rent	355.00

Iowa One Call - locates	338.40
Card Services – phone, training	304.50
Arnold Motor Supply – auto parts	294.03
Menards – supplies, tools	285.96
Metronet - fiber	252.20
Des Moines Register - subscription	215.02
Premier Office Equipment – printer maintenance	191.22
Cintas – mat service	134.64
CenturyLink - DSL	125.98
Webspec – web services	120.00
CenturyLink - Fiber	115.06
Boot Barn – clothing allowances	106.24
US Cellular - GPS communication	104.68
Batteries Plus - batteries	102.24
Clothing Allowance	96.68
Triplett – office supplies	93.13
Larry’s Window Service – window cleaning	87.50
Murphy Tractor – backhoe parts	84.24
Urbandale Sanitary Sewer – sewer exemptions	80.00
OneSource – background check	40.00
Premier Pest Services – pest control	39.00
Bomgaars – shop supplies	28.14
Sheakley UniService, Inc. – March payroll	110,382.14
Sheakley UniService, Inc. – March processing	271.82
Mission Square – March contributions	17,996.25
Tristar Benefit Administrators – self fund	161.50
Sheakley Workforce Mgmt – admin. fee	60.00
Sun Life & Health Insurance – April premium	816.19
Wellmark BC/BS – April premium	40,998.45

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

Following discussion, Boddy moved, seconded by Wandro to approve the Update to Rules and Regulations – Fee Schedule as recommended by the Distribution Manager. Ayes: McCune, Boddy, Wandro. Nays: none. Motion carried.

The General Manager provided an update on regionalization. The 28E Agreement was sent to prospective participants almost 2 weeks ago. No comments have been received from those entities so far.

The General Manager, Distribution Manager, and Engineer provided an update on the progress of the 2023-1 project.

The next regular meeting was set for May 9, 2023 at 4:30 p.m.

There being no further business, Boddy moved, seconded by McCune to adjourn at 4:58 p.m. Ayes: McCune, Boddy, Wandro. Nays: none. Motion carried.

Attest: Kathy Barger

John McCune: Chairman