

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:31 p.m. at the Water Utility office on March 14, 2023.

Board Members Present: John McCune via Zoom, Pat Boddy, and Mark Wandro. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer, Engineer Neil Weiss, and Secretary Kathy Barger. Absent: none.

Wandro moved, seconded by Boddy to approve the agenda as posted. Ayes: McCune, Boddy, Wandro. Nays: none. Motion carried.

During the Citizen's Forum, citizen John Hollebrands inquired as to the status of the Saylorville project. The General Manager reported that the design and transmission main were moving forward.

Wandro moved, seconded by Boddy to approve the February 14, 2023 Water Board Minutes as written. Ayes: McCune, Boddy, Wandro. Nays: none. Motion carried.

Boddy moved, seconded by Wandro to approve payment of the following bills from the General Fund. Ayes: McCune, Boddy, Wandro. Nays: none. Motion carried.

Des Moines Water Works - water	343,956.43
Urbandale Sanitary District – Feb. sewer	398,913.94
City of Urbandale – Feb. solid waste	217,829.90
City of Urbandale – Feb. storm water	202,199.57
IA Dept. of Revenue – Sales/WET Tax	47,039.12
Urbandale W/H Sanitary Dist – Feb. sewer	22,288.73
GreenState Credit Union – sinking payments	20,024.44
IPERS – Feb. contributions	19,797.10
Mail Services – mail processing	13,251.94
Networks, Inc – IT services	11,881.00
GreenState Credit Union – sinking payments	6,930.00
Municipal Supply – meters, parts	6,771.68
Karl Chevrolet – truck lights	5,233.21
MidAmerican Energy - utilities	3,235.44
City of Urbandale - fuel	1,878.80
Quality Traffic Control – traffic control	1,175.00
Des Moines Commercial Cleaning - janitor	1,020.00
CTI Ready Mix – valve repair	807.50
Des Moines Water Works – lab analysis	750.00
Hach - reagent	733.77
Triplett – office supplies	548.22
State Hygienic Laboratory – lab analysis	540.50
Transit Works - tool	476.50
City of Urbandale - training	458.66
Engineering Resource Group - ramps	450.00
Card Services – phone, supplies, training	398.33
CEU Authority - training	396.00
Bomgaars – tools, clothing	393.93

Iowa One Call - locates	378.90
Verizon - communication	360.09
DSM Register – Feb. publications	353.89
CAD Affiliates - software	350.00
Metronet - fiber	252.20
Amazon - supplies	207.94
General Fire and Safety – extinguisher service	207.00
Menards - supplies	205.36
Premier Office Equipment – printer maint.	202.29
Arnold Motor Supply – auto parts	169.75
All Forms & Supplies - printing	161.40
Cintas – mat service	134.64
Rapids Reproductions - paper	131.04
CenturyLink - DSL	125.98
Webspec – web services	120.00
CenturyLink - fiber	115.06
Backflow Gauge Calibration - calibration	95.00
Home Depot - tools	69.97
Nichole McDowell – petty cash	67.53
Boot Barn - clothing	53.98
HQI - gaskets	40.00
Urbandale Sanitary Sewer - exemptions	40.00
Premier Pest Services – pest control	39.00
Batteries Plus - batteries	29.98
US Cellular - GPS	19.49
Deposit Refunds/Overpayments	1,551.56
Sheakley UniService, Inc. – Feb. payroll	110,735.29
Sheakley UniService, Inc. – Feb. processing	254.02
Mission Square – Feb. contributions	17,937.40
AGA - dues	105.00
Tristar Benefit Administrators – self-fund	170.00
Sun Life & Health Insurance – Feb. premium	848.84
Wellmark BC/BS – Feb. premium	42,979.95
Sheakley Workforce Mgmt – FSA admin	60.00

The Board reviewed bank reconciliations, income and disbursements, year-to-date budget percentages, cash flows, water purchased, and water sold.

The General Manager and Distribution Manager gave an update on current projects.

The General Manager provided an update on regionalization activities. The updates included discussion on the 28E agreement which is closer to being finalized.

The General Manager mentioned that the Utility had a high-service pump that needed immediate repair. The estimated repair cost is approximately \$32,000 which should extend the life of the pump another 20 years.

The next regular meeting was set for April 11, 2023 at 4:30 p.m.

There being no further business, Boddy moved, seconded by Wandro to adjourn at 5:02 p.m. Ayes: McCune, Boddy, Wandro. Nays: none. Motion carried.

Attest: Kathy Barger

John McCune: Chairman