

## Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on January 10, 2023.

Board Members Present: John McCune via Zoom, Pat Boddy, and Mark Wandro via phone. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer, and Secretary Kathy Barger. Absent: none.

Boddy moved, seconded by Wandro to approve the agenda as posted. Ayes: McCune, Boddy, Wandro. Nays: none. Motion carried.

During the Citizen's Forum, a citizen questioned the approximate cost to the Utility if regionalization occurs. The General Manager gave estimates and stated that they were from approximately 18 months ago.

Wandro moved, seconded by Boddy to approve the December 13, 2022 Water Board Minutes as written. Ayes: McCune, Boddy, Wandro. Nays: none. Motion carried.

Boddy moved, seconded by Wandro to approve payment of the following bills from the General Fund. Ayes: McCune, Boddy, Wandro. Nays: none. Motion carried.

Des Moines Water Works - water	343,987.67
Urbandale Sanitary District - sewer	416,488.96
City of Urbandale – solid waste	220,586.25
City of Urbandale – storm water	206,040.41
IA Dept. of Revenue – Sales/WET tax	50,829.21
Networks, Inc – servers, monitors, IT svcs	34,257.00
Core & Main – leak detection equip.	33,275.00
Urbandale W/H Sanitary Dist - sewer	23,500.94
IPERS - contributions	33,111.45
GreenState Credit Union – sinking pmts	20,024.44
Municipal Supply – meters	8,833.83
PFM Financial Advisors – professional svcs	7,500.00
GreenState Credit Union – SRF Sinking pmt	6,930.00
Core & Main – WSI 2022-3	6,000.00
Engineering Research Group – curb ramps	4,824.00
MidAmerican Energy – utilities	4,187.06
Hallett Materials – repair supplies	3,896.56
City of Urbandale – fuel	2,315.78
Corrpro Companies – water tank inspections	1,900.00
Arnold Motor Supply – auto supplies	1,746.46
Mail Services – statement processing	1,525.14
J&K Contracting – contract labor	1,520.00
Card Services – conference and phone	1,356.41
Deposit Refunds/Overpayments	1,319.42
Des Moines Water Works – lab analysis	1,020.00
Des Moines Water Works – leak detection	950.00
CTI Ready Mix – main break repair	841.75
Iowa One Call - locates	747.90
Des Moines Commercial Cleaning - janitor	640.00

All Forms & Supplies – printing	494.75
Sheakley Uniservices – unempl. TPA svcs	490.57
Pitney Bowes – postage meter lease	462.57
Bomgaars – clothing	455.59
Logan – saw repair	365.48
Triplett – office supplies	341.56
Metronet - Fiber	252.20
Dan’s Overhead Doors – overhead door svc	224.47
Xerox Financial Svcs – copier lease	177.50
Boot Barn – work clothing	157.24
Premier Office Equipment – printer maint.	150.08
Cintas – mat service	134.64
CenturyLink – DSL	124.98
Webspec – web services	120.00
CenturyLink – Fiber	115.06
Murphy Tractor – parts	95.94
Best Portable Toilets – portable toilets	89.36
ACME Tools – tools	65.99
Rapids Reproductions – paper	65.52
Urbandale Sanitary Sewer - exemptions	60.00
Menards – shop supplies	45.77
Batteries & Bulbs – batteries	41.76
Xenia – water	40.25
Premier Pest Services – pest control	39.00
Plumb Supply – repair parts	21.14
Nick Pingel – clothing allowance	19.99
US Cellular – GPS Communications	19.49
Sheakley UniService, Inc. – Dec. payroll	190,687.05
Sheakley UniService, Inc. – Dec. processing	600.07
Mission Square – Dec. contributions	24,672.47
Urbandale Water – cash over/short	100.00
Tristar Benefit Administrators-self-fund	170.00
Kathy Barger – staff mtg supplies	144.17
Communications Engineering – software	1,678.20
Chandler Dobbs – license testing fee	42.54
Dorsey & Whitney – legal fees	12,050.94
Holmes Murphy & Assoc. – Cyber insurance	10,504.00
IA Community Assurance Pool – liability ins.	65,926.00
Sheakley Workforce Mgmt – FSA Admin	60.00
Sun Life & Health Insurance – Jan. premium	927.28
US Cellular – after hours phone and data	85.06
Verizon – hot spots, communication	245.08
Wellmark BC/BS – Jan. premium	44,141.66

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

Following discussion, Wandro moved and Boddy seconded to approve the rehiring of Ketzner Strategies Consulting Services for the 2023 Legislative Session in the amount of \$10,000. Ayes: McCune, Boddy, Wandro. Nays: none. Motion carried.

The General Manager provided an update on regionalization activities, including the positive feedback received from the Lunch 'n Learn. He mentioned work on the Regional 28E is progressing as we work towards producing a revised document.

The next regular meeting was set for February 14, 2023 at 4:30 p.m.

There being no further business, Wandro moved, seconded by Boddy to adjourn at 5:03 p.m. Ayes: McCune, Boddy, Wandro. Nays: none. Motion carried.

Attest: Kathy Barger

John McCune: Chairman