

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:31 p.m. at the Water Utility office on August 10, 2021.

Board Members Present: John McCune, Phil Noah and Pat Boddy. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: none.

Noah moved, seconded by Boddy to approve the agenda as posted. Ayes: McCune, Noah, Boddy. Nays: none. Motion carried.

During the Citizen's Forum, John Hollebrands of 4217 86th Street, inquired about the valve replacement project at 70th and Aurora.

Noah moved, seconded by McCune to approve the July 13, 2021 Water Board Minutes as written. Ayes: McCune, Noah. Pass: Boddy. Nays: none. Motion carried.

Noah moved, seconded by Boddy to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, Boddy. Nays: none. Motion carried.

| | |
|---|------------|
| Des Moines Water Works – water | 593,546.16 |
| Urbandale Sanitary District – sewer | 452,858.68 |
| City of Urbandale – storm water | 198,738.94 |
| City of Urbandale – solid waste | 194,518.49 |
| Holbrook Construction Inc. – 2021-2 WSI | 171,506.45 |
| On Track Construction – 100 th & Douglas WSI | 117,919.60 |
| Des Moines Water Works – debt service | 89,595.24 |
| Treasurer, State of Iowa – WET/sales taxes | 84,540.00 |
| Municipal Supply – meters, parts | 69,992.55 |
| IPERS – contributions | 28,111.50 |
| Urbandale W/H Sanitary Sewer District | 27,383.75 |
| GreenState Credit Union – sinking Payments | 26,942.55 |
| Mail Services – mail processing | 9,783.50 |
| Innovyze – renewal | 8,196.20 |
| Core & Main – valve parts | 6,232.50 |
| MidAmerican Energy – utilities | 4,100.20 |
| Networks, Inc. – IT services | 2,125.00 |
| Central Iowa Ready Mix – repair supplies | 1,733.00 |
| Quality Traffic Control – traffic signs | 1,400.00 |
| Iowa One Call – locates | 1,368.90 |
| Crescent Electric – meter wire | 1,192.00 |
| IAWA – dues | 1,015.09 |
| Des Moines Water Works – lab analysis | 900.00 |
| Team Services – WSI projects | 759.23 |
| Des Moines Commercial Cleaning – janitor | 640.00 |
| Technology by Design – alarm maintenance | 630.00 |
| CTI Ready Mix – supplies | 600.00 |
| Blackburn Mfg. Co. – locate flags | 530.82 |
| CenturyLink – fiber optic | 519.23 |
| Pitney Bowes – postage | 500.00 |
| Klinger Paint Co. – hydrant paint | 472.20 |
| Card Services – phone, tools, AWWA manual | 427.83 |

| | |
|---|------------|
| Home Depot Pro – sanitary supplies | 392.81 |
| Menards – misc. supplies | 349.22 |
| Triplett Companies – office supplies | 289.99 |
| AWWA | 252.00 |
| ICMA Retirement Corporation – plan fee | 250.00 |
| Boot Barn – clothing allowance | 242.82 |
| Kness Signs – vehicle logos | 220.00 |
| Urbandale Sanitary District – exemptions | 180.00 |
| Baker Electric – building maintenance | 177.51 |
| Xerox Financial Services – copier lease | 177.50 |
| Premier Office Equipment – printer maintenance | 160.22 |
| Logan Contractors Supply Inc. – misc. supplies | 148.50 |
| IAWA – training | 130.00 |
| CenturyLink – DSL | 123.98 |
| Webspec Design – web services | 120.00 |
| Batteries Plus Bulbs – batteries | 119.16 |
| CenturyLink – communication | 106.32 |
| Larry’s Window Service – window cleaning | 87.50 |
| Cintas – mat service | 70.00 |
| Interstate All Battery – battery | 62.55 |
| Sheakley Workforce Mgmt. Services – FSA fee | 60.00 |
| Plumb Supply – building maintenance | 41.87 |
| Premier Pest Services – pest control | 39.00 |
| U.S. Cellular – communication | 23.56 |
| Sheakley UniService, Inc. – July payroll | 182,910.24 |
| Sheakley UniService, Inc. – July processing | 681.35 |
| Vantage Transfer Agents – July contributions | 23,409.01 |
| Truck Equipment, Inc. – check re-issue | 8,600.00 |
| Tristar Benefit Administrators – August self-fund | 153.00 |
| Mail Services – mail processing | 10,083.61 |
| Sun Life & Health Insurance – August premium | 792.18 |
| Dental/Vision | 89.40 |
| Municipal Pipe Tool – hydrant meter refunds | 3,208.33 |
| Kaldenberg Landscaping – hydrant meter refund | 240.55 |
| Caliber Iowa – hydrant meter refund | 1,887.65 |
| VanderPool – hydrant meter refund | 427.96 |
| West Fox Grinding – hydrant meter refund | 1,921.38 |
| Yardworks – hydrant meter refund | 846.78 |
| Deposit refunds/Overpayments | 636.18 |
| Carter Construction Group – hydrant meter refund | 981.08 |
| U.S. Cellular – communication | 93.44 |
| Verizon – communication | 160.04 |
| Wellmark Blue Cross Blue Shield -August premium | 38,873.76 |

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The General Manager reviewed a quote from Networks, Inc. for a computer system upgrade. Following discussion, McCune moved, seconded by Noah approving the quote in the amount of \$37,790.03. Ayes: McCune, Noah, Boddy. Nays: none. Motion carried.

The General Manager and Board Chair provided an update on regionalization and the response on the positions paper sent to Des Moines Water Works outlining the remaining items of discussion.

There was discussion on the potential early payoff of the 2012 bonds held by Des Moines Water Works for debt service on the Saylorville Treatment Plant and possible options it could have for the Utility.

The General Manager provided an update on current projects.

The next regular meeting was set for September 14, 2021 at 4:30 p.m.

There being no further business, Boddy moved, seconded by Noah to adjourn at 5:11 p.m. Ayes: McCune, Noah, Boddy. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune: Chairman