

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:32 p.m. at the Water Utility office on July 13, 2021.

Board Members Present: John McCune and Phil Noah. Also present were General Manager Dale Acheson and Secretary Lisa Duede. Absent: Pat Boddy

McCune moved, seconded by Noah to approve the agenda as posted. Ayes: McCune, Noah. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

Noah moved, seconded by McCune to approve the June 10, 2021 Water Board Minutes as written. Ayes: McCune. Nays: none. Motion carried.

Noah moved, seconded by McCune to approve payment of the following bills from the General Fund. Ayes: McCune, Noah. Nays: none. Motion carried.

Des Moines Water Works – water	630,780.73
Urbandale Sanitary District – sewer	409,845.93
Des Moines Water Works – debt service	89,595.24
Treasurer, State of Iowa – WET/sales taxes	62,720.00
City of Urbandale – storm water balance	35,935.38
City of Urbandale – solid waste balance	32,689.63
Urbandale W/H Sanitary Sewer District	24,699.52
Des Moines Water Works – O&M	22,143.51
GreenState Credit Union – sinking Payments	26,942.55
IPERS – contributions	17,242.02
Sensus – Rni Saas fee	10,433.47
IDNR – permit fee	4,837.41
MidAmerican Energy – utilities	4,145.35
Core & Main – hydrant replacement	3,475.00
Networks, Inc. – IT services	2,991.25
Iowa One Call – locates	1,102.50
Des Moines Water Works – lab analysis	1,085.56
Quality Traffic Control – traffic signs	850.00
Boot Barn – clothing allowances	769.15
Logan Contractors, Inc. – tools	748.23
Des Moines Commercial Cleaning – janitor	640.00
CenturyLink – fiber optic	519.23
Pitney Bowes – postage	500.00
Klinger Paint Co. – hydrant paint	472.05
Pitney Bowes – meter rent	462.57
Des Moines Water Works – leak detection	425.00
City of Urbandale – fuel	352.04
Urbandale Sanitary District – exemptions	330.00
City of Urbandale – safety training	317.88
Municipal Supply – hydrant parts	308.03
UPHDM Occupation Medicine – employment screen	266.00
Central Iowa Ready Mix – repair supplies	239.00
Praxair – Tool	205.35

Card Services – phone service	204.50
Xerox Financial Services – lease	117.50
Premier Office Equipment – copier maintenance	149.89
Plumb Supply – plumbing repair	148.29
Arnold Motor Supply – automotive supplies	147.93
Menards – misc. supplies	143.46
CenturyLink – DSL	123.98
Des Moines Register – publication	122.20
Webspec – web services	120.00
Cintas – mat service	105.00
First Medical Inc. – first aid kits	97.50
Sheakley Workforce Mgmt. Services – FSA fee	60.00
One Source – background check	49.30
CenturyLink – communication	49.04
Premier Pest Services – pest control	39.00
U.S. Cellular – communication	23.56
Premier Office Equipment – Xerox images	23.33
Sheakley UniService, Inc. – June payroll	103,359.99
Sheakley UniService, Inc. – June processing	439.83
Vantage Transfer Agents – contributions	15289.92
Deposit refunds/overpayments	3,671.42
Home Depot Pro – sanitary supplies	500.52
UMB Bank – bank fee	250.00
City of Urbandale – safety training	82.70
City of Urbandale – 104 th water main construction	60,999.65
The Des Moines Register – publication	133.75
First Medical Inc. – first aid supplies	165.00
Hach Company – sampling supplies	355.61
Mail Services – mail processing	9,955.05
Petty cash	58.61
Metro Heating and Cooling – HVAC service	171.20
MidAmerican Energy – utilities	2,092.13
Specialty Graphics – printing	63.15
U.S. Cellular – communication	108.48
Verizon – communication	160.06
Wellmark Blue Cross Blue Shield – July premium	36,897.40
Wylie Manufacturing Co. – equipment part	458.49
Tristar Benefit Administrators – premium	144.50
City of Urbandale – fuel	731.24
Dental/Vision	608.72
Clothing Allowance	235.38
Sun Life & Health Insurance – premium	764.88
Baker Electric – AC service	670.46
Bauer Built – tires	863.00
Hawkeye Truck Equipment – platform and hoist	8,600.00
Holbrook Construction – 2021-2 WSI	223,478.67
J & K Contracting – 2021-1 WSI	132,979.87
Keltek Inc. – truck lights	2,408.97
On Track Construction – Douglas WSI	178,089.28
Team Services – WSI projects	772.14

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

Matt Stoffel with PFM gave a presentation on the changes from Phase 3 to Phase 4 in the Regional Projection Model. There was discussion on asset transfer and the potential impact on the Utility.

The General Manager and Distribution Manager provided an update on current projects.

The next regular meeting was set for August 10, 2021 at 4:30 p.m.

There being no further business, Noah moved, seconded by McCune to adjourn at 5:26 p.m. Ayes: McCune, Noah. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune: Chairman