

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on May 10, 2021.

Board Members Present: John McCune, Phil Noah, and Pat Boddy. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: none.

Noah moved, seconded by Boddy to approve the agenda as posted. Ayes: McCune, Noah, Boddy. Nays: none. Motion carried.

During the Citizen's Forum, John Hollebrands of 4217 86th Street, asked if there were any bills coming forward in the legislative session that would have an effect on the Utility. The General Manager stated there hadn't been any bills passed that would have a direct impact on the Utility's operations.

Boddy moved, seconded by Noah to approve the April 13, 2021 Water Board Minutes as written. Ayes: McCune, Noah, Boddy. Nays: none. Motion carried.

Noah moved, seconded by Boddy to approve the April 22, 2021 Water Board Minutes as written. Ayes: McCune, Noah, Boddy. Nays: none. Motion carried.

Noah moved, seconded by Boddy to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, Boddy. Nays: none. Motion carried.

Des Moines Water Works – water	279,368.40
Urbandale Sanitary District – sewer	370,380.94
City of Urbandale – storm water	195,891.24
City of Urbandale – solid waste	187,376.69
J & K Contracting – 2021-1 WSI	152,704.90
Des Moines Water Works – debt service	89,595.24
Treasurer, State of Iowa – WET/sales taxes	43,587.00
Des Moines Water Works – O&M	34,172.03
Municipal Supply – meters, parts	29,880.79
First American Bank – sinking Payments	26,835.71
Urbandale W/H Sanitary Sewer District	24,015.74
IPERS – contributions	17,655.55
A.J. Allen Mechanical Contractors – valve repair	14,121.82
Networks, Inc. – IT services	3,066.50
MidAmerican Energy – utilities	2,084.79
Mail Services – mail processing	949.07
Blackburn Mfg. Co. – locate flags	775.47
Hallett Materials – repair supplies	770.80
Des Moines Water Works – lab analysis	690.00
Des Moines Commercial Cleaning – janitor	640.00
Logan Contractors Supply – marking paint	636.24
IDNR – operator renewals	600.00
CenturyLink – fiber optic	519.23
Pitney Bowes – postage	500.00
Card Services – phone, tool, meeting expense	445.17
Shattuck/RPM Inc. – repair supplies	444.60
Central Iowa Ready Mix – repair supplies	308.50
Sprayer Specialties, Inc. – equipment parts	248.94

Urbandale Sanitary District – exemptions	190.00
Xerox Financial Services – copier lease	177.50
Team Services – valve repair	169.70
One Source – background checks	147.90
Premier Office Equipment – printer maintenance	137.79
CenturyLink – communication	123.98
Webspec – web services	120.00
CenturyLink – communication	106.54
Triplett Companies – office supplies	99.68
ENR – subscription renewal	96.00
Whylie Manufacturing Co. – equipment parts	95.25
AWWA – dues	90.00
Murphy Tractor – repair	85.60
Cintas – mat service	70.00
Sheakley Workforce Mgmt. Services – FSA fee	60.00
U.S. Cellular – communication	58.55
City of Urbandale – safety training	51.99
Premier Pest Services – pest control	39.00
Premier Office Equipment – Xerox images	30.10
UPHDM Occupational Medicine – testing	23.00
Sheakley UniService, Inc. - April payroll	97,881.46
Sheakley UniService, Inc. – processing	379.32
Vantage Transfer Agents – contributions	15,896.03
Deposit Refunds/Overpayments	1,281.26
Tristar Benefit Administrators – self fund	144.50
Iowa One Call – locates	920.70
ICMA Retirement Corporation – plan fee	250.00
Larry’s Window Service, Inc. – window cleaning	87.50
Mail Services – mail processing	268.65
Dental/Vision	150.00
Sun Life & Health Insurance – premium	752.74
Triplett Companies – office supplies	140.90
U.S. Cellular – communication	93.48
Verizon – communication	160.06
Wellmark Blue Cross Blue Shield – premium	40,607.41

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The Distribution Manager provided a report on current projects.

The General Manager and Chairman provided an update on regionalization activities. There was discussion on the Outcomes Paper that the Micro Group sent out to the entire region for their review and comment.

The next regular meeting was set for June 10, 2021 at 4:30 p.m.

There being no further business, Boddy moved, seconded by Noah to adjourn at 5:30 p.m. Ayes: McCune, Noah, Boddy. Nays: none. Motion carried.

Attest: Lisa Duede John McCune: Chairman