

Urbandale Water Board Minutes

Board Member, Phil Noah, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:31 p.m. at the Water Utility office on April 13, 2021.

Board Members Present: John McCune via phone, Phil Noah, and Pat Boddy. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: none.

McCune moved, seconded by Boddy to approve the agenda as posted. Ayes: McCune, Noah, Boddy. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

Boddy moved, seconded by McCune to approve the March 11, 2021 Water Board Minutes as written. Ayes: McCune, Noah, Boddy. Nays: none. Motion carried.

Boddy moved, seconded by McCune to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, Boddy. Nays: none. Motion carried.

Des Moines Water Works – water	236,915.96
Urbandale Sanitary District – sewer	363,779.02
City of Urbandale – storm water	205,433.49
City of Urbandale – solid waste	193,643.03
Des Moines Water Works – debt service	89,595.24
Municipal Supply – meters, parts	40,747.00
Metro Heating and Cooling – HVAC	32,235.00
Treasurer, State of Iowa – WET/sales taxes	42,055.00
First American Bank – sinking Payments	26,835.71
Urbandale W/H Sanitary Sewer District	24,256.99
IPERS – contributions	17,676.21
Municipal Pipe Services – valve repair	13,300.00
Mail Services – mail processing	9,577.67
Core & Main – repair parts, Inframap software	7,732.58
United Rentals – shoring	3,908.00
Networks, Inc. – IT services	3,501.50
MidAmerican Energy – utilities	2,164.40
Quality Manufacturing – water salesman maintenance	1,200.00
City of Urbandale – fuel	1,117.66
CenturyLink – fiber optic	1,038.46
Des Moines Commercial Cleaning – janitor	640.00
Des Moines Water Works – lab analysis	600.00
All Forms & Supplies, Ltd.	594.66
Central Iowa Ready Mix – repair parts	550.50
Pitney Bowes – postage	500.00
Backflow Solutions, Inc. – subscription	495.00
CTI Ready Mix – valve repair	484.75
Pitney Bowes – meter rent	462.57
Arnold Motor Supply – auto supplies	412.65
Bonnie's Barricades – traffic control	386.70
Pingel Mudjacking – concrete repair	300.00
Card Services – phone service	204.50
Urbandale Sanitary District – sewer exemption	190.00

Xerox Financial Services – copier lease	177.50
Premier Office Equipment – printer maintenance	165.21
Arnold Motor Supply – automotive supplies	151.67
The Des Moines Register – publication	128.90
CenturyLink – DSL	123.98
Webspec Design Services – web services	120.00
Triplett Companies – office supplies	108.49
CenturyLink – communication	106.22
The Home Depot – shop supplies	105.83
Menards – supplies	101.19
Cintas – mat service	70.00
Premier Pest Services – pest control	39.00
City of Urbandale – respiratory testing	28.00
U.S. Cellular – communication	23.56
Deposit Refunds/Overpayments	1,010.38
Dental/Vision	150.00
J. Weber – training	240.00
Sheakley UniService, Inc. – March payroll	98,677.43
Sheakley UniService, Inc. – processing	379.32
Vantage Transfer Agents – contributions	15,926.60
The Des Moines Register – publication	164.63
The Des Moines Register – subscription	168.02
Hack Company – sampling supplies	598.24
Mail Services – mail processing	8,752.81
Petty Cash	68.07
MidAmerican Energy – utilities	3,215.03
Sun Life & Health Insurance – premium	752.74
U.S. Cellular – communication	102.00
Vernon Manufacturing – water salesman maintenance	50.00
West Des Moines Water Works–western regional study	476.32
Wellmark Blue Cross Blue Shield – premium	37,957.14
Verizon – communication	160.06
Tristar Benefit Administrators – self fund	144.50
Iowa One Call – locates	327.60
Mail Services – mail processing	314.95
Sheakley Workforce Mgmt. Services – admin. fee	60.00

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The General Manager presented a proposed amendment to the FY2020-2021 Budget. Following discussion, Noah moved, seconded by Boddy approving the amendment as presented. Ayes: McCune, Noah, Boddy. Nays: none. Motion carried.

The next regular meeting was set for May 11, 2021 at 4:30 p.m.

Noah moved, seconded by Boddy to enter into closed session in accordance with Iowa Code Section 388.9(1). Ayes: McCune, Noah, Boddy. Nays: none. Motion carried.

Entered into closed session at 4:45 p.m.

Noah moved, seconded by McCune to adjourn closed session. Ayes: McCune, Noah, Boddy. Nays:

none. Motion carried.

Closed session was adjourned at 5:40 p.m.

There being no further business, Boddy moved, seconded by McCune to adjourn at 5:40 p.m. Ayes: McCune, Noah, Boddy. Nays: none. Motion carried.

Attest: Lisa Duede

Phil Noah: Board Member