

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 12:03 p.m. at the Water Utility office on December 10, 2020.

Board Members Present: John McCune via phone, Phil Noah via phone and Becky DeVries via phone. Also present were General Manager Dale Acheson and Secretary Lisa Duede.

Noah moved, seconded by DeVries to approve the agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

Noah moved, seconded by DeVries to approve the November 10, 2020 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The General Manager reviewed the Property and Liability Insurance Renewal in the amount of \$51,488.00 from ICAP with the Board. Following discussion, McCune moved, seconded by DeVries approving the renewal. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

McCune moved, seconded by DeVries to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	188,665.01
Urbandale Sanitary District – sewer	420,384.76
City of Urbandale – storm water	195,800.42
City of Urbandale – solid waste	188,527.23
Des Moines Water Works – debt service	89,595.24
Treasurer, State of Iowa – WET/sales taxes	67,464.00
Municipal Supply – meters and parts	32,602.85
GreenState Credit Union – sinking Payments	26,835.71
Urbandale W/H Sanitary Sewer District - sewer	25,325.64
PFM Financial Advisors LLC - services	25,000.00
Mail Services – mail processing	18,372.11
IPERS – contributions	17,461.00
Homes Murphy – service fee	5,000.00
Networks, Inc. – IT services	2,743.00
Ahlers & Cooney, P.C. – services	2,346.50
MidAmerican Energy – utilities	2,244.08
CEC – support renewal	1,570.00
AWWA – standards revisions renewal	850.00
The Home Depot Pro – sanitary supplies	792.09
All Forms & Supplies, Ltd. – printing	785.32
Des Moines Commercial Cleaning – janitor	640.00
Des Moines Water Works – lab analysis	600.00
CenturyLink – fiber optic	519.23
Pitney Bowes – postage	500.00
Crescent Electric – wire	480.00
Central Iowa Ready Mix – repair supplies	475.00
City of Urbandale – fuel	404.93
City of Urbandale – training, hearing tests	330.56
Boot Barn – clothing allowances	261.80

ICMA-RC – plan fee	250.00
Pingel Mudjacking – 2021-2 WSI	250.00
UMB Bank, N.A. – paying agent fee	250.00
Technology by Design – alarm system maintenance	210.00
Washer Systems of Iowa, Inc. – pressure washer	204.66
Card Services – phone service	204.50
CEU Authority – gauge calibration	190.00
Logan Contractors, Inc. – supplies	181.92
Xerox Financial Services – copier lease	177.50
First Medical Inc. – safety supplies	165.00
Premier Office Equipment – copier maintenance	141.11
Plumb Supply – meter parts	139.05
Webspec Design – web services	120.00
CenturyLink – DSL	117.98
CenturyLink – communication	115.06
Cintas – mat service	105.00
Urbandale Sanitary District – exemptions	100.00
Triplett Companies – office supplies	97.22
Sheakley Workforce Mgmt. Services – admin. fee	60.00
Arnold Motor Supply – automotive supplies	58.74
Premier Pest Services – pest control	39.00
U.S. Cellular – communication	23.54
The UPS Store – shipping	14.69
Xenia Rural Water – water	11.57
Sheakley UniService, Inc. – December payroll	84,268.32
Sheakley UniService, Inc. – processing	379.32
Vantage Transfer Agents – contributions	15,911.38
Deposit Refunds/Overpayments	956.44
Tristar Benefit Administrators – premium	144.50
Core & Main – check reissue	1,129.00
The Homes Depot – supplies	140.96
Iowa One Call – locates	804.60
Sun Life & Health Insurance – premium	760.64
Anderson Properties – hydrant meter refund	183.86
Reilly’s Construction – hydrant meter refund	1,546.15
U.S. Cellular – communication	228.03
Verizon – communication	160.06
Wellmark Blue Cross Blue Shield – premium	34,600.88
Engineering Resource Group – 2021-1 WSI	3,971.48
Unity Point – Occupational Medicine – testing	84.00
Premier Commercial Services – hydrant meter refund	584.48

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The General Manager reviewed a truck proposal for a 2021 Dodge Ram 3500 Cab and Chassis from Stew Hansen Dodge in the amount of \$26,296.00 with trade-in of an existing vehicle with the Board. Following discussion, DeVries moved, seconded by Noah approving the purchase. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The General Manager reviewed the Schedule of Delinquent Accounts with the Board. Following discussion, McCune moved, seconded by Noah to pass Resolution 2020-03 for Assessment Schedule 2020-03 for Water

Account Charges that are delinquent and certified to be filed with the County Treasurer for Polk County, Iowa. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The General Manager reviewed the 2021-01 Water System Improvements Project with the Board. Following discussion, McCune moved, seconded by Noah, ordering construction of 2021-1 Water System Improvements, 67th Street – Madison Ave. to Aurora for the Urbandale Water Utility, Urbandale, Iowa and fixing a date for Public Hearing January 12, 2021 at 4:30 and taking bids January 11th, 2021 at 10:00 A.M. in the Board Room of the Urbandale Water Utility, 3720 86th Street, Urbandale, Iowa. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The Chairman and General Manager provided an update on bi-weekly meetings they are attending with Des Moines Water Works and West Des Moines Water Works with regard to regionalization. A meeting is scheduled for December 16th with representatives from surrounding communities to discuss progress on regionalization.

The next regular meeting was set for January 12, 2021 at 4:30 p.m.

There being no further business, Noah moved, seconded by McCune to adjourn at 12:49 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune: Chairman