

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:38 p.m. at the Water Utility office on November 10, 2020.

Board Members Present: John McCune via phone, Phil Noah via phone and Becky DeVries via phone. Also present were General Manager Dale Acheson and Secretary Lisa Duede.

DeVries moved, seconded by Noah to approve the agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

DeVries, moved, seconded by McCune to approve the October 13, 2020 Water Board Minutes as written. Ayes: McCune, DeVries. Pass: Noah. Nays: none. Motion carried.

DeVries moved, seconded by Noah to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	288,327.27
Urbandale Sanitary District – sewer	413,761.42
City of Urbandale – storm water	198,043.19
City of Urbandale – solid waste	189,378.20
Des Moines Water Works – debt service	89,378.17
Treasurer, State of Iowa – WET/sales taxes	81,690.00
Cogsdale Corporation – annual maintenance	58,772.41
Des Moines Water Works – O&M	28,692.42
GreenState Credit Union – sinking Payments	26,835.71
Urbandale W/H Sanitary Sewer District - sewer	24,980.67
IPERS – contributions	17,655.63
Coyote Ridge Land Co. – main reimbursement	9,401.25
Networks, Inc. – IT services	6,864.85
Hallett Materials – repair supplies	4,289.24
Core & Main – supplies, tools	3,091.59
MidAmerican Energy – utilities	2,735.35
Municipal Supply – supplies, tools	1,835.80
City of Urbandale – fuel	1,475.38
Mail Services – mail processing	1,436.38
State Hygienic Laboratory – lab analysis	1,070.00
Des Moines Water Works – lab analysis	690.00
Des Moines Commercial Cleaning – janitor	640.00
Central Iowa Ready Mix – repair supplies	627.00
Card Services – phone, tools, supplies	573.14
Crescent Electric Supply Company – supplies	552.61
CenturyLink – fiber optic	519.23
Pitney Bowes – postage	500.00
Grainger – supplies	447.08
Hach Company – sampling supplies	380.60
Shattuck Turf Farms – repair supplies	323.00
Premier Office Equipment – printer contract	277.13
Michael Klenk – faucet repair	276.81
Logan Contractors Supply, Inc. – misc. supplies	239.46

Baker Electric – pump station repair	216.72
Triplett Companies – office supplies	192.62
Xerox Financial Services – copier lease	177.50
Urbandale Sanitary Sewer District – exemptions	150.00
The Home Depot Pro – sanitary supplies	143.10
Webspec Design – web services	120.00
CenturyLink – DSL	117.98
CenturyLink – communication	102.48
Arnold Motor Supply – automotive supplies	90.19
Rapids Reproductions – drafting paper	83.00
Cintas – mat service	70.00
Sheakley Workforce Mgmt. Services – FSA fee	60.00
UPHDM Occupational Medicine – testing	46.00
Premier Pest Services – pest control	39.00
Menards – meter parts	25.86
U.S. Cellular – communication	23.54
Premier Office Equipment – images	13.91
Sheakley UniService, Inc. – October payroll	98,678.50
Sheakley UniService, Inc. – October processing	387.96
Vantage Transfer Agents – October contributions	15,959.83
Deposit refunds/overpayments	233.15
Tristar Benefit Administrators – self fund	136.00
The Home Depot Pro – sanitary supplies	311.20
Cogsdale Corporation – training	2,500.00
Dental/vision	248.80
Larry’s Window Service – window cleaning	87.50
Clothing allowance	235.30
Sun Life & Health Insurance – premium	760.64
Acterra Group – hydrant meter refund	237.10
Waukee School District – hydrant meter refund	1,481.13
U.S. Cellular – communication	168.03
Verizon Wireless – communication	160.06
Wellmark Blue Cross Blue Shield - premium	37,313.75
Tristar Benefit Administrators – self fund	17.00
Iowa One Call – locates	776.70

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

Following discussion, Noah moved, seconded by McCune to receive and file the audited FY2020 Financial Statements and Auditor’s Report issued by Eide Bailly. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Following discussion, McCune moved, seconded by Noah to hire Ketzner Strategies as lobbyist for the 2021 Legislative Session in the amount of \$10,000.00. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Following discussion, McCune moved, seconded by Noah to adopt Resolution 2020-03 approving and authorizing amendment to loan and disbursement agreement by and between the Water Utility and the Iowa Finance Authority, and authorizing and providing for the reissuance of the Water Revenue Capital Loan Note, Series 2010 (rate reset). Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The Chairman and General Manager provided an update on bi-weekly meetings they are attending with Des Moines Water Works and West Des Moines Water Works with regard to regionalization.

There was discussion on the Des Moines Water Works rate increase which will be 15% effective April 1, 2021.

The next regular meeting was set for December 10, 2020 at 12:00 p.m.

There being no further business, Noah moved, seconded by McCune to adjourn at 5:10 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune: Chairman