

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on August 11, 2020.

Board Members Present: John McCune, Phil Noah, and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: none.

Noah moved, seconded by DeVries to approve the agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

Noah, moved, seconded by DeVries to approve the July 14, 2020 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Noah moved, seconded by DeVries to approve the July 17, 2020 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

DeVries moved, seconded by Noah to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	559,635.87
Urbandale Sanitary District – sewer	365,411.22
City of Urbandale – June storm water balance	197,804.11
City of Urbandale – June solid waste balance	192,698.31
Des Moines Water Works – debt service	89,378.17
Treasurer, State of Iowa – WET/sales taxes	56,491.00
GreenState Credit Union – sinking Payments	26,835.71
IPERS – contributions	25,532.51
Municipal Supply – meters, supplies	22,310.80
Urbandale W/H Sanitary Sewer District - sewer	25,168.40
Holbrook Construction Inc. – 2020-1 WSI	13,255.60
Mail Services – mail processing	9,818.76
MidAmerican Energy – utilities	4,553.87
Networks, Inc. – IT services	2,030.00
R.D. McKinney Plumbing – valve repair	1,750.00
Boot Barn – clothing allowances	811.60
The Home Depot Pro – sanitary supplies	737.43
Des Moines Commercial Cleaning – janitor	640.00
Core & Main – hydrant parts	600.00
Home Depot – tools, supplies	541.22
CenturyLink – fiber optic	519.23
Bauer Built – tires	455.00
First Medical Inc. – safety supplies	369.85
UPHDM Occupational Medicine – testing	324.00
Fastenal – supplies	275.91
Card Services – phone, supplies, mtg. expense	328.03
AWWA – dues	245.00
Logan Contractor Supply, Inc. – supplies	217.39
Xerox Financial Services – copier lease	177.50
Urbandale Sanitary District – sewer exemption	170.00

Webspec Design – web services	120.00
CenturyLink – DSL	117.98
Premier Office Equipment – copier maintenance	103.43
Menards – supplies	101.61
CenturyLink – communicaton	96.60
UPS – shipping	83.07
Team Services – 2020-1 WSI	81.77
Pitney Bowes – supplies	72.67
City of Urbandale – fuel	72.65
Cintas – mat service	70.00
OneSource – background check	64.30
Interstate All Battery – batteries	47.40
UnityPoint Clinic – Occupational Medicine – testing	42.00
Premier Pest Services – pest control	39.00
U.S. Cellular – communication	23.54
Sheakley UniService, Inc. – July payroll	168,734.80
Sheakley UniService, Inc. – July processing	624.18
Vantage Transfer Agents – July contributions	22,164.59
Deposit refunds/overpayments	941.43
Dental/Vision	150.00
Wellmark Blue Cross Blue Shield – premium	31,888.01
CF Consulting Corp. - Check reissue	1,531.56
Tristar Benefit Administrators – premium	136.00
Des Moines Register – publication	118.16
Des Moines Water Works – lab analysis	1,260.30
Iowa One Call – locates	928.80
Larry’s Window Service, Inc. – window cleaning	1,202.50
Mail Services – mail processing	8,986.48
Petty cash	43.59
Sun Life & Health Insurance – premium	786.62
U.S. Cellular – communication	78.02
Verizon Wireless – communicaton	268.50

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

McCune moved, seconded by Noah to open the public hearing to consider the 2020-3 Water System Improvements Project (Douglas Avenue – 100th Street to 104th Street). Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The General Manager stated there were no written or oral objections received.

McCune moved, seconded by Noah to close the public hearing. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

McCune moved, seconded by DeVries approving the Plans, Specifications, Form of Contract and Estimate of Cost for the 2020-3 Water System Improvements Project (Douglas Avenue – 100th Street to 104th Street). Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The Distribution Manager reviewed the bids received in connection with the project.

McCune moved, seconded by DeVries to accept the lowest responsible bid received for the 2020-3 Water System Improvements Project (Douglas Avenue – 100th Street to 104th Street) from On Track Construction of Nevada, Iowa in the amount of \$568,291.90. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The Chairman and General Manager provided an update on meetings they are attending with Des Moines Water Works and West Des Moines Water Works to work through differences with regard to regionalization.

There was discussion on Des Moines Water Works proposed peaking rate and the negative impacts it would have on the Utility.

The next regular meeting was set for September 10, 2020 at 4:30 p.m.

There being no further business, DeVries moved, seconded by Noah to adjourn at 5:05 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune: Chairman