

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:31 p.m. at the Water Utility office on July 14, 2020.

Board Members Present: John McCune, Phil Noah, and Becky DeVries. Also present were Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: none.

Noah moved, seconded by DeVries to approve the agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

Noah, moved, seconded by DeVries to approve the June 9, 2020 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

DeVries moved, seconded by Noah to approve the June 25, 2020 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

DeVries moved, seconded by McCune to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	407,806.93
Urbandale Sanitary District – sewer	415,556.99
Des Moines Water Works – debt service	89,378.17
Treasurer, State of Iowa – WET/sales taxes	57,960.00
City of Urbandale – June storm water balance	38,964.86
Murphy Tractor – backhoe	33,600.00
City of Urbandale – June solid waste balance	27,972.31
Urbandale W/H Sanitary Sewer District - sewer	27,377.00
Des Moines Water Works – 1 st quarter O&M	23,712.72
GreenState Credit Union – sinking Payments	26,835.71
IPERS – contributions	16,040.82
Core & Main – hydrant parts	12,757.47
Sensus – RNI SAAS fee	10,129.58
Iowa DNR – supply fee	4,847.86
MidAmerican Energy – utilities	3,881.12
Krishna Engineering – services	2,500.00
Des Moines Water Works – Insight license	2,000.00
Central Iowa Ready Mix – repair supplies	1,329.50
Mail Services – mail processing	971.05
City of Urbandale – fuel	740.42
Menards – supplies and tools	712.25
Des Moines Commercial Cleaning – janitor	640.00
CenturyLink – fiber optic	519.23
Pitney Bowes – postage	500.00
State Hygienic Laboratory – lab analysis	500.00
Pitney Bowes – meter rent	462.57
Logan Contractors Supply, Inc. – misc. supplies	379.41
Home Depot Pro – sanitary supplies	353.71
Card Services – phone, supplies	345.33
ACME Tools – power washer	327.95

Blackburn Mfg. Co. – locate flags	278.49
CEC – security system support	250.00
Xerox Financial Services – copier lease	177.50
City of Urbandale – safety training	150.16
UPHDM Occupational Medicine – drug screens	150.00
Webspec Design – web services	120.00
CenturyLink – DSL	117.98
Cintas – mat service	105.00
City of Urbandale – respiratory testing	100.00
Premier Office Equipment – printer maintenance	100.00
The UPS Store – shipping	99.11
One Source – background checks	98.60
CenturyLink – communication	95.20
Urbandale Sanitary District – sewer exemption	90.00
ENR – membership renewal	84.00
Fastenal – misc. supplies	83.15
Networks, Inc. – IT services	80.00
Batteries Plus Bulbs – batteries	72.95
Interstate All Battery – batteries	65.85
Premier Pest Services – pest control	39.00
Shattuck/RPM Inc. – repair supplies	38.00
Arnold Motor Supply – vehicle maintenance	31.84
U.S. Cellular – communication	23.48
Premier Office Equipment – Xerox images	15.10
Sheakley UniService, Inc. – June payroll	91,980.90
Sheakley UniService, Inc. – June processing	385.95
Vantage Transfer Agents – June contributions	15,388.09
Deposit Refunds/Overpayments	2,696.86
CenturyLink – DSL	117.98
Clothing Allowances	349.32
Sheakley Workforce Mgmt. Services – admin fee	60.00
American Topper & Accessories – truck equipment	366.00
City of Urbandale – fuel	256.16
Dental/Vision	981.60
The Des Moines Register – publication	89.45
Des Moines Water Works – lab analysis	450.00
Fenner Irrigation – system maintenance	487.92
Hach Company – sampling supplies	585.28
The Home Depot – tools	59.88
Mail Services – mail processing	8,996.96
Sun Life & Health Insurance – July premium	706.83
U.S. Cellular – communication	77.76
Verizon Wireless – communicaton	80.02
Wellmark Blue Cross Blue Shield – July premium	31,888.01
Tristar Benefit Administrators – July premium	136.00
Home Depot Pro – supplies	135.15
UMB Bank – bank fee	250.00
City of Urbandale – CIP	58,431.00
Holbrook Construction, Inc. – 2020-1 WSI	48,669.93
Iowa One Call – May locates	912.60
Keltek – truck equipment	4,611.14
RD McKinney Plumbing & Excavating-2020-2 WSI	9,827.70

Networks, Inc. – IT services	3,322.50
Team Services – 2020-1 and 2020-2 WSI	167.02
Boot Barn – clothing allowance	849.41
Iowa Outdoor Products – landscaping	298.88
Baker Electric – 170 th tower lighting	26,016.58
Holbrook Construction, Inc. – 2020-1 WSI	15,048.00
Municipal Supply – meters	13,124.50

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

Following discussion, DeVries moved, seconded by Noah approving an increase in pager pay from .50 per hour to 1.00 per hour. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The Chairman provided an update on meetings and activities with regard to regionalization.

The next regular meeting was set for August 11, 2020 at 4:30 p.m.

There being no further business, Noah moved, seconded by DeVries to adjourn at 4:47 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune: Chairman