

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:31 p.m. at the Water Utility office on May 12, 2020.

Board Members Present: John McCune via phone, Phil Noah via phone, and Becky DeVries via phone. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer, Mayor Robert Andeweg via phone, and Secretary Lisa Duede. Absent: none.

Noah moved, seconded by DeVries to approve the agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

DeVries, moved, seconded by Noah to approve the April 14, 2020 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Noah moved, seconded by McCune to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

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| Des Moines Water Works – water | 255,786.26 |
| Urbandale Sanitary District – sewer | 351,574.41 |
| City of Urbandale – storm water | 190,259.28 |
| City of Urbandale – solid waste | 185,983.55 |
| RD McKinney Plumbing & Excavating-2020-2 WSI | 96,294.09 |
| Des Moines Water Works – debt service | 89,378.17 |
| Holbrook Construction Inc. – 2020-1 WSI | 63,641.45 |
| Treasurer, State of Iowa – WET/sales taxes | 45,044.00 |
| GreenState Credit Union – sinking Payments | 27,738.89 |
| Urbandale W/H Sanitary Sewer District - sewer | 24,269.38 |
| IPERS – contributions | 16,194.19 |
| Ketzner Strategies – consulting services | 5,000.00 |
| Core & Main – hydrant supplies | 4,803.90 |
| Keltek Inc. – truck lights | 3,817.50 |
| Networks, Inc. – IT services | 3,096.25 |
| Municipal Supply – repair supplies | 1,797.00 |
| Mail Services – mail processing | 917.83 |
| Des Moines Commercial Cleaning – janitor | 640.00 |
| CenturyLink – communication | 519.23 |
| Pitney Bowes – postage | 500.00 |
| Iowa One Call – locates | 417.60 |
| Rapids Reproductions – drafting supplies | 304.01 |
| Card Services – phone service | 204.50 |
| Xerox Financial Services – copier lease | 177.50 |
| Iowa DNR – construction permit | 148.80 |
| Logan Contractors Supply, Inc. | 136.44 |
| Webspec Design – web services | 120.00 |
| Batteries Plus – batteries | 100.45 |
| CenturyLink – communication | 95.20 |
| CEU Authority – gauge calibration | 95.00 |
| AWWA – dues | 90.00 |
| Menards – misc. supplies | 65.59 |

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| Arnold Motor Supply – automotive supplies | 61.50 |
| Urbandale Sanitary District – sewer exemption | 50.00 |
| The UPS Store – shipping | 14.34 |
| Sheakley UniService, Inc. – April payroll | 91,147.91 |
| Sheakley UniService, Inc. – April processing | 361.26 |
| Vantage Transfer Agents – April contributions | 15,243.17 |
| Deposit refunds/overpayments | 831.88 |
| Cintas – mat service | 67.49 |
| Des Moines Register – publication | 101.76 |
| Des Moines Water Works – lab analysis | 1,275.00 |
| Krishna Engineering Consultants, Inc. – services | 3,400.00 |
| Mail Services – mail processing | 10,039.47 |
| McClure Engineering Co. – services | 680.00 |
| MidAmerican Energy – utilities | 2,280.32 |
| Premier Office Equipment – copier services | 123.72 |
| Sun Life & Health Insurance – May premium | 706.83 |
| U.S. Cellular – communication | 77.76 |
| Verizon Wireless – communication | 80.02 |
| Wellmark Blue Cross Blue Shield – May premium | 32,048.01 |
| Tristar Benefit Administrators – premium | 136.00 |
| Subsurface Instruments, Inc. – equipment part | 98.15 |

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The General Manager gave a report on current projects.

There was discussion on regionalization and a potential timeline of when activities and meetings would resume.

There was discussion regarding the COVID-19 Pandemic and steps that will be taken when the Utility reopens its doors to ensure the safety of customers and utility staff.

The next regular meeting was set for June 9, 2020 at 4:30 p.m.

There being no further business, Noah moved, seconded by DeVries to adjourn at 5:10 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune: Chairman