

Urbandale Water Board Minutes

Board Member, Phil Noah, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on August 13, 2019.

Board Members Present: Phil Noah, Becky DeVries and John McCune via phone. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: none.

DeVries moved, seconded by McCune to approve the agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

DeVries, moved, seconded by Noah to approve the July 9, 2019 Water Board Minutes as written. Ayes: Noah, DeVries. Pass: McCune. Nays: none. Motion carried.

McCune moved, seconded by DeVries to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	454,982.32
Urbandale Sanitary District – sewer	374,570.91
City of Urbandale – storm water	193,167.46
City of Urbandale – solid waste	189,248.26
Des Moines Water Works – debt service	88,910.01
Treasurer, State of Iowa – WET/sales taxes	62,974.00
Urbandale W/H Sanitary Sewer District	27,837.73
First American Bank – sinking funds	41,933.73
IPERS – January contributions	17,397.13
Flooring America – tile install	10,251.16
Municipal Supply – meters, supplies	10,178.88
Mail Services – mail processing	9,883.80
Sensus USA, Inc. – RNI SAAS Fee	9,834.54
Networks, Inc. – IT services	6,441.86
MidAmerican Energy – utilities	4,026.49
McClure Engineering Co. – engineering services	2,800.00
Heartland Door & Frame, Inc. – door replacement	1,787.43
Triplett Companies – office supplies, chairs	1,592.40
Menards – supplies	1,215.38
Bentley Systems, Inc. – Microstation renewal	1,065.00
Metro Heating and Cooling – AC maintenance	1,000.64
G & L Clothing – allowances	922.91
Iowa One Call – locates	875.70
Central Iowa Ready Mix – repair supplies	759.00
Team Services – 2019-1 and 2019-2 WSI	723.65
Core & Main – repair supplies	661.00
Des Moines Commercial Cleaning – janitor	640.00
Pitney Bowes – postage	600.00
Iowa Dept. of Public Health – backflow certifications	576.00
IA-AWWA – training	570.00
CenturyLink – fiber optic	515.28
Rapids Reproductions – supplies	493.74
The Home Depot Pro – supplies	412.56

Arnold Motor Supply – supplies	301.79
Logan Contractors, Inc. – misc. supplies	297.62
Plumb Supply - supplies	266.16
City of Urbandale – fuel	254.63
Card Services - phone service	239.35
AWWA – dues	238.00
Fenner Irrigation – irrigation system maintenance	224.88
Sean McCarthy – check re-issue	215.66
Larry’s Window Service – window cleaning	175.00
Xerox Financial Services – copier lease	166.31
Sara VanEffen – check re-issue	138.51
Web Spec Design – web services	120.00
Cintas – mat service	105.00
CenturyLink – DSL	101.97
CenturyLink – communication	97.30
The Des Moines Register – publication	82.33
Urbandale Sanitary Sewer District	80.00
The Home Depot – supplies	66.34
Sheakley Workforce Mgmt. Services – FSA fee	60.00
Premier Pest Services – pest control	39.00
Premier Office Equipment – Xerox copies	38.05
Fastenal – tools	35.32
U.S. Cellular – communication	22.96
O’Reilly Auto Parts – supplies	11.07
Sheakley UniService, Inc. – July payroll	119,772.57
Sheakley UniService, Inc. – July processing	414.68
Deposit refunds/overpayments	5,821.42
Vantage Transfer Agents – July contributions	15,125.73
Tristar Benefit Administrators – self fund	144.50
The Des Moines Register – publication	161.15
The Home Depot – supplies	202.81
ICMA Retirement Corporation – plan fee	250.00
Mail Services – mail processing	10,360.97
Petty cash	54.16
Clothing allowances	27.37
Sun Life & Health Insurance – premium	761.84
Ball Team – hydrant meter refund	421.65
New Point Church – hydrant meter refund	237.68
Onsite Solutions – hydrant meter refund	222.98
Triplett Companies – office supplies	88.30
U.S. Cellular – communication	66.82
Wellmark Blue Cross Blue Shield – premium	35,017.61

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

DeVries moved, seconded by McCune to Adopt a Resolution Authorizing the Redemption of Outstanding Taxable Water Revenue Capital Loan Notes, Series 2012, of the Urbandale Water Utility, State of Iowa, Dated December 13, 2012, and Directing Notice be Given. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The General Manager and Chairman provided an update on regionalization activities.

The Distribution Manager provided an update on the progress of various projects within the City.

The next regular meeting was set for September 10, 2019 at 4:30.

There being no further business, McCune moved, seconded by DeVries to adjourn at 4:50 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

Phil Noah: Board Member