

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on June 18, 2019.

Board Members Present: John McCune, Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede.

Noah moved, seconded by DeVries to approve the agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

Noah, moved, seconded by McCune to approve the May 14, 2019 Water Board Minutes as written. Ayes: McCune, Noah. Pass: DeVries. Nays: none. Motion carried.

DeVries, moved, seconded by Noah to approve the June 4, 2019 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

McCune moved, seconded by Noah to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	250,532.49
Urbandale Sanitary District – sewer	302,891.72
City of Urbandale – May storm water	193,371.57
City of Urbandale – May solid waste	170,609.01
City of Urbandale – June storm water partial	156,000.00
City of Urbandale – June Solid Waste partial	138,000.00
Des Moines Water Works – debt service	88,910.01
City of Urbandale – main extension	70,200.00
Kingston Services – 2019-1 WSI	52,591.86
Treasurer, State of Iowa – WET/sales taxes	42,032.00
IMWCA – liability insurance	41,826.00
First American Bank – sinking funds	41,933.73
Coyote Ridge Land Co. – main reimbursement	35,697.00
City of Urbandale – main upsize	30,453.75
Des Moines Water Works – O&M	27,503.55
Urbandale W/H Sanitary District – sewer	21,611.01
IPERS – January contributions	16,795.28
Municipal Supply – meters, supplies	15,418.00
Mail Services – mail processing	10,022.62
Networks, Inc. – IT services	7,266.25
Core & Main – parts	4,439.46
MidAmerican Energy – utilities	2,911.47
McClure Engineering – engineering services	2,400.00
State Hygienic Laboratory – lab analysis	2,205.00
Sam Hathaway – painting	1,821.60
Hallett Materials – supplies	1,679.40
Dale Acheson – conference expenses	1,534.00
Des Moines Water Works – lab analysis	1,051.24
Crescent Electric – wire	960.00
Iowa One Call – locates	936.00

City of Urbandale – fuel	810.19
Des Moines Commercial Cleaning – janitor	640.00
All Forms & Supplies, Ltd. – printing	544.29
CenturyLink – fiber optic	515.28
Menards – supplies	429.25
Des Moines Water Works – leak detection	411.00
The Home Depot Pro – supplies	381.23
Team Services – 2019-1 WSI	369.33
Logan Contractors, Inc. – supplies	354.22
Central Iowa Ready Mix – supplies	323.50
Card Services – phone, meeting expense	313.66
G & L Clothing – allowances	255.27
UPHDM Occupational Medicine – testing	250.00
One Source – background checks	237.50
The Home Depot – supplies	236.51
Triplett Companies – supplies	217.31
Fenner Irrigation – service maintenance	187.44
City of Urbandale – training	161.64
Xenia Rural Water – water	160.02
United Rentals – tools	156.00
Bound Tree – supplies	133.68
Webspec Design – web services	120.00
Des Moines Register – publication	107.95
CenturyLink – DSL	101.97
Arnold Motor Supply – truck battery	101.01
CenturyLink – communication	89.90
ENR – subscription	87.00
Cintas – mat service	70.00
U.S. Cellular – communication	66.62
Urbandale Sanitary Sewer District – sewer exemption	60.00
Premier Office Equipment – Xerox images	52.60
Plumb Supply – office maintenance	44.35
Premier Pest Services – pest control	39.00
U.S. Cellular – GPS communication	22.92
Sheakley UniService, Inc. – May payroll	95,086.72
Sheakley UniService, Inc. – processing	358.73
Deposit refunds/overpayments	2,207.96
Dental/visual	300.00
Lisa Duede – reimburse supplies	36.02
IAWA – conference registration	100.00
Clothing allowances	127.16
Sheakley Workforce Management Services – FSA fee	120.00
Reilly Construction – hydrant meter deposit refund	1,744.36
Vantage Transfer Agents – May contributions	15,318.52
Tristar Benefit Administrators – self-fund	144.50
Des Moines Water Works – lab analysis	675.00
Des Moines Water Works – leak detection	411.00
Mail Services – mail processing	10,025.36
Petty Cash	235.85
Sun Life & Health Insurance – premium	721.03
Technology by Design – service call	290.00
Wellmark Blue Cross Blue Shield – premium	35,017.61

Flooring America – flooring install	4,334.45
Iowa One Call – locates	863.10

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The General Manager and Board Chair provided an update on activities with regard to a West Metro Regional Water Authority. All communities involved have approved moving forward with the feasibility study proposed by McClure Engineering.

The General Manager and Distribution Manager provided an update on the progress of various projects within the City.

The next regular meeting was set for July 9, 2019 at 4:30.

There being no further business, DeVries moved, seconded by Noah to adjourn at 4:55 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune: Chairman