

## Urbandale Water Board Minutes

Board Member, Phil Noah, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on April 9, 2019.

Board Members Present: John McCune via phone, Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: None.

DeVries moved, seconded by McCune to approve the agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

DeVries, moved, seconded by McCune to approve the March 12, 2019 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

McCune moved, seconded by Noah to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

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| Des Moines Water Works – water                  | 182,024.71 |
| Urbandale Sanitary District – sewer             | 321,357.32 |
| City of Urbandale – storm water                 | 192,785.56 |
| City of Urbandale – solid waste                 | 173,857.62 |
| Des Moines Water Works – debt service           | 88,910.01  |
| Treasurer, State of Iowa – WET/sales taxes      | 40,556.00  |
| First American Bank – sinking funds             | 41,840.28  |
| Urbandale W/H Sanitary District – sewer         | 25,015.06  |
| IPERS – January contributions                   | 24,862.60  |
| Keltek – truck lights                           | 3,829.34   |
| Networks, Inc. – IT services                    | 2,722.50   |
| MidAmerican Energy – utilities                  | 2,716.06   |
| McClure Engineering – engineering services      | 2,440.00   |
| City of Urbandale – fuel                        | 1,656.86   |
| Mail Services – mail processing                 | 997.05     |
| Card Services – phone, tractor repair, supplies | 965.52     |
| Municipal Supply – meters, supplies             | 922.50     |
| Bauer Built – tractor tire                      | 836.00     |
| SupplyWorks – sanitary supplies                 | 709.47     |
| Discount Tire – tires                           | 665.40     |
| Des Moines Commercial Cleaning – janitor        | 640.00     |
| CenturyLink – fiber optic                       | 515.28     |
| Backflow Solutions – subscription               | 495.00     |
| Pitney Bowes – postage meter rent               | 462.57     |
| State Hygienic Laboratory – lab analysis        | 375.00     |
| Triplett Companies – office supplies            | 343.52     |
| Construction & Aggregate Products, Inc. – parts | 322.16     |
| Murphy Tractor – parts                          | 271.25     |
| ICMA Retirement Corporation – plan fee          | 250.00     |
| G & L Clothing – allowance                      | 229.39     |
| Pollardwater – tools                            | 213.76     |
| ACME Tools – drill                              | 213.43     |
| Xerox Financial Services – copier lease         | 166.31     |

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| Iowa One Call – locates                          | 165.60     |
| Kness Signs – truck decals                       | 150.00     |
| A-D Distributing – flags                         | 141.00     |
| City of Urbandale – safety training              | 138.88     |
| Menards – supplies                               | 133.78     |
| Webspec Design – web services                    | 120.00     |
| Des Moines Register – publication                | 118.50     |
| CenturyLink – DSL                                | 101.97     |
| Arnold Motor Supply – supplies                   | 94.97      |
| CenturyLink – communication                      | 90.14      |
| Cintas – mat service                             | 70.00      |
| Des Moines Iron & Supply Co., Inc. – supplies    | 48.82      |
| Urbandale Sanitary District – sewer exemption    | 40.00      |
| Premier Pest Services – pest control             | 39.00      |
| Premier Office Equipment – Xerox images          | 37.11      |
| Transit Works – GPS equipment                    | 27.70      |
| Sheakley UniService, Inc. - March payroll        | 140,499.76 |
| Sheakley UniService, Inc. – contract services    | 518.11     |
| Deposit refunds/overpayments                     | 876.89     |
| City of Urbandale – safety training              | 129.26     |
| Des Moines Register – subscription               | 156.01     |
| Dental/Visual                                    | 115.60     |
| Clothing Allowances                              | 174.84     |
| Mail Services – mail processing                  | 8,734.66   |
| Petty Cash                                       | 78.42      |
| Vantage Transfer Agents – contributions          | 15,157.79  |
| Wellmark Blue Cross Blue Shield – premium        | 34,974.40  |
| Tristar Benefit Administrators – premium         | 144.50     |
| Des Moines Water Works – water                   | 77,982.91  |
| Des Moines Water Works – lab analysis            | 600.00     |
| Flooring America – flooring                      | 9,423.70   |
| Mail Services – mail processing                  | 396.55     |
| McClure Engineering – engineering services       | 2,080.00   |
| Sun Life & Health Insurance – premium            | 721.03     |
| U.S. Cellular – communication                    | 66.67      |
| AWWA-Iowa Section – conference registration      | 700.00     |
| Sheakley Workforce Mgmt. Services – FSA services | 60.00      |

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The General Manager and Chairman provided an update on meetings with regard to regionalization and informed the Board that Des Moines Water Works has hired FCS Group to complete Phase Three of the Regional Governance Project.

The General Manager and Chairman provided an update on a meeting with several western suburbs to discuss options in the development of a potential Western Regional Water Utility.

The General Manager provided an update on the progress of various projects within the City.

The next regular meeting was set for May 14, 2019 at 4:30.

There being no further business, DeVries moved, seconded by Noah to adjourn at 5:00 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

Phil Noah: Board Member