

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 11:30 a.m. at the Water Utility office on December 11, 2018.

Board Members Present: John McCune, Phil Noah, and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: None.

DeVries moved, seconded by Noah to approve the Agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

Noah, moved, seconded by DeVries to approve the November 11, 2018 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Noah moved, seconded by DeVries to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	200,775.94
Urbandale Sanitary District – sewer	313,846.11
City of Urbandale – storm water	189,963.94
City of Urbandale – solid waste	170,135.86
Des Moines Water Works – debt service	88,910.01
Cogsdale – annual support	51,926.32
Treasurer, State of Iowa – WET/sales taxes	48,453.00
ICAP – liability insurance	47,293.37
First American Bank – sinking funds	41,840.28
Urbandale W/H Sanitary District – sewer	23,115.17
Municipal Supply – supplies	27,313.66
IPERS – contributions	16,716.70
City of Urbandale – audit fee	16,643.88
Des Moines Water Works – services	11,083.72
Holmes Murphy – service fee	5,000.00
MidAmerican Energy – utilities	2,896.41
Hallett Materials – repair supplies	2,680.50
City of Urbandale – fuel	1,883.79
Networks, Inc. – IT services	1,800.00
Central Iowa Ready Mix – repair supplies	1,006.38
AWWA – standards revisions	790.00
Core & Main – repair supplies	754.21
Xenia Rural Water District – water	723.13
Des Moines Water Works – lab analysis	690.00
Des Moines Commercial Cleaning – janitor	640.00
SupplyWorks – supplies	541.43
CenturyLink – fiber optic	502.00
Urbandale Chamber of Commerce – 2019 dues	489.00
Iowa One Call – locates	458.10
Mail Services – mail processing	420.44
CEC – video security maintenance	305.00
Triplett Companies – office supplies	283.45
MMC Contractors – furnace maintenance	275.55

Card Services – phone services	230.27
Menards – supplies	220.80
Rapids Reproductions – 2018-1 WSI	186.30
Logan Contractors, Inc. – supplies	146.52
Xerox Financial Services – copier lease	144.35
Arnold Motor Supply – supplies	142.14
Webspec Design – web services	120.00
CenturyLink – DSL	100.97
Urbandale Sanitary Sewer District – sewer exemption	80.00
Cintas – mat service	70.00
Grainger – supplies	44.24
Premier Pest Services – pest control	39.00
Premier Office Equipment – Xerox images	37.33
The UPS Store – shipping	11.29
G & L Clothing – allowances	4.50
Sheakley UniService, Inc. – payroll	95,199.53
Sheakley UniService, Inc. – processing	334.74
Vantage Transfer Agents – contributions	13,799.00
Deposit refunds/overpayments	1,108.60
Petty cash	123.73
Tristar Benefit Administrators – self fund	144.50
Des Moines Register – publication	136.58
Iowa One Call – locates	716.40
Mail Services – mail processing	9,645.50
Dental/vision	221.98
Sun Life & Health Insurance – premium	826.06
U.S. Cellular – communication	66.46
Wellmark Blue Cross Blue Shield – premium	32,675.48

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The Distribution Manager reviewed the 2019-2 Water System Improvement Project with the Board.

Following discussion, McCune moved, seconded by DeVries ordering construction of 2019-2 Water System Improvements, Roseland Drive – 64th Street to 70th Street for the Urbandale Water Utility, Urbandale, Iowa and fixing a date for Public Hearing February 12, 2019 at 4:30 P.M. and taking bids February 11, 2019 at 10:00 A.M. in the Board Room of the Urbandale Water Utility, 3720 86th Street, Urbandale, Iowa. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Following discussion, DeVries moved, seconded by Noah to hire Ketzner Strategies as lobbyist for the 2019 Legislative Session in the amount of \$10,000.00. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The General Manager and Chairman provided an update on regionalization meetings and activities.

There was discussion on the Des Moines Water Works rate increase which will be 7% effective April 1, 2019.

The General Manger reported the phone system installation was complete.

The next regular meeting is January 9, 2019 at 4:30.

There being no further business, DeVries moved, seconded by Noah to adjourn at 12:20 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune: Chairman