

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:31 p.m. at the Water Utility office on August 14, 2018.

Board Members Present: John McCune, Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: none.

DeVries moved, seconded by Noah to approve the Agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

DeVries, moved, seconded by Noah to approve the July 12, 2018 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Noah moved, seconded by McCune to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	385,007.40
Urbandale Sanitary District – sewer	384,684.78
City of Urbandale – storm water	187,731.62
City of Urbandale – solid waste	170,755.07
J & K Contracting – 2018-1 WSI	112,827.36
Des Moines Water Works – debt service	89,010.70
Treasurer, State of Iowa – taxes	75,819.00
First American Bank – sinking funds	41,840.28
Urbandale W/H Sanitary District – sewer	27,808.82
Hawkeye Truck Equipment – service body	27,741.00
Core & Main – InfraMap software	21,000.00
IPERS – contributions	16,507.42
Tailored Homes LLC – window sills	10,312.17
Mail Services – mail processing	9,676.43
Keltek Inc. – safety lights	5,464.67
MidAmerican Energy – utilities	4,376.25
Networks, Inc. – IT services	2,407.50
City of Urbandale – fuel	2,303.70
Municipal Supply – parts, supplies	1,561.40
Xenia Rural Water – water	1,447.60
Hallett Materials – supplies	1,376.88
Des Moines Water Works – lab analysis, CCR Reports	1,140.37
IAWA – dues	1,015.09
Harris Computer Systems – conference registration	900.00
City of Urbandale – fuel	887.23
Des Moines Commercial Cleaning – janitor	640.00
Rapids Reproductions – toner	603.78
Krishna Engineering Consultants – consulting	510.00
CenturyLink – fiber optic	502.00
R.D. McKinney Plumbing & Excavating – storage wall	450.00
Hach Company – supplies	354.89
Technology by Design – alarm monitoring	276.00
Des Moines Register – publication	233.33

Triplett Companies – office supplies	194.99
Menards – supplies	192.54
Xerox Financial Services – lease	166.31
G & L Clothing – allowances	165.72
Urbandale Sanitary District – sewer exemptions	130.00
Logan Contractors, Inc. – supplies	115.01
CenturyLink – DSL	100.97
Plumb Supply Company – line repair	110.68
Webspec Design – web hosting	100.00
CDW Government – tablet pens	84.15
U.S. Cellular – communication	72.92
U.S. Cellular – communication	66.34
Premier Office Equipment – Xerox images	69.66
Vernon Manufacturing – parts	50.00
Home Depot – supplies	46.37
Batteries Plus Bulbs – batteries	41.90
Premier Pest Services – pest control	39.00
Arnold Motor Supply – truck bed liner	38.97
Cintas – mat service	25.41
ACME Tools – tools	22.33
The UPS Store – shipping	13.32
Sheakley UniService, Inc. – July payroll	115,175.04
Sheakley UniService, Inc. – processing	357.00
Deposit Refunds/Overpayments	473.80
Petty Cash	135.12
Vantage Transfer Agents – contributions	13,440.36
Tristar Benefit Administrators – self fund	144.50
CenturyLink – communication	361.85
City of Urbandale – fuel	1,162.89
The Des Moines Register – publication	40.53
Des Moines Water Works – lab analysis	660.00
Larry’s Window Service – window cleaning	175.00
Mail Services – mail processing	9,066.72
Dental/Visual	72.00
Sheakley Workforce Mgmt. Services – admin. Fee	60.00
Sun Life & Health Insurance – premium	744.35
U.S. Cellular – communication	66.34
Wellmark Blue Cross Blue Shield – premium	32,675.48

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The General Manager reviewed the Schedule of Delinquent Accounts with the Board. Following discussion, McCune moved, seconded by DeVries to pass Resolution 2018-03 for Assessment Schedule 2018-03 for Water Account Charges that are delinquent and certified to be filed with the County Treasurer for Polk County, Iowa. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The General Manager provided an update on the 2018-1 Water System Improvement Project.

The Chairman and General Manager provided an update on regionalization meetings and activities. Upcoming meeting dates were discussed.

There was discussion on the AT&T cell contract at the 170th Street water tower.

The General Manager distributed a rate comparison report displaying water rates of the Des Moines metro area water utilities. Urbandale's rates are in the median range.

The next regular meeting was set for September 13, 2018.

There being no further business, Noah moved, seconded by McCune to adjourn at 5:10 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune: Chairman