

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:32 p.m. at the Water Utility office on July 12, 2018.

Board Members Present: John McCune, Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: none.

Noah moved, seconded by DeVries to approve the Agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

Noah, moved, seconded by DeVries to approve the June 19, 2018 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Noah moved, seconded by DeVries to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	310,180.27
Urbandale Sanitary District – sewer	334,991.49
J & K Contracting	101,279.13
Des Moines Water Works – debt service	89,010.70
Treasurer, State of Iowa – sales tax	41,752.00
City of Urbandale – storm water	34,740.34
City of Urbandale – solid waste	30,055.41
First American Bank – sinking funds	41,840.28
Urbandale W/H Sanitary District – sewer	24,893.29
IPERS – contributions	14,753.22
Sensus USA, Inc.	13,256.10
MidAmerican Energy – utilities	3,788.64
CDW Government – computer equipment	3,676.98
Municipal Supply – meters, supplies	2,681.60
Cogsdale – bill template change	2,310.00
Networks, Inc. – IT services	1,800.00
Hallett Materials – supplies	1,784.09
Des Moines Water Works – FCS services	1,429.45
Stroh Corporation – A/C maintenance	1,238.55
Mail Services – mail processing	1,014.16
Sassman Glass and Mirror – window replacement	882.00
Iowa One Call – locates	736.20
CenturyLink – T-1 line	665.69
Des Moines Commercial Cleaning – janitor	640.00
Pitney Bowes – postage	600.00
The Home Depot – supplies, tools	590.14
CenturyLink – fiber optic	502.00
Pitney Bowes – meter lease	382.59
City of Urbandale – safety training	314.20
Triplett Companies – office supplies	268.78
G & L Clothing – allowances	261.45
Blackburn Mfg. Co. – supplies	259.98
Hach Company – supplies	255.83

ICMA Retirement Corporation – plan fee	250.00
Pingel Mudjacking – main repair	250.00
AWWA – dues	230.00
Vernon Manufacturing – water salesman maintenance	185.00
All Forms & Supplies, Ltd. – printing	154.91
Xerox Financial Services – copier lease	146.34
Bound Tree – safety/first aid supplies	142.81
Murphy Tractor – tractor maintenance	130.70
Urbandale Sanitary District – sewer exemption	120.00
Webspec Design – web hosting	100.00
Logan Contractors, Inc. – supplies	97.68
Premier Office Equipment – Xerox images	75.97
R. Gerleman – reimburse AWWA manual	75.50
Arnold Motor Supply – supplies	72.19
Plumb Supply – supplies	63.16
Sheakley Workforce Management Services – FSA fee	60.00
Menards – supplies	54.73
Interstate All Battery Center – batteries	47.25
Premier Pest Services – pest control	39.00
U.S. Cellular – communication	32.25
Cintas – mat service	8.47
Sheakley UniService, Inc. – June payroll	92,614.56
Sheakley UniService, Inc. – processing	357.00
Deposit Refunds/Overpayments	1,623.44
D. Jacobs – reimburse test fee	54.00
Clothing Allowances	226.50
R. Light – reimburse test fee, supplies	117.59
Petty Cash	209.95
Vantage Transfer Agents – contributions	12,913.33
Tristar Benefit Administrators – premium	144.50
Dental/Visual	377.92
Sun Life & Health Insurance – premium	694.27
Wellmark Blue Cross Blue Shield – premium	32,675.48
City of Urbandale – phone, fuel	1,124.54
Forrest & Associates – building maintenance	6,411.00
G & L Clothing – clothing allowance	72.59
Networks, Inc. – IT services	440.00

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The Distribution Manager provided details on the proposed purchase of InfraMap Software. The software is a mobile GIS solution that collects data and updates the Asset Management Data Base.

Following discussion, McCune moved, seconded by DeVries approving the purchase of InfraMap Software. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The Distribution Manager provided an update on the 2018-1 Water System Improvement Project.

The Chairman and General Manager provided an update on regionalization meetings and activities. Upcoming meeting dates were discussed.

The next regular meeting was set for August 14, 2018.

There being no further business, Noah moved, seconded by DeVries to adjourn at 5:10 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune: Chairman