

Urbandale Water Board Minutes

Board member, Phil Noah, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:31 p.m. at the Water Utility office on March 13, 2018.

Board Members Present: John McCune via phone, Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: none.

DeVries moved, seconded by McCune to approve the Agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

DeVries, moved, seconded by McCune to approve the February 8, 2018 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

DeVries, moved, seconded by McCune to approve the February 13, 2018 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

DeVries moved, seconded by McCune to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	185,977.94
Urbandale Sanitary District – sewer	320,430.21
City of Urbandale – storm water	185,181.31
City of Urbandale – solid waste	167,222.73
Des Moines Water Works – debt service	89,010.70
Treasurer, State of Iowa – sales tax	42,786.00
Municipal Supply – meters, supplies	29,074.00
Urbandale W/H Sanitary District – sewer	25,062.21
First American Bank – sinking funds	41,630.88
IPERS – contributions	15,020.44
Des Moines Water Works – 4 th quarter O&M	4,191.54
MidAmerican Energy – utilities	3,109.45
City of Urbandale – fuel	1,329.90
IAMU – dues	1,311.31
AWWA – conference registration	850.00
Des Moines Commercial Cleaning – janitor	640.00
IA-AWWA – training	630.00
Pitney Bowes – postage	600.00
Des Moines Water Works – lab analysis	552.00
CenturyLink – fiber optic	502.00
State Hygienic Laboratory – lab analysis	500.00
CenturyLink – T-1 line	329.34
Networks, Inc. – IT services	324.25
Central Iowa Ready Mix – supplies	300.00
Pollard Water – supplies	248.25
Des Moines Water Works – leak detection	211.00
Menards – supplies	202.04
Xerox Financial Services – copier lease	164.32
Logan Contractors Supply – supplies	143.64
The Des Moines Register – publications	142.60

The Home Depot – supplies	102.67
Webspec Design – hosting	100.00
ACME Tools – supplies	91.98
Arnold Motor Supply – supplies	80.89
Batteries Plus Bulbs – batteries	76.85
Core & Main – supplies	57.60
Fastenal Company – tools	56.40
G & L Clothing – allowances	53.07
Premier Pest Services – pest control	39.00
Praxair – supplies	37.90
Premier Office Equipment – Xerox images	26.33
Urbandale Sanitary Sewer District – sewer exemption	20.00
G & K Services – mat service	18.52
Fastenal – tools	14.10
O’Reilly Auto Parts – supplies	4.48
Sheakley UniService Inc. – February payroll	92,560.22
Sheakley UniService Inc. – February processing	595.40
Deposit refunds/overpayments	577.02
Clothing allowances	161.69
Jensen Builders – hydrant meter refund	183.10
Vantage Transfer Agents – contributions	13,059.78
Petty Cash	184.17
Tristar Benefit Administrators – premium	144.50
Des Moines Register – publication	158.01
Mail Services – processing	402.23
Dental/visual	83.99
Sun Life & Health Insurance – premium	694.27
Triplett Companies – supplies	94.29
U.S. Cellular – communication	66.43
Wellmark Blue Cross Blue Shield – premium	30,065.85

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The General Manager reviewed the proposed Investment Policy with the Board. Following discussion, McCune moved, seconded by DeVries to adopt the Investment Policy as presented. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The General Manager reviewed Depository Resolution 2018-01 with the Board. Following discussion, Noah moved, seconded by DeVries approving Depository Resolution 2018-01. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The General Manager provided an update on meetings with regard to regionalization and a proposal from FCS to facilitate Phase 2 of the Regional Governance Project that would include completion of the Memorandum of Understanding. The Utility would be responsible for paying one-third of the fee. Following discussion, McCune moved, seconded by Noah approving the proposal from FCS not to exceed a fee of \$225,000.00. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The next regular meeting was set for April 10, 2018 at 4:30 p.m.

The May meeting was set for May 9, 2018 at 4:30 p.m.

John McCune left the meeting at 4:55 p.m.

There being no further business, Noah moved, seconded by DeVries to adjourn at 4:57 p.m. Ayes: Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

Phil Noah: Board Member