

## Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:31 p.m. at the Water Utility office on December 11, 2017.

Board Members Present: John McCune and Phil Noah. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: Becky DeVries.

Noah moved, seconded by McCune to approve the Agenda as posted. Ayes: McCune, Noah. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

Noah, moved, seconded by McCune to approve the November 14, 2017 Water Board Minutes as written. Ayes: McCune, Noah. Nays: none. Motion carried.

Noah moved, seconded by McCune to approve payment of the following bills from the General Fund. Ayes: McCune, Noah. Nays: none. Motion carried.

Des Moines Water Works – water	191,638.06
Urbandale Sanitary District – sewer	314,052.36
City of Urbandale – storm water	190,203.25
City of Urbandale – solid waste	168,861.52
Des Moines Water Works – debt service	89,010.70
Treasurer, State of Iowa – sales tax	52,734.00
Des Moines Water Works – O&M	37,410.06
First American Bank – sinking funds	41,630.88
Urbandale W/H Sanitary District – sewer	26,751.06
IPERS – contributions	14,866.12
Networks, Inc. – IT services	5,822.68
Holmes Murphy – service fee	5,000.00
MidAmerican Energy – utilities	2,292.36
Municipal Supply – supplies	1,806.45
Xenia Rural Water – water	1,608.79
Triplett Companies – office supplies	1,203.96
Hallett Materials – supplies	1,028.49
Mail Services – notice processing	1,028.13
Corrpro – tank inspection	920.00
AWWA – standards revisions	767.00
City of Urbandale – fuel	653.02
CenturyLink – fiber optic	502.00
Urbandale Chamber of Commerce – membership	478.00
Core & Main – parts	415.52
CenturyLink – T-1 line	327.42
West Side Mechanics – truck repair	294.26
Clive Power Equipment – equipment repair	285.34
Arnold Motor Supply – supplies	230.05
Hach Company – supplies	224.85
Urbandale Sanitary Sewer District – sewer exemption	210.00
G & L Clothing – allowances	208.32
Menards – supplies	170.28
Xerox Financial Services – copier lease	164.32

Plumb Supply Company – supplies	150.21
Logan Contractors Supply – locate paint	143.64
The Home Depot – supplies	127.99
Discount Tires – tires	108.00
General Fire & Safety – fire alarm inspection	115.00
The Des Moines Register – publication	113.47
Webspec Design – web hosting	100.00
AWWA – dues	90.00
Blackburn Mfg. Co. – locate flags	85.29
Premier Office Equipment – Xerox images	43.27
Premier Pest Services – pest control	39.00
Rapids Reproductions – drafting supplies	16.67
The UPS Store – shipping	14.93
G & K Services – mat service	13.90
Sheakley Pay Systems – payroll	90,871.92
Sheakley Pay Systems – processing	493.40
Deposit refunds/overpayments	251.10
IDNR – Certification	80.00
Petty Cash	218.23
N. Pingel – reimbursements	97.59
R. Gerleman – clothing allowance	131.92
Elder Corporation – hydrant meter refund	203.68
Vantage Transfer Agents – 401	12,494.45
Tristar Benefit Administrators – self fund	144.50
Sun Life & Health Insurance – premium	694.83
Wellmark Blue Cross Blue Shield – premium	29,086.54

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The General Manager presented Resolution 2017-02 which would authorize payment of routine claims that are due and payable outside of the regular scheduled water board meetings.

Following discussion, McCune moved, seconded by Noah to approve Resolution 2017-02 Approving Prepayment of Claims. Ayes: McCune, Noah. Nays: none. Motion carried.

Following discussion, McCune moved, seconded by Noah to hire a lobbyist for the 2018 Legislative Session for an amount not to exceed \$10,000.00. Ayes: McCune, Noah. Nays: none. Motion carried.

The General Manager and Board Chair updated the Board on meetings they have attended with regard to regionalization.

The next regular meeting was set for January 11, 2017 at 12:00 p.m.

There being no further business, Noah moved, seconded by McCune to adjourn at 5:10 p.m. Ayes: McCune, Noah. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune: Chairman