

Urbandale Water Board Minutes

Board Member, Phil Noah, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:31 p.m. at the Water Utility office on February 13, 2017.

Board Members Present: John McCune via phone, Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: none.

DeVries moved, seconded by McCune to approve the Agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

During the Citizen's Forum, John Hollebrands, 4217 86th St., inquired about future growth and the installation of future water mains.

DeVries, moved, seconded by McCune to approve the January 11, 2017 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

McCune moved, seconded by DeVries to approve the February 1, 2017 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

DeVries moved, seconded by McCune to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	161,127.64
Urbandale Sanitary District – sewer	334,925.97
City of Urbandale – storm water	188,944.95
City of Urbandale – solid waste	169,850.69
Des Moines Water Works – debt service	89,593.29
Murphy Tractor – back hoe	46,900.00
Treasurer, State of Iowa – sales tax	41,371.00
First American Bank – sinking funds	41,909.41
Urbandale W/H Sanitary District – sewer	27,281.66
Municipal Supply – supplies, meters	15,604.33
IPERS – contributions	14,930.05
Mail Services – statement/notice processing	8,625.44
Stroh Corporation – A/C maintenance	3,621.87
MidAmerican Energy – utilities	3,330.54
R.D. McKinney – valve repair	2,005.00
City of Urbandale – phone, fuel	1,314.01
Networks, Inc. – IT services	1,161.13
Grainger – supplies	1,017.45
AWWA – 2017 standards revisions	767.00
City of Urbandale – fuel	688.42
Des Moines Commercial Cleaning – janitor	640.00
Rapids Reproductions – CIP plans	632.16
Des Moines Water Works – lab analysis	570.00
OPG-3 – Laserfiche support	533.00
HD Supply Waterworks – supplies	523.16
Central Iowa Ready Mix – supplies	513.00
CenturyLink – fiber optic	502.00
U.S. Cellular – communication	346.88
Hach Company – supplies	337.79

CenturyLink – T-1 line	321.62
ICMA Retirement Corporation – plan fee	250.00
AWWA – dues	224.00
Des Moines Register – publications	204.88
J. Robert Hopson – professional services	200.00
Arnold Motor Supply – supplies	198.09
Larry’s Window Service – window cleaning	175.00
Xerox Financial Services – copier lease	162.50
Des Moines Industrial Products, LLC	161.55
Adams Door Co. – door openers	116.60
Triplett Companies – supplies	115.57
Urbandale Sanitary District – sewer exemption	100.00
Webspec Design – hosting	100.00
Logan Contractor’s Supply – supplies	94.80
Menards – supplies	85.65
The Home Depot – supplies	81.91
Omark Safety – supplies	60.32
Premier Pest Services – pest control	39.00
Truck Equipment, Inc. – truck parts	32.31
Premier Office Equipment – Xerox images	30.94
Unity Point Clinic-Occupational Medicine – dues	30.00
R. Gerleman – dental/visual	29.45
G & K Services – mat service	20.85
Sheakley Pay Systems – January payroll	93,538.13
Sheakley Pay Systems – January processing	701.43
Hubbell Realty Company – hydrant meter refund	70.70
Deposit refunds/overpayments	505.91
N. Pingel – clothing allowance	204.97
Soil Tek – hydrant meter refund	930.00
Pressure Point Cleaners – hydrant meter refund	325.83
Supreme Lawn & Landscape – hydrant meter refund	546.79
Jensen Construction Company – hydrant meter refund	97.18
Yardworks – hydrant meter refund	.87
Accurate Land Co. – hydrant meter refund	183.50
Vantage Transfer Agents – January contributions	10,811.95
Greenland Homes – temporary meter refund	47.85
Tristar Benefit Administrators – February self fund	136.00
Supplyworks – supplies	121.36
R. Gerleman – reimburse training books	198.50
Mail Services – statement/notice processing	9,076.14
Sun Life & Health Insurance – February premium	669.19
U.S. Cellular – communication	32.24
Webspec Design – web hosting	203.00
Wellmark Blue Cross Blue Shield – February premium	26,027.01

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

Following discussion, DeVries moved, seconded by McCune ordering construction of 2017-3 Water System Improvements, Aurora Avenue – 62nd Street to 64th Street for the Urbandale Water Utility, Urbandale, Iowa and fixing a date for Public Hearing March 15, 2017 at 4:30 P.M. and taking bids March 13, 2017 at 10:00 A.M. in

the Board Room of the Urbandale Water Utility, 3720 86th Street, Urbandale, Iowa. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Following discussion, McCune moved, seconded by DeVries approving proposed updates to the Utility's Standard Specifications. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The General Manager reviewed a proposed water rate adjustment with the Board. The proposal would increase the domestic water rate from \$4.98 to \$5.73 per 1000 gallons and the irrigation rate from \$5.98 to \$6.73 per 1000 gallons. The monthly service availability fee would remain unchanged.

Following discussion McCune moved, seconded by DeVries adopting a motion for the suspension of the rule requiring separate consideration at three meetings. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Following discussion, DeVries moved, seconded by McCune suspending the second consideration and approving the rate increase proposal as submitted effective with the May 1, 2017 water bills as the third and final consideration. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The General Manager reviewed the proposed FY2017-18 Budget with the Board.

Following discussion, McCune moved, seconded by Noah approving the proposed FY2017-18 Budget as submitted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The Chairman and General Manager provided updates on meetings with Des Moines Water Works relating to a potential water treatment plant.

The Chairman and General Manager provided an update on discussions with West Des Moines and Waukee relating to future water supply needs of the western suburbs.

The next regular meeting was set for March 15, 2017 at 4:30 p.m.

There being no further business, DeVries moved, seconded by McCune to adjourn at 5:22 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

Phil Noah: Board Member