

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on November 15, 2016.

Board Members Present: John McCune, Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: none.

DeVries moved, seconded by Noah to approve the Agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

Noah, moved, seconded by McCune to approve the October 11, 2016 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

DeVries moved, seconded by McCune to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	193,750.95
Urbandale Sanitary District – sewer	329,472.02
City of Urbandale – storm water	187,177.46
City of Urbandale – solid waste	165,054.50
Des Moines Water Works – debt service	140,963.73
Treasurer, State of Iowa – sales tax	61,799.00
Municipal Supply – meters, supplies	48,563.60
Cogsdale – annual maintenance	45,038.79
Urbandale W/H Sanitary District – sewer	27,547.97
R.D. McKinney Plumbing – CIP	22,188.54
First American Bank – sinking funds	41,909.41
IPERS – contributions	14,587.45
Mail Services – statement/notice processing	10,241.54
Jackson Creek Enterprises L.C. – CIP	3,825.00
IMWCA – liability insurance	3,784.00
City of Urbandale – phone, flu shots, diesel fuel	2,903.75
Krishna Engineering Consultants, Inc. – engineering services	2,845.00
Don White Sodding – CIP	2,350.00
MidAmerican Energy – utilities	2,122.02
City of Urbandale – fuel	1,796.36
Hallett Materials – supplies	1,641.00
ACME Tools – tools	1,307.87
Quality Traffic Control – traffic signs	1,065.00
Des Moines Water Works – lab analysis, leak detection	1,016.00
R.D. McKinney Plumbing – CIP	1,000.00
Discount Tire – tires	984.00
American Concrete – supplies	888.63
Corrpro – 170 th tower inspection	880.00
Iowa One Call – locates	868.50
AWWA – standards revisions	716.00
Team Services – CIP	661.10
CenturyLink – T-1 line	647.12
Des Moines Commercial Cleaning – janitor	640.00

HDSupply Waterworks – supplies	616.50
Titan Machinery – backhoe repair	578.45
Sprayer Specialties, Inc. – pump parts	536.95
CenturyLink – fiber optic	502.00
Bankers Trust – bank fee	500.00
Hach Company – supplies	337.79
Manatt’s – supplies	327.50
Blackburn Mfg. Co. – locate flags	249.99
Logan Contractor’s Supply – supplies	283.58
G&L Clothing – clothing allowances	219.72
United Rentals – gas detector sensor	206.25
Arnold Motor Supply – supplies	165.00
Xerox Financial Services – copier lease	162.50
Urbandale Sanitary Sewer District – sewer exemption	140.00
Triplett Companies – office supplies	138.87
The Des Moines Register – publications	122.36
Hydra Quip – machine parts	111.00
Menards – supplies	100.42
Webspec Design – web hosting	100.00
R. Kerby – clothing allowance	91.66
The Home Depot – tools, supplies	65.48
Premier Office Equipment – Xerox images	59.24
Interstate All Battery – batteries	49.80
Premier Pest Services – pest control	39.00
G&K Services – mat service	25.52
Shattuck Turf Farms – supplies	15.20
Electronic Engineering – pager holsters	11.90
Midwest Lock & Security, Inc. – keys	6.00
Sheakley Pay Systems – October payroll	91,911.15
Sheakley Pay Systems – processing	491.15
Deposit Refunds/Overpayments	1,699.38
L. Allen – reimburse supplies	27.54
L. Duede – reimburse supplies	63.58
Petty Cash	104.02
Pressure Point – hydrant meter refund	327.58
Murphy Tower – hydrant meter refund	1,051.73
Yardworks Lawn Care & Landscaping – hydrant meter refund	1,047.88
Vantage Transfer Agents – 401	9,991.92
All Forms & Supplies – printing	232.95
Tristar Benefit Administrators – self fund	136.00
Des Moines Water Works – lab analysis	540.00
Dental/Visual	310.80
Home Depot – supplies	44.91
Iowa One Call – locates	792.90
IAMU – training	200.00
ICMA Retirement Corporation – plan fee	250.00
Larry’s Window Service – window cleaning	175.00
Mail Services – statement/notice processing	8,994.37
Sun Life & Health Insurance – premium	669.19
Superior Printing & Promotions – printing	503.47
Wellmark Blue Cross Blue Shield – premium	26,826.34

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

Following discussion, McCune moved, seconded by Noah to receive and file the FY2016 Audited Financial Statements. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The General Manager and Chairman gave an update on meetings with Des Moines Water Works and the SRF funding relating to a potential water treatment plant.

The next regular meeting was set for December 13, 2016 at 4:30 p.m.

There being no further business, Noah moved, seconded by DeVries to adjourn at 5:08 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune: Chairman