

## Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on August 9, 2016.

Board Members Present: John McCune, Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson via phone and Secretary Lisa Duede. Absent: none.

Noah moved, seconded by DeVries to approve the Agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

DeVries, moved, seconded by Noah to approve the July 14, 2016 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Noah moved, seconded by DeVries to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	301,806.58
Urbandale Sanitary District – sewer	315,112.35
City of Urbandale – storm water	180,452.58
City of Urbandale – solid waste	165,320.52
Des Moines Water Works – debt service	140,963.73
Treasurer, State of Iowa – sales tax	69,070.00
Municipal Supply – meters, supplies	32,652.05
Urbandale W/H Sanitary District – sewer	27,829.75
First American Bank – sinking funds	41,909.41
Krishna Engineering – engineering services	14,212.00
IPERS – contributions	14,100.89
MidAmerican Energy – utilities	4,510.98
Networks, Inc. – IT services	4,192.50
Steffen Truck Equipment, Inc. – pump	2,178.20
Hallett Materials – supplies	1,737.92
IMWCA – liability insurance	1,567.00
Mail Services – Notice processing	1,088.94
American Concrete – supplies	852.63
Logan Contractor's, Inc. – supplies	705.88
Earl's Tire & Service	664.75
Des Moines Commercial Cleaning – janitor	640.00
All Forms & Supplies, Ltd. – printing	547.50
CenturyLink – fiber optic	502.00
G & L Clothing – allowances	433.32
CEC – repair services	420.00
Hach Company – sampling supplies	337.79
CenturyLink – T-1 line	324.94
Triplett Companies – office supplies	320.28
Technology by Design – alarm monitoring	276.00
The Des Moines Register – publications	275.17
Baker Electric – tower lights	269.09
AWWA – dues	218.00
Urbandale Sanitary District – sewer exemption	190.00

Menards – supplies	198.77
Arnold Motor Supply – automotive supplies	170.13
Xerox Financial Services – copier lease	162.50
Pitney Bowes – meter supplies	130.88
WebSpec Design – web hosting	100.00
Omark Safety – safety equipment	90.27
Interstate All Battery – batteries	74.70
Premier Pest Services – pest control	39.00
A. Witzenburg – reimbursement	36.00
Premier Office Equipment – Xerox images	31.86
Rapids Reproductions – drafting paper	31.28
G & K Services – mat service	25.52
The UPS Store – shipping	25.40
Methodist Occupational Medicine – testing	21.25
Sheakley Pay Systems – July payroll	109,182.50
Sheakley Pay Systems – processing	691.78
Deposit refunds/overpayments	547.47
Petty cash	216.26
Vantage Transfer Agents – 401	9,982.74
Tristar Benefit Administrators – premium	136.00
Supplyworks – supplies	427.20
Department of the Treasury – PCORI fee	115.01
Larry’s Window Service – window cleaning	175.00
Mail Services – notice processing	327.08
Sun Life & Health Insurance – premium	697.95
Wellmark Blue Cross Blue Shield – premium	26,826.34

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

DeVries moved, seconded by Noah to open the public hearing. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The General Manager reviewed bids received for the 2016-1 Water System Improvements (71<sup>st</sup> Street – Prairie Ave. to Airline Ave.).

No written or oral objections were received in favor of, or opposing, the project.

McCune moved, seconded by Noah to close the public hearing. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

McCune moved, seconded by Noah approving the plans, specifications, form of contract and estimate of the cost for the 2016-1 Water System Improvements Project (71<sup>st</sup> Street – Prairie Ave. to Airline Ave.). Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

McCune moved, seconded by DeVries to accept the lowest responsible bid received for the 2016-1 Water System Improvements Project (71<sup>st</sup> Street – Prairie Ave. to Airline Ave.) from R.D. McKinney Plumbing & Excavating of Waukee, Iowa in the amount of \$99,962.92.

Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The next regular meeting was set for September 20, 2016 at 4:30 p.m.

There being no further business, Noah moved, seconded by DeVries to adjourn at 4:50 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune: Chairman