

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on May 10, 2016.

Board Members Present: John McCune, Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: none.

Noah moved, seconded by DeVries to approve the Agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

DeVries, moved, seconded by Noah to approve the April 12, 2016 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Noah moved, seconded by DeVries to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	163,776.01
Urbandale Sanitary District – sewer	246,569.63
City of Urbandale – solid waste	162,972.08
City of Urbandale – storm water	122,302.37
Des Moines Water Works – debt service	140,963.73
Municipal Supply – meters, supplies	47,530.17
First American Bank – sinking funds	41,771.70
Treasurer, State of Iowa – sales tax	35,331.00
Urbandale W/H Sanitary District – sewer	22,833.50
CEC – 114 th tower project	21,357.00
IPERS – March contributions	20,946.82
Cogsdale – programming	9,215.00
City of Urbandale – fuel	2,791.23
Networks, Inc. – IT services	1,890.00
Mail Services – notice processing	937.65
American Concrete – supplies	739.88
Des Moines Commercial Cleaning – janitor	640.00
Des Moines Water Works – lab analysis	600.00
Pitney Bowes – postage	600.00
Grand View University – tuition assistance	532.50
CenturyLink – fiber optic	502.00
Bankers Trust – bank service fee	500.00
Grimes Asphalt & Paving Corp. – main repair	394.40
Hach Company – supplies	337.79
HD Supply Waterworks – supplies	331.27
CenturyLink – T1 line	324.94
Logan Contractors Supply – supplies	184.30
Xerox Financial Services – copier lease	162.50
Triplett Companies – supplies	145.93
Methodist Occupational Medicine – pre-employment screens	144.00
OneSource – background checks	142.50
Arnold Motor Supply – supplies	133.56
The Des Moines Register – publication	100.67

Webspec Design – web hosting	100.00
AWWA – dues	90.00
G & L Clothing – clothing allowance	90.00
Urbandale Sanitary District – sewer exemption	90.00
Omark Safety – supplies	83.00
ENR – subscription renewal	79.95
IPI – printing	75.00
Premier Copiers – Xerox images	56.59
Premier Pest Services – pest control	39.00
Interstate All Battery Center – batteries	37.35
G & K Services – mat service	23.20
The Home Depot – supplies	14.85
Sheakley Pay Systems – payroll	87,501.53
Sheakley Pay Systems – processing	462.02
Deposit refunds/Overpayments	147.48
Iowa One Call – locates	807.30
Petty Cash	88.73
Vantage Transfer Agents – 401	8828.23
Wellmark Blue Cross Blue Shield – premium	27,576.92
Tristar Benefit Administrators – self fund	144.50
Mail Services – notice processing	361.10
Sun Life & Health Insurance – premium	651.16
Main Street Café & Bakery – meeting expense	372.37

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

Following discussion, McCune moved, seconded by Noah ordering construction of 2016-1 Water System Improvements, 71st. – Prairie Ave. to Airline Ave. for the Urbandale Water Utility, Urbandale, Iowa and fixing a date for Public Hearing June 14th, 2016 at 4:30 P.M. and taking bids June 7th, 2016 at 10:00 A.M. in the Board Room of the Urbandale Water Utility, 3720-86th St., Urbandale, Iowa. Ayes: McCune, Noah, DeVries. Nays: none. Motion Carried.

Following discussion, McCune moved, seconded by DeVries ordering construction of 2016-2 Water System Improvements, Oliver Smith – 70th to 72nd for the Urbandale Water Utility, Urbandale, Iowa and fixing a date for Public Hearing June 14th, 2016 at 4:30 P.M. and taking bids June 7th, 2016 at 10:00 A.M. in the Board Room of the Urbandale Water Utility, 3720-86th St., Urbandale, Iowa. Ayes: McCune, Noah, DeVries. Nays: none. Motion Carried.

The General Manager gave a presentation forecasting water rates and the financial impacts the construction of a water treatment plant could have on the Water Utility through the year 2022. The State Revolving Fund (SRF) application schedule was presented showing the processes and deadlines. A potential schedule for SRF application, design and construction for the treatment plant was presented.

Following discussion, Noah moved, seconded by McCune to move forward with the submission of an application to the State Revolving Fund for design and construction of a water treatment plant and infrastructure with a target date of June 1, 2016. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The next regular meeting was set for June 14, 2016.

There being no further business, Noah moved, seconded by DeVries to adjourn at 5:37 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune: Chairman