

Urbandale Water Board Minutes

Board Member, Phil Noah, called the regular meeting of the Urbandale Water Board of Trustees to order at 12:00 p.m. at the Water Utility office on February 9, 2016.

Board Members Present: John McCune via phone, Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson, General Manager Gail Palmer and Secretary Lisa Duede. Absent: none.

DeVries moved, seconded by McCune to approve the Agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

McCune, moved, seconded by Noah to approve the January 13, 2016 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

DeVries moved, seconded by McCune to approve the February 3, 2016 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Ayes: none. Motion carried.

DeVries moved, seconded by McCune to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	141,592.38
Urbandale Sanitary District – sewer	264,576.92
City of Urbandale – solid waste	162,874.35
City of Urbandale – storm water	122,903.64
Des Moines Water Works – debt service	140,963.73
J. R. Stelzer Company – water tower project	38,950.00
Treasurer, State of Iowa – sales tax	36,721.00
Urbandale W/H Sanitary District – sewer	23,192.57
First American Bank – sinking funds	41,771.70
IPERS – contributions	14,403.97
Municipal Supply – supplies, meters	7,278.77
MidAmerican Energy – utilities	3,095.47
City of Urbandale – fuel	2,995.68
Hallett Materials – repair supplies	1,706.89
Networks, Inc. – IT services	1,700.00
USA Blue Book – traffic signs	1,286.42
American Concrete – repair supplies	1,184.57
IAMU – dues	1,151.46
Mail Services – notice processing	1,089.81
City of Urbandale – training, hearing tests	911.56
Central Iowa Ready Mix – supplies	771.50
Des Moines Commercial Cleaning – janitor	640.00
Pitney Bowes – postage	600.00
CenturyLink – internet service	502.00
Hawkeye Truck Equipment – tailgate	441.63
All Forms & Supplies, Ltd. – printing	384.44
Pitney Bowes – meter rent	382.59
CenturyLink – T-1 Line	325.76
AWWA – dues	308.00
Electronic Engineering – pager service	288.00

Larry's Window Service – window cleaning	175.00
Xerox Financial Services – copier lease	160.85
Triplett Companies – office supplies	117.87
G & L Clothing – allowances	115.18
The Des Moines Register – publication	102.57
Blackburn Mfg. Co. – locate flags	83.33
ACME Tools – tools	83.24
Menards – supplies	80.78
Interstate All Battery Center – batteries	66.40
ABPA – membership	65.00
Logan Contractor's Supply – supplies	55.04
Methodist Occupational Health & Wellness – random testing	42.50
Webspec Design – web hosting	40.00
Premier Pest Services – pest control	39.00
Washer Systems of Iowa, Inc. – repair pressure washer hose	30.86
Unity Point Clinic Occupational Medicine – random testing	30.00
Premier Office Equipment – Xerox images	29.07
Arnold Motor Supply – supplies	28.94
G & K Services – mat service	23.20
Sheakley Pay Systems – January payroll	92,188.94
Sheakley Pay Systems – January processing	812.61
Deposit refunds/overpayments	438.29
Petty Cash	90.85
Supreme Lawn & Landscape – hydrant meter refund	426.33
Maple Bend Partner – hydrant meter refund	40.53
A.M. Properties – hydrant meter refund	44.24
Vantage Transfer Agents – January contributions	7,955.81
TriStar Benefit Administrators – self fund	144.50
SupplyWorks – supplies	229.55
Des Moines Water Works – lab analysis	1,095.00
ESRI – training	1,295.00
Iowa One Call – locates	438.30
Clothing Allowance	52.99
Mail Services – notice processing	430.13
Networks, Inc. – IT services	1,890.00
G. Palmer – reimburse supplies	31.79
Sun Life & Health Insurance – premium	651.16
Wellmark Blue Cross Blue Shield – premium	25,849.34

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The General Manager reviewed the proposed FY2016-17 Budget with the Board.

Following discussion, McCune moved, seconded by DeVries approving the proposed FY2016-17 Budget as submitted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The General Manager reviewed a proposed water rate adjustment with the Board. The proposal would increase the domestic water rate from \$4.61 to \$4.98 per 1000 gallons and the irrigation rate from \$5.62 to \$5.98 per 1000 gallons. The monthly service availability fee would set based on meter size as follows:

5/8"	\$ 4.50
1.0"	\$ 7.50
1.5"	\$15.00
2.0"	\$24.00
3.0"	\$60.00
4.0"	\$75.00
6.0"	\$75.00

Following discussion DeVries moved, seconded by McCune adopting a motion for the suspension of the rule requiring separate consideration at three meetings. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Following discussion, McCune moved, seconded by DeVries suspending the second consideration and approving the rate increase proposal as submitted effective with the May 1, 2016 water bills as the third and final consideration. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The next regular meeting was set for March 8, 2016.

There being no further business, Noah moved, seconded by McCune to adjourn at 12:35 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

Phil Noah, Board Member