

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on January 13, 2015.

Board Members Present: John McCune, Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer, and Secretary Lisa Duede. Absent: none.

DeVries moved, seconded by Noah to approve the Agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

Noah, moved, seconded by DeVries to approve the December 10, 2015 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Noah moved, seconded by McCune to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	131,041.08
Urbandale Sanitary District – sewer	221,414.42
City of Urbandale – solid waste	165,327.55
City of Urbandale – storm water	122,856.02
Des Moines Water Works – debt service	140,963.73
Treasurer, State of Iowa – sales tax	26,611.00
Urbandale W/H Sanitary District – sewer	20,766.36
First American Bank – sinking funds	41,771.70
Municipal Supply – meters, supplies	15,706.08
IPERS – contributions	14,224.89
Vista Real Estate – main reimbursement	10,086.25
Mail Services – statement processing	8,616.08
Waterford Landing 1, LLC – main reimbursement	6,792.25
Rapids Reproductions – design printer	6,375.00
Krishna Engineering Consultants, Inc. – services	3,942.55
Torqbuddy LLC – valve box repair kit	3,560.00
City of Urbandale – phone, fuel	2,749.98
MidAmerican Energy – utilities	2,584.11
Networks, Inc. – IT services	2,222.60
CEC – service contract renewal	1,359.00
Shred-It – documents purge	1,316.10
Stroh Corporation – heater maintenance	1,171.92
Grand View University – tuition assistance	1,065.00
Hallett Materials – supplies	1,038.38
Des Moines Commercial Cleaning – janitor	640.00
American Concrete – supplies	580.75
Ahlers & Cooney, P.C. – services	570.00
Paper Free Technology – maintenance renewal	533.00
CenturyLink – fiber optic	502.00
State Hygienic Laboratory – lab analysis	500.00
Quality Traffic Control – traffic signs	455.00
CenturyLink – T-1 line	325.76
Bonnies Barricades – traffic signs	298.90

Pollard Water – pump	296.57
Triplett Companies – office supplies	281.01
Xenia Rural Water – water	276.64
Manatt’s, Inc. – supplies	263.00
CIRDWC – dues	250.00
ICMA Retirement Corporation – plan fee	250.00
Logan Contractor’s Supply – supplies	220.80
G & L Clothing – clothing allowance	164.03
Xerox Financial Services – copier lease	160.85
Test Gauge & Backflow Supply Inc. – calibration, re-certification	124.58
Stetson Building Products, Inc. – supplies	116.94
Midwest Lock & Security, Inc. – water salesman maintenance	115.00
The Des Moines Register – publication	108.26
AWWA – dues	90.00
The Home Depot – supplies	74.97
Menards – supplies	57.77
Interstate All Battery – batteries	56.97
R. Kerby – clothing allowance	52.99
Urbandale Sanitary District – sewer exemption	40.00
Webspec Design – web hosting	40.00
Premier Pest Services – pest control	39.00
Premier Office Equipment – Xerox images	30.93
G & K Services – mat service	23.20
The UPS Store – shipping	14.19
Sheakley Pay Systems – December payroll	89,802.92
Sheakley Pay Systems – December processing	327.96
Deposit refunds/overpayments	1,152.70
Dental/Visual	59.40
J-Hawk Soccer Club – hydrant meter refund	400.00
Clothing Allowances	82.07
Petty Cash	71.41
Accurate Development – hydrant meter refund	370.72
Hubbell Homes – meter refund	275.00
Pohlmeier Construction – hydrant meter refund	935.44
Vantage Transfer Agents – 401	7,922.11
D. Acheson – meeting expense	62.55
Des Moines Water Works – lab analysis	780.00
The Home Depot – supplies	60.88
Mail Services – statement/notice processing	9,035.23
J. Thomas – incentive award	100.00
Wellmark Blue Cross Blue Shield – premium	25,849.34
Tri-Star Benefit Administrators – self fund	144.50
Holmes Murphy & Associates LLC – service fee	5,000.00
ICAP – liability insurance	46,283.12
Sun Life & Health Insurance – premium	651.16

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

There was discussion on the upcoming budget preparation for FY2017 and the affect water rates will have in developing the budget.

There was discussion on the affect water rates could have if the Board moves forward with the design and construction of a water treatment plant.

A special meeting was set for February 3, 2016.

The next regular meeting was set for February 10, 2016.

There being no further business, DeVries moved, seconded by Noah to adjourn at 5:45 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune, Chairman