

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on November 10, 2015.

Board Members Present: John McCune and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: Phil Noah

DeVries moved, seconded by McCune to approve the Agenda as posted. Ayes: McCune, DeVries. Nays: none. Motion carried.

During the Citizen's Forum John Hollebrands inquired about the type of financing instrument the Utility would use if the Board moves forward with construction of a water treatment plant. The General Manager replied stating financing options would be evaluated at that time to determine the best option for the Utility.

DeVries, moved, seconded by McCune to approve the October 13, 2015 Water Board Minutes as written. Ayes: McCune, DeVries. Nays: none. Motion carried.

DeVries moved, seconded by McCune to approve payment of the following bills from the General Fund. Ayes: McCune, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	168,407.27
J.R. Stelzer Company – tower painting	428,424.26
Urbandale Sanitary District – sewer	289,256.69
City of Urbandale – solid waste	163,634.23
City of Urbandale – storm water	122,180.92
Des Moines Water Works – debt service	129,168.70
Treasurer, State of Iowa – sales tax	53,572.00
Cogsdale – software maintenance	43,324.92
First American Bank – sinking funds	41,771.70
Municipal Supply – supplies	29,665.69
Urbandale W/H Sanitary District – sewer	27,132.69
IPERS – contributions	21,644.12
ESRI – software maintenance	5,500.00
MidAmerican Energy – utilities	2,630.55
Greener Alternatives Lawn Care – main repair	2,250.00
MidAmerican Energy – line repair	2,179.00
American Concrete – supplies	1,825.00
Mail Services – notice processing	1,589.34
City of Urbandale – fuel	1,338.26
Networks, Inc. – IT services	1,310.48
Iowa One Call – locates	1,000.80
Quality Traffic Control – traffic signs	910.00
Des Moines Water Works – lab analysis	790.00
Baker Electric – maintenance	720.86
Des Moines Commercial Cleaning – janitor	640.00
City of Urbandale – asphalt for main repair	546.78
SupplyWorks – supplies	537.41
Grand View University – tuition assistance	532.50
Hallett Materials – supplies	529.23
Bankers Trust – bank fee	500.00
Comstock Tree Service – tree maintenance	500.00

Earl's Tire Service – tires	388.61
Pitney Bowes – meter rent	382.59
United Rentals – concrete saw	350.00
DWX Internet – service	349.95
Logan Contractors Supply – supplies	340.10
CenturyLink – T-1 line	321.62
Des Moines Water Works – leak detection	311.00
City of Urbandale – training	300.00
Triplett Companies – supplies	294.57
All Forms & Supplies, Ltd. – printing	293.36
HD Supply Waterworks – supplies	283.56
G & L Clothing – allowances	213.21
The Des Moines Register – publication	197.54
Larry's Window Service – window cleaning	175.00
HF Scientific, Inc. – supplies	162.40
Xerox Financial Services – copier lease	160.85
Urbandale Sanitary District – sewer exemption	160.00
United Seeds – supplies	140.00
Arnold Motor Supply – supplies	116.98
N. Pingel – reimburse exam fee	85.00
Blackburn Mfg. Co. – locate flags	82.69
Omark Safety – supplies	81.40
IDNR – operator certification	80.00
ACME Tools – supplies	65.97
Secretary of State – notary renewals	60.00
Menards – supplies	45.10
Webspec Design – hosting	40.00
Premier Pest Services – pest control	39.00
Premier Copiers – Xerox images	33.26
G & K Services – mat service	30.90
Sheakley Pay Systems – October payroll	137,954.24
Sheakley Pay Systems – October processing	619.13
Deposit Refunds/Overpayments	2,894.98
Signature Homes – hydrant meter refund	248.71
Dental/visual	216.24
Elder Corporation – hydrant meter refund	586.31
Q3 Contracting - hydrant meter refund	830.91
Colburn HDD – hydrant meter refund	824.40
Vantage Transfer Agents – 401	11,792.32
Petty Cash	112.86
Double Tree by Hilton Hotel – conference lodging	671.40
Darland Construction – hydrant meter refund	142.01
Treasurer, State of Iowa – unclaimed property	533.92
Wellmark Blue Cross Blue Shield – premium	25,849.34
Tristar Benefit Administrators – self fund	144.50
Clothing allowances	222.29
Sun Life & Health Insurance – premium	650.61

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The General Manager reviewed the Schedule of Delinquent Accounts with the Board. Following discussion, McCune moved, seconded by DeVries to pass Resolution 2015-16 for Assessment Schedule 2015-16 for Water Account Charges that are delinquent and certified to be filed with the County Treasurer for Polk County, Iowa. Ayes: McCune, DeVries. Nays: none. Motion carried.

Other items of discussion included updates on the 114th Street Water Tower Project, Sensus meter reading software, and CIRDWC activities.

The next regular meeting was set for December 10, 2015.

There being no further business, DeVries moved, seconded by McCune to adjourn at 5:09 p.m. Ayes: McCune, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune, Chairman