

## Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on September 15, 2015.

Board Members Present: John McCune, Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: None

Noah moved, seconded by DeVries to approve the Agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no citizen comments made during the Citizen's Forum.

DeVries, moved, seconded by Noah to approve the August 11, 2015 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

DeVries moved, seconded by McCune to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	238,738.95
Urbandale Sanitary District – sewer	294,649.05
City of Urbandale – solid waste	162,389.03
City of Urbandale – storm water	123,219.87
Des Moines Water Works – debt service	129,168.70
Treasurer, State of Iowa – sales tax	47,810.00
Municipal Supply – meters, supplies	38,253.84
First American Bank – sinking funds	41,771.70
Waterford Landing – main reimbursement	36,085.75
Urbandale W/H Sanitary District – sewer	28,297.42
IPERS – contributions	13,817.30
Des Moines Water Works – O&M	13,515.80
Mail Services – statement/notice processing	9,498.00
Krishna Engineering Consultants, Inc. – engineering services	8,316.15
Communication Innovators – install fiber optic cable duct	6,447.00
United Rentals – concrete saw	4,870.13
Stroh Corporation – install fiber optic receptacle	4,018.32
Anderson Properties – hook-on fee overpayment	3,660.36
MidAmerican Energy – utilities	3,644.82
HD Supply Waterworks – supplies	3,591.20
Polk County Treasurer – property taxes	2,760.00
Networks, Inc. – IT services	2,259.50
Cartegraph – software maintenance	1,736.00
Innovyze – software maintenance	1,500.00
City of Urbandale – fuel	1,266.71
Manatt's, Inc. – supplies	1,000.00
IAMU – dues	997.32
Iowa One Call – locates	924.30
Des Moines Water Works – lab analysis	720.00
IA-AWWA – training	690.00
Des Moines Commercial Cleaning – janitor	640.00
Pitney Bowes – postage	600.00
Grand View University – tuition assistance	513.00

Fenner Irrigation – maintenance	512.48
State Hygienic Laboratory – lab analysis	500.00
Triplett Companies – office supplies	497.05
Schonstedt Instrument Company – repair locator	362.37
DWX Internet – service	349.95
Hach Company – supplies	337.79
Logan Contractor’s Supply – supplies	330.34
Dale Acheson – meeting expense	328.80
CenturyLink – T-1 line	322.72
Acme Tools – supplies	317.95
G & L Clothing – allowances	252.87
Bob Brown Chevrolet – truck maintenance	246.33
General Fire & Safety – alarm inspection	190.00
Urbandale Sanitary District – sewer exemption	190.00
Xerox Financial Services – copier lease	160.85
The Des Moines Register – subscription renewal	155.71
Plumb Supply – supplies	126.83
The Home Depot – supplies	149.54
Arnold Motor Supply – supplies	122.32
The Des Moines Register – publication	94.97
Iowa Department of Public Health – backflow renewal	72.00
Sprayer Specialties, Inc. – supplies	60.00
Webspec Design – hosting	40.00
Premier Pest Services – pest control	39.00
Unity Point Clinic Occupational Medicine – testing	37.00
Premier Copiers – Xerox images	34.95
Menards – supplies	33.54
Methodist Occupational Health & Wellness – testing	21.25
Strauss Security Solutions – water tower keys	21.00
G & K Services – mat service	20.60
Shattuck Turf Farm – supplies	19.00
The UPS Store – shipping	12.28
Sheakley Pay Systems – August payroll	92,918.40
Sheakley Pay Systems – August processing	478.83
Deposit refunds/overpayments	780.03
Vantage Transfer Agents – 401	7,785.69
N. McDowell – incentive award	100.00
Tristar Benefit Administrators – self fund	144.50
Des Moines Water Works – lab analysis	540.00
Iowa One Call – locates	954.90
Clothing allowance	110.96
Sun Life & Health Insurance – premium	650.61
Triplett Companies – check reissue	292.42
Wellmark Blue Cross Blue Shield – premium	25,849.34

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The General Manager reviewed the proposed 2016-2021 Capital Improvement Plan with the Board. Following discussion, Noah moved, seconded by DeVries to adopt the 2016-2021 Capital Improvement Plan as submitted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The General Manager reviewed a proposal from Networks, Inc. in the amount of \$68,578 for a computer hardware and software upgrade. Following discussion, DeVries moved, seconded by Noah approving the proposal as submitted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The Distribution Manager provided an update on the 114<sup>th</sup> Street Water Tower Project.

The General Manager provided an overview of a Sanitary Review Report that was received from the IDNR. The review is performed every three years on the Utility's system and did not contain any issues that need to be addressed.

The next regular meeting was set for October 13, 2015.

There being no further business, DeVries moved, seconded by Noah to adjourn at 5:35 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune, Chairman