

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on August 11, 2015.

Board Members Present: John McCune, Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: None

Noah moved, seconded by DeVries to approve the Agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no citizen comments made during the Citizen's Forum.

Noah, moved, seconded by McCune to approve the July 9, 2015 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

DeVries moved, seconded by Noah to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	217,083.55
Urbandale Sanitary District – sewer	281,429.25
City of Urbandale – solid waste	164,779.89
Municipal Supply – meters, CIP	132,056.49
City of Urbandale – storm water	121,282.70
Des Moines Water Works – debt service	129,168.70
Treasurer, State of Iowa – sales tax	43,031.00
First American Bank – sinking funds	41,771.70
Urbandale W/H Sanitary District – sewer	25,061.12
Mail Services – mail processing	16,748.26
IPERS – contributions	14,113.56
MidAmerican Energy – utilities	3,350.34
City of Urbandale – fuel	2,322.78
Networks, Inc. – IT services	1,890.00
Manatt's, Inc. – CIP	1,801.30
Hawkeye Truck Equipment – truck lights	1,639.00
G & L Clothing – clothing allowances	797.16
Des Moines Water Works – lab analysis	792.81
Hallett Materials – supplies, CIP	700.12
CenturyLink – cable repair	658.75
Des Moines Commercial Cleaning – janitor	640.00
City of Urbandale – safety training	635.40
Titan Machinery – tractor maintenance	634.91
Quality Traffic Control – CIP	631.60
Baker Group – HVAC maintenance	610.03
Pitney Bowes – postage	600.00
IA-AWWA – training	600.00
Stroh Corporation – HVAC maintenance	564.74
Logan Contractors Supply – supplies	449.58
SupplyWorks – supplies	400.26
Pitney Bowes – meter rent	382.59
DWX Internet – service	349.95
CenturyLink – T-1 line	322.72

FCS – equipment repair	305.42
Technology by Design – alarm monitoring	276.00
Triplett Companies – office supplies	270.20
ICMA Retirement Corporation – plan fee	250.00
Fenner Irrigation – line repair	221.16
AWWA – dues	214.00
Grainger – tools	214.65
The Des Moines Register – publications	210.20
ACME Tools – tools	199.99
Larry’s Window Service – window cleaning	175.00
Xerox Financial Services – copier lease	160.85
All Forms & Supplies, Ltd. – printing	144.78
Iowa Department of Public Health – backflow renewals	144.00
The Home Depot – supplies	125.94
Urbandale Sanitary District – sewer exemption	110.00
Blackburn Mfg. Co. – locate flags	82.82
The UPS Store – shipping	80.49
IDNR – operator renewal	60.00
Scott Christensen – check reissue	53.83
Arnold Motor Supply – supplies	53.24
Omark Safety – supplies	47.76
Premier Pest Services – pest control	39.00
Kness Signs – drop box sign	25.00
Premier Copiers – Xerox images	24.10
G & K Services – mat service	20.60
Sheakley Pay Systems – July payroll	113,819.50
Sheakley Pay Systems – July processing	494.72
Deposit refunds/overpayments	4,722.39
Iowa One Call – locates	1,022.40
Petty Cash	75.06
MidAmerican Energy – utilities	3,502.36
Vantage Transfer Agents – July contributions	7,805.73
Tristar Benefit Administrators – self fund	144.50
Dental/visual	293.20
Sun Life & Health Insurance – premium	678.45
Wellmark Blue Cross Blue Shield – premium	25,849.34

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

Customer Service Representative, Nichole McDowell, gave a demonstration of the Utility’s new website that is nearing completion. Following the demonstration the General Manager presented an Incentive Award to Nichole for her efforts in the design and implementation of the website.

The General Manager provided an update on the 114th Street water tower painting project.

Other items of discussion included Sensus Metering Software and CIRDWC activities.

The next regular meeting was set for September 15, 2015.

There being no further business, DeVries moved, seconded by Noah to adjourn at 5:05 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune, Chairman