

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:33 p.m. at the Water Utility office on September 12, 2017.

Board Members Present: John McCune, Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: none.

DeVries moved, seconded by Noah to approve the Agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

DeVries, moved, seconded by Noah to approve the August 15, 2017 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Noah moved, seconded by DeVries to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	428,314.13
Urbandale Sanitary District – sewer	324,476.20
City of Urbandale – storm water	187,892.03
City of Urbandale – solid waste	167,675.62
Des Moines Water Works – debt service	89,593.29
Treasurer, State of Iowa – sales tax	81,916.00
Urbandale W/H Sanitary District – sewer	25,835.45
First American Bank – sinking funds	41,630.88
Municipal Supply – meters, supplies	23,650.45
Des Moines Water Works – O&M	19,158.15
IPERS – contributions	14,842.48
Mail Services – statement/notice processing	9,845.88
Coyote Ridge – main reimbursement	8,910.17
Innovyze – software maintenance	5,000.00
Core & Main LP – supplies	4,521.98
MidAmerican Energy – utilities	4,139.36
Networks, Inc. – IT services	3,219.15
Polk County Treasurer – taxes	2,858.00
North American Truck & Trailer – pump	2,054.51
City of Urbandale – fuel	2,020.70
ACME Tools – tools	1,039.98
Pingel Mudjacking, LC – sidewalk repair	750.00
Des Moines Commercial Cleaning – janitor	640.00
CenturyLink – fiber optic	502.00
IA-AWWA – training	480.00
Krishna Engineering Consultants, Inc. – engineering services	437.00
Central Iowa Ready Mix – supplies	385.00
CenturyLink – T-1 line	322.72
Dale Acheson – conference expense	313.60
Des Moines Water Works – leak detection	311.00
G & L Clothing – allowances	284.30
Blackburn Mfg. Co. – supplies	255.42
Xerox Financial Services – copier lease	164.32

The Des Moines Register – subscription	158.01
Arnold Motor Supply – tools	141.92
Urbandale Sanitary District – sewer exemption	140.00
Logan Contractor’s Supply – supplies	138.95
ABL-Labs LLS – training	135.00
Triplett Companies – office supplies	129.19
The Des Moines Register – publication	105.33
Webspec Design – web hosting	100.00
AWWA – dues	90.00
Premier Office Equipment – Xerox images	73.92
Hawkeye Truck Equipment – truck parts	67.46
Menards – supplies	53.15
U.S. Cellular – communication	48.76
Premier Pest Services – pest control	39.00
G & K Services – mat service	13.90
The UPS Store – shipping	13.48
Sheakley Pay Systems – August payroll	97,197.30
Sheakley Pay Systems – contract services	426.62
Deposit refunds/overpayments	253.17
Dental/Visual	679.20
IA-AWWA – training	600.00
Petty Cash	123.05
Municipal Pipe and Tool – hydrant meter refund	1,081.50
Vantage Transfer Agents – August contributions	11,352.57
Clothing Allowances	19.05
Tristar Benefit Administrators – self fund	144.50
IAWA – conference registration	110.00
Mail Services – notice processing	434.02
Sun Life & Health Insurance – premium	741.61
Timberline Cottages – hydrant meter refund	245.78
Nehring Construction – hydrant meter refund	1,037.75
INDO-American Association of Iowa – hydrant meter refund	248.73
Wellmark Blue Cross Blue Shield – premium	29,086.54
Treasurer, State of Iowa – unclaimed property	614.83

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The Distribution Manager reviewed the proposed 2018-2023 Capital Improvement Plan (CIP) with the Board. Following discussion, McCune moved, seconded by DeVries to adopt the CIP as submitted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The General Manager and Board Chair provided an update on meetings they have attended with regard to regionalization. There have been interviews with four engineering firms to help facilitate a Regional Governance Project.

Following discussion, DeVries moved, seconded by McCune to hire an engineering firm to facilitate a Regional Governance Project not to exceed \$50,000.00. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The next regular meeting was set for October 9, 2017 at 4:30 p.m.

There being no further business, Noah moved, seconded by DeVries to adjourn at 5:15 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune: Chairman