

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 12:00 p.m. at the Water Utility office on October 9, 2017.

Board Members Present: John McCune, Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: none.

Noah moved, seconded by DeVries to approve the Agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

During the Citizen's Forum, John Hollebrands, 4217 86th St., inquired about private water mains in developing neighborhoods within Urbandale.

Noah, moved, seconded by DeVries to approve the September 12, 2017 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Noah moved, seconded by McCune to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	346,308.80
Urbandale Sanitary District – sewer	393,877.45
City of Urbandale – storm water	186,935.92
City of Urbandale – solid waste	165,980.56
Treasurer, State of Iowa – sales tax	99,837.00
Des Moines Water Works – debt service	89,593.29
Urbandale W/H Sanitary District – sewer	29,651.81
IPERS – contributions	22,401.52
First American Bank – sinking funds	41,630.88
Municipal Supply – meters, supplies	9,121.05
Networks, Inc. – IT services	4,608.70
MidAmerican Energy – utilities	3,883.95
Core & Main LP – supplies	1,112.70
Logan Contractors, Inc. – supplies	822.45
City of Urbandale – fuel	784.78
Des Moines Commercial Cleaning – janitor	640.00
CenturyLink – fiber optic	502.00
State Hygienic Laboratory – lab analysis	500.00
Central Iowa Ready Mix – supplies	489.00
Hawkeye Truck Equipment – truck repair	465.00
Pitney Bowes – meter rent	382.59
SupplyWorks – supplies	367.56
Quality Traffic Control – traffic signs	305.00
United Rentals – tools	283.95
Tompkins Industries – backhoe maintenance	221.88
Shattuck/RPM Inc. – supplies	209.00
Arnold Motor Supply – supplies	189.42
Larry's Window Service – window cleaning	175.00
Xerox Financial Services – copier lease	164.32
Discount Tire – truck tires	154.00
G & L Clothing – allowances	140.98
IDNR – 2018 permit	134.00

Urbandale Sanitary District – sewer exemption	100.00
Webspec Design – web hosting	100.00
ACME Tools – tools	91.98
Menards – supplies	82.79
Premier Office Equipment – Xerox images	41.93
Premier Pest Services – pest control	39.00
G & K Services – mat service	13.90
Sheakley Pay Systems – September payroll	138,349.06
Sheakley Pay Systems – payroll processing	732.83
Deposit refunds/overpayments	249.94
Petty Cash	74.43
Clothing Allowances	18.40
Hydro-Klean LLC – hydrant meter refunds	1,402.47
Vantage Transfer Agents – retirement contributions	18,615.92
Des Moines Water Works – leak detection	1,226.00
Iowa One Call – locates	935.10
Backflow Certification Reimbursements	216.00
U.S. Cellular – communication	65.88
Wellmark Blue Cross Blue Shield – premium	29,086.54
Tristar Benefit Administrators – self fund	144.50
Mail Services – notice processing	414.72
Dental/visual	9.52
Sun Life & Health Insurance – premium	693.71
Yardworks – hydrant meter refund	502.51

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The General Manager and Board Chair provided an update on meetings they have attended with regard to regionalization. After interviews with four engineering firms, Jason Mumm with FCS Group has been hired to facilitate a Regional Governance Project not to exceed \$147,000. The Utility's share for these services is \$49,000. Upcoming discussion topics will include obligation to serve, right to serve exclusivity, raising capital for projects and legal 28E or 28F documents.

The General Manager noted that he and the Distribution Manager will be attending the AWWA meeting in Council Bluffs October 11th and 12th.

The next regular meeting was set for November 14, 2017 at 4:30 p.m.

There being no further business, Noah moved, seconded by DeVries to adjourn at 12:44 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune: Chairman