

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on October 14, 2014.

Board Members Present: John McCune and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: Phil Noah

McCune moved, seconded by DeVries to delay agenda item # 7. Ayes: McCune, DeVries. Nays: none. Motion carried.

There were no citizen comments made during the Citizen’s Forum.

McCune, moved, seconded by DeVries to delay approval of the September 11, 2014 Water Board Minutes. Ayes: McCune, DeVries. Nays: none. Motion carried.

McCune moved, seconded by DeVries to approve payment of the following bills from the General Fund. Ayes: McCune, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	185,788.01
Urbandale Sanitary District – sewer	312,550.26
City of Urbandale – solid waste	162,414.60
Des Moines Water Works – debt service	134,265.99
Treasurer, State of Iowa – sales tax	65,944.00
City of Urbandale – storm water	59,504.55
Municipal Supply – meters, supplies	49,427.97
First American Bank – sinking funds	46,696.79
Drake Construction – 72 nd St. Project	31,107.10
Urbandale W/H Sanitary District – sewer	28,710.77
Don White Sodding – 72 nd St. Project	19,320.00
IPERS – September contributions	12,850.39
Mail Services – statement/notice processing	8,486.96
McClure Engineering – preliminary engineering report	3,320.00
MidAmerican Energy – utilities	2,990.47
City of Urbandale – fuel	2,716.56
HD Supply Waterworks – supplies	2,320.56
G & L Clothing – allowances	1,203.80
Earl’s Tire & Service West – truck maintenance	1,126.95
Des Moines Water Works – lab analysis	1,100.00
IAWA – dues	997.32
Hallett Materials – supplies	890.24
Manatt’s, Inc. – supplies	860.00
Triplett Companies – supplies	811.54
L. Comer – conference expense	728.40
Des Moines Commercial Cleaning –janitor	640.00
Pitney Bowes – postage	600.00
United Rentals – repair equipment	644.00
DWX Internet – service	349.95
IMWCA – liability insurance	341.00
Logan Contractors Supply, Inc. – supplies	338.06
Hach Company – supplies	328.01
The Home Depot – supplies	316.99

Pollardwater.com – hydrant part	279.47
ICMA Retirement Corporation – plan fee	250.00
Pitney Bowes – supplies	224.01
The Printer Connection – printer repair	209.00
Des Moines Industrial Products, LLC – supplies	193.00
Larry’s Window Service – window cleaning	175.00
Xerox Financial Services – copier lease	159.35
Quality Traffic Control, Inc. – traffic signs	155.00
Networks, Inc. – IT services	150.00
Menards – supplies	145.15
Urbandale Sanitary District – sewer exemption	120.00
West Side Mechanics – truck maintenance	118.11
The Des Moines Register – publication	98.89
Grainger – supplies	92.07
Plumb Supply – water salesman part	78.32
Team Services, Inc. – 72 nd St. project	60.63
Shattuck Turf Farm – repair supplies	54.00
Methodist Occupational Health & Wellness – testing	48.00
One Source – background check	47.50
Arnold Motor Supply – supplies	45.86
Premier Pest Services – pest control	39.00
Midwest Lock & Security, Inc. –keys	20.00
G & K Services – mat service	18.72
Premier Copiers – Xerox images	18.60
Sheakley Pay Systems – September payroll	85,787.15
Sheakley Pay Systems – Processing	387.50
Deposit Refunds/Overpayments	866.35
Dental/Visual	202.00
Vantage Transfer Agents – 401	5,158.23
Tristar Benefit Administrators – self fund	136.00
AWWA – dues	209.00
The Des Moines Register – subscription	138.01
IA-AWWA – training	220.00
Mail Services – statement/notice processing	7,903.82
CenturyLink – relay switch	258.08
Sun Life & Health Insurance – premium	541.23
Wellmark Blue Cross Blue Shield – premium	22,423.24

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The General Manager reviewed the Schedule of Delinquent Accounts with the Board. Following discussion, McCune moved, seconded by DeVries to pass Resolution 2014-03 for Assessment Schedule 2014-03 for Water Account Charges that are delinquent and certified to be filed with the County Treasurer for Polk County, Iowa. Ayes: McCune, DeVries. Nays: none. Motion carried.

There was discussion on the FY2013-14 Financial Statements.

The Distribution Manager provided an update on the 72nd Street and 100th Street projects.

The next regular meeting was set for November 11, 2014.

There being no further business, DeVries moved, seconded by McCune to adjourn at 5:00 p.m. Ayes: McCune, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune, Chairman