

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on November 11, 2014.

Board Members Present: John McCune, Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: None.

Noah moved, seconded by DeVries to approve the Agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no citizen comments made during the Citizen's Forum.

Noah, moved, seconded by McCune to approve the September 11, 2014 Water Board Minutes as written. Ayes: McCune, Noah. Nays: none. Pass: DeVries. Motion carried.

DeVries, moved, seconded by McCune to approve the October 14, 2014 Water Board Minutes as written. Ayes: McCune, DeVries. Nays: none. Pass: Noah. Motion carried.

Noah moved, seconded by DeVries to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	155,963.49
Urbandale Sanitary District – sewer	279,998.48
City of Urbandale – solid waste	163,619.17
Des Moines Water Works – debt service	134,265.99
City of Urbandale – storm water	60,324.83
Cogsdale – software maintenance	48,053.37
Treasurer, State of Iowa – sales tax	45,145.00
First American Bank – sinking funds	46,696.79
Urbandale W/H Sanitary District – sewer	27,029.13
Municipal Supply – meters, supplies	21,838.95
IPERS – October contributions	20,458.73
Mail Services – Statement/notice processing	9,601.81
Networks, Inc. – IT services	2,888.91
Treasurer, State of Iowa – property tax	2,391.00
City of Urbandale – fuel	1,791.25
Hallett Materials – supplies	871.19
Pingel Mudjacking – concrete work	750.00
Des Moines Commercial Cleaning – janitor	640.00
HD Supply Waterworks – supplies	610.89
Pitney Bowes – postage	600.00
All Forms & Supplies, Ltd. – printing	597.53
Bankers Trust – bank fee	500.00
Logan Contractors Supply, Inc. – supplies	443.48
G & L Clothing – allowances	405.33
Pitney Bowes – meter rent	382.59
DWX Internet – service	349.95
Manatt's, Inc. – supplies	285.00
Arnold Motor Supply – supplies	184.92
The Home Depot – supplies	183.70
Xerox Financial Services – lease	159.35

Urbandale Sanitary Sewer District – sewer exemption	140.00
Triplett Companies – supplies	121.58
Des Moines Register – publication	98.89
Menards – supplies	82.29
Blackburn Mfg. Co., Inc. – locate flags	81.85
Premier Pest Services – pest control	39.00
IPI – printing	37.50
G & K Services – mat service	28.08
Premier Copiers – October images	25.07
Sheakley Pay Systems – October payroll	131,988.19
Sheakley Pay Systems – October processing	668.44
Deposit Refunds/Overpayments	616.14
Petty Cash	44.93
Titan Mob – hydrant meter refunds	1,475.00
Vantage Transfer Agents – October contributions	8,984.26
Des Moines Water Works – leak detection	70.00
Dental/Visual	150.00
Iowa One Call – locates	1,009.80
Clothing Allowances	34.74
Networks, Inc. – IT services	1,700.00
Correll Contracting – hydrant meter refund	1,090.82
Seneca Company – hydrant meter refund	921.82
Wellmark Blue Cross Blue Shield – November premium	25,720.78
TriStar Benefit Administrators – self fund	153.00
Sun Life & Health Insurance – November premium	643.70
CenturyLink – AMR communication	260.00

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

Following discussion, McCune moved, seconded by DeVries to receive the Urbandale Water Utility’s FY2014 Audited Financial Report. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The General Manager reviewed an engineering services contract proposal from Krishna Engineering. The contract would provide engineering services for painting and improvements to the 114th Street Water Tower. The proposal would be based on an hourly rate not to exceed \$75,000.00.

Following discussion, McCune moved, seconded by Noah approving the engineering services contract with Krishna Engineering. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The General Manager reviewed a software upgrade proposal from the Utility’s financial and CSM software provider.

Following discussion, McCune moved, seconded by DeVries approving the software upgrade proposal. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The General Manager reported the Des Moines Water Works Board approved a 5% increase to the wholesale water rate. The rate becomes effective to the Utility April 1, 2015.

The next regular meeting was set for December 10, 2014.

There being no further business, Noah moved, seconded by McCune to adjourn at 5:03 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune, Chairman