

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:32 p.m. at the Water Utility office on May 12, 2015.

Board Members Present: John McCune and Phil Noah. Also present were Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: Becky DeVries.

McCune moved, seconded by Noah to approve the Agenda as posted. Ayes: McCune, Noah. Nays: none. Motion carried.

There were no citizen comments made during the Citizen's Forum.

Noah, moved, seconded by McCune to approve the April 14, 2015 Water Board Minutes as written. Ayes: McCune, Noah. Nays: none. Motion carried.

Beck DeVries arrived to the meeting at 4:40 p.m.

Noah moved, seconded by McCune to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	162,913.58
Urbandale Sanitary District – sewer	257,121.01
City of Urbandale – solid waste	162,417.55
Des Moines Water Works – debt service	129,168.70
Municipal Supply – meters, supplies	77,155.00
City of Urbandale – storm water	59,611.99
First American Bank – sinking funds	46,696.79
Treasurer, State of Iowa – sales tax	33,250.00
Urbandale W/H Sanitary District – sewer	23,424.82
IPERS – contributions	13,480.38
Bob Brown Chevrolet – truck	12,769.00
Mail Services – statement/notice processing	8,560.18
Cogsdale – software upgrade	5,625.00
Spring Valley – truck radios	2,825.00
City of Urbandale – fuel	2,622.47
HD Supply Waterworks – supplies	2,382.38
MidAmerican Energy – utilities	2,228.77
Networks, Inc. – IT services	1,860.00
Thomas Bus Sales, Inc. – trailer	1,668.00
Grand View University – tuition assistance	1,026.00
State Hygienic Laboratory – lab analysis	947.00
Baker Electric – maintenance	873.79
Bankers Trust – service fees	800.00
J. Robert Hopson – actuarial report	700.00
Des Moines Commercial Cleaning – janitor	640.00
Rapids Reproductions – plotter maintenance	628.75
Pitney Bowes – postage	600.00
United Rentals – saw	491.82
American Topper & Accessories – equipment	429.00
IDNR – certification renewals	420.00
Pitney Bowes – meter rent	382.59

Line-X of Des Moines – bedliner	375.00
DWX Internet – service	349.95
The Des Moines Register – publications	338.77
CenturyLink – T-1 line	323.56
Xenia Rural Water – water	194.78
G & L Clothing – allowances	187.97
Logan Contractor’s Supply – supplies	180.20
Blue Cross Blue Shield – EOB fee	170.00
Kness Signs – decals	144.60
One Source – background checks	142.50
The Home Depot – tools	139.00
Shattuck Turf Farms – supplies	114.00
Methodist Occupational Medicine – testing	96.00
Urbandale Sanitary District – sewer exemption	90.00
AWWA – membership	89.00
Blackburn Mfg. Co. – supplies	82.82
The UPS Store – shipping	59.15
Menards – supplies	58.70
O’Reilly Auto Parts – supplies	55.95
Premier Pest Services – pest control	39.00
Premier Copiers – April images	34.58
G & K Services – mat service	28.08
Arnold Motor Supply – supplies	26.28
Omark Safety – supplies	26.20
MTI Distributing Inc. – supplies	15.25
Sheakley Pay Systems – April Payroll	86,259.36
Sheakley Pay Systems – April processing	477.67
Deposit Refunds/Overpayments	2,315.07
Dental/Visual	150.00
IA-AWWA – training	640.00
Petty Cash	60.06
Vantage Transfer Agents – 401	6,481.36
Tristar Benefit Administrators – self fund	144.50
Wellmark Blue Cross Blue Shield – premium	25,849.34
All Forms & Supplies, Ltd. – printing	534.76
Iowa One Call – locates	855.90
Northern Tool & Equipment – tool box	99.99
Sun Life & Health Insurance – premium	624.22
ACME Tools – tools	41.39
Mustard’s Restaurant – CIRDWC meeting expense	317.47
Vantage Transfer Agents – 401	3,777.01

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

McCune moved, seconded by DeVries to adopt Resolution 2015-10 Appointing Bankers Trust Company of Des Moines, Iowa to Serve as Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent and Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement for the \$1,963,000 Water Revenue Refunding Capital Loan Notes, Series, 2015. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

McCune moved, seconded by DeVries Approving the Tax Exemption Certificate in connection with the issuance of \$1,963,000 Water Revenue Refunding Capital Loan Notes, Series, 2015. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

DeVries Moved, seconded by Noah to adopt Resolution 2015-11 Approving and Authorizing a Form of Loan Agreement and Authorizing and Providing for the Issuance and Securing the Payment of \$1,963,000 Water Revenue Refunding Capital Loan Notes, Series 2015, of the Urbandale Water Utility, State of Iowa, Under the Provisions of the Code of Iowa, and Providing for a Method of Payment of the Notes. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

McCune moved, seconded by Noah to adopt Resolution 2015-12 Approving Post-Issuance Compliance Policy effective May 12, 2015. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

McCune moved, seconded by Noah to open the public hearing to consider the 114th Street Elevated Storage Tank Painting and Improvements. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The Distribution Manager reviewed the bids received in connection with the project. There were no written or oral objections received.

McCune Moved, seconded by Noah to close the public hearing. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Noah moved, seconded by McCune to adopt Resolution 2015-13 Approving the Plans, Specifications, Form of Contract and estimate of Cost on the 114th Street Elevated Water Storage Tank Painting and Improvements Project. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Noah Moved, seconded by DeVries to adopt Resolution 2015-14 Making Award of Construction to J.R. Stelzer Co. in the amount of \$865,031.00 for the 114th Street Elevated Water Storage Tank Painting and Improvements Project. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

McCune moved, seconded by Noah to adopt Resolution 2015-5 Approving Construction Contract and Bond for the 114th Street Elevated Water Storage Tank Painting and Improvements Project. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

McCune moved, seconded by DeVries Approving the Proposal from J. R. Stelzer Co. in the amount of \$53,000.00 for the 114th Street Water Tank Modification (Specifications Section 13210). Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Noah moved, seconded by DeVries Approving the Proposal from CEC Communications Engineering Company in the amount of \$21,300.00 for the 114th Street Water Tank Security (Specifications Section 16700). Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The Distribution Manager reviewed a proposed 170th Street Water Tower Communications Contract with Verizon Wireless.

Following discussion, McCune moved, seconded by DeVries Approving the Execution of a 170th Street Water Tower Communications Contract with Verizon Wireless. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Other items of discussion included CIRDWC activities and meter reading software upgrade.

The next regular meeting was set for June 16, 2015.

There being no further business, Noah moved, seconded by DeVries to adjourn at 5:15 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune, Chairman