

## Urbandale Water Board Minutes

Board Member, Phil Noah, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on March 8, 2016.

Board Members Present: John McCune via phone, Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: none.

DeVries moved, seconded by Noah to approve the Agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

McCune, moved, seconded by DeVries to approve the February 9, 2016 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

McCune moved, seconded by DeVries to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	151,103.31
Urbandale Sanitary District – sewer	266,330.08
City of Urbandale – solid waste	165,658.62
City of Urbandale – storm water	123,324.76
Des Moines Water Works – debt service	140,963.73
First American Bank – sinking funds	41,771.70
Treasurer, State of Iowa – sales tax	33,042.00
Baker Electric – LED lighting install	23,585.00
Urbandale W/H Sanitary District – sewer	24,946.65
Des Moines Water Works – O&M	23,177.87
J. R. Stelzer Company – water tower painting	21,850.00
Municipal Supply – meters, supplies	15,895.40
IPERS – contributions	14,174.56
Mail Services – statement/notice processing	9,794.67
Triplett Companies – supplies, shredder	3,256.92
Hallett Materials – supplies	1,494.71
American Concrete – supplies	1,184.38
Des Moines Water Works – leak detection	1,008.00
Krishna Engineering Consultants, Inc. – services	1,002.00
Quality Traffic Control – traffic signs	915.00
Des Moines Water Works – lab analysis	607.00
CenturyLink – fiber optic	502.00
IA-AWWA – training	350.00
United Rentals – tools	350.00
Hach Company – supplies	337.79
Adams Door Co. – door maintenance	292.50
American Backflow Association – training	240.00
AWWA – dues	218.00
Networks, Inc. – IT services	190.00
Safety Kleen Systems, Inc. – oil recycling	180.00
Rapids Reproductions – plotter ink	169.58
Xerox Financial Services – lease	160.85
The Des Moines Register – publication	158.14

Arnold Motor Supply – supplies	117.39
Webspec Design – web hosting	100.00
Omark Safety – supplies	70.21
Premier Office Equipment – Xerox images	44.73
Premier Pest Services – pest control	39.00
Stetson Building Products, Inc. – supplies	29.46
G & K Services – mat service	23.20
Menards – supplies	21.95
The UPS Store – shipping	12.25
Logan Contractor’s Supply – supplies	7.15
Sheakley Pay Systems – February payroll	90,660.42
Sheakley Pay Systems – processing	451.64
Deposit Refunds/Overpayments	7,756.02
Dental/Visual	166.00
R. Light – reimburse tools purchase	49.03
Clothing allowance	40.68
Green Tech of Iowa – hydrant meter refund	1,014.72
Jensen Construction Company – hydrant meter refund	186.96
Vantage Transfer Agents – 401	7,892.43
Tristar Benefit Administrators – self fund	144.50
GCMOA – training	19.56
The Home Depot – supplies	219.51
Iowa One Call – locates	285.30
ICAP – insurance claim	2,834.57
Mail Services – statement/notice processing	9,128.81
Petty Cash	102.20
G. Palmer – reimburse meeting expense	51.75
Unity Point Clinic – Occupational Medicine – random testing	74.00
Sun Life & Health Insurance – premium	651.16
Wellmark Blue Cross Blue Shield – premium	25,849.34
Iowa Section-AWWA – training	120.00

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The General Manager reviewed a Communications Site Lease Agreement Proposal that would allow Verizon Wireless to install cell phone equipment on the 170<sup>th</sup> Street water tower with the Board.

Following discussion, DeVries moved, seconded by McCune approving the Communications Site Lease Agreement. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The Distribution Manager provided an update on the various projects that are in process throughout the City.

The General Manger informed the Board that he would be speaking about water related activities at the City Council Lunch and Learn Meeting scheduled for April 19, 2016. The Water Board Members indicated that they would plan to attend the meeting.

The next regular meeting was set for April 12, 2016.

There being no further business, Noah moved, seconded by DeVries to adjourn at 5:01 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

Phil Noah: Board Member