

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:34 p.m. at the Water Utility office on March 12, 2015.

Board Members Present: John McCune and Phil Noah. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: DeVries.

Noah moved, seconded by McCune to approve the Agenda as posted. Ayes: McCune, Noah. Nays: none. Motion carried.

There were no citizen comments made during the Citizen's Forum.

Noah, moved, seconded by McCune to approve the February 10, 2015 Water Board Minutes as written. Ayes: McCune, Noah. Nays: none. Motion carried.

Noah moved, seconded by McCune to approve payment of the following bills from the General Fund. Ayes: McCune, Noah. Nays: none. Motion carried.

Des Moines Water Works – water	147,978.76
Urbandale Sanitary District – sewer	285,839.49
City of Urbandale – solid waste	159,762.08
Des Moines Water Works – debt service	129,168.70
City of Urbandale – storm water	58,446.02
First American Bank – sinking funds	46,696.79
Treasurer, State of Iowa – sales tax	33,160.00
Urbandale W/H Sanitary District – sewer	25,104.25
Des Moines Water Works – O&M	17,497.65
IPERS – contributions	13,516.96
Municipal Supply – meters, supplies	8,597.85
Networks, Inc. – IT services	1,860.00
Grainger – supplies	1,591.12
HD Supply Waterworks – supplies	1,293.19
IAMU – membership	1,097.83
Sensus – equipment repair	991.38
Mail Services – processing	984.26
Rapids Reproductions – drafting supplies	760.96
City of Urbandale – fuel	723.71
Des Moines Commercial Cleaning – janitor	640.00
Bonnie's Barricades – traffic control	596.20
All Forms & Supplies – printing	537.63
Grand View University – tuition assistance	513.00
Des Moines Water Works – lab analysis	510.00
AmSan – supplies	443.67
DWX Internet – service	349.95
CenturyLink – T-1 line	321.90
Triplett Companies – supplies	274.44
Tompkins Industries, Inc. – supplies	267.42
CADA – maintenance renewal	261.00
Manatt's – supplies	243.00
Arnold Motor Supply – supplies	218.84
AWWA – membership	214.00

The Home Depot – supplies	200.91
State Hygienic Laboratory – lab analysis	186.00
Xerox Financial Services – copier lease	159.35
The Des Moines Register – publications	147.25
Urbandale Sanitary Sewer District – sewer exemption	80.00
Logan Contractor’s Supply – supplies	77.65
ABPA – membership	65.00
G & L Clothing – clothing allowances	55.80
J. Weber – meeting expense	54.60
Premier Copiers – February images	48.13
Premier Pest Services – pest control	39.00
Plumb Supply – supplies	24.25
Menards – supplies	22.84
G & K Services – mat service	18.72
The UPS Store – shipping	14.63
Sheakley Pay Systems – February Payroll	86,576.50
Sheakley Pay Systems – Processing	379.31
Deposit Refunds/Overpayments	221.11
Petty Cash	123.99
Pezzetti – hydrant meter refund	853.29
Knapp Properties – hydrant meter refund	326.52
Vantage Transfer Agents – February Contributions	6,527.24
Tristar Benefit Administrators – Self Fund	144.50
Iowa One Call – locates	255.60
IA-AWWA – training	160.00
Mail Services – statement processing	7,836.98
G. Palmer – meeting expense	67.03
Sun Life & Health Insurance – premium	621.32
Wellmark Blue Cross Blue Shield – premium	24,072.01

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

Becky DeVries arrived to the meeting at 4:42 p.m.

The General Manager reviewed the Preliminary Participant Package from Piper Jaffray relating to Water Revenue Refunding Capital Loan Notes with the Board.

Following discussion, McCune moved, seconded by DeVries approving Resolution 2015-3 fixing date for a meeting on the authorization of a loan agreement and the issuance of not to exceed \$2,275,000 Water Revenue Refunding Capital Loan Notes, of the Urbandale Water Utility, State of Iowa, and providing for publication of notice. Ayes: McCune, Noah, DeVries. Ayes: none. Motion carried.

Following discussion, Noah moved, seconded by McCune approving an Engagement Letter with Piper Jaffray in connection with the Water Revenue Refunding Capital Loan Notes. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Following discussion, DeVries moved, seconded by Noah approving the Form of Term Sheet for Distribution by Piper Jaffray in connection with the Water Revenue Refunding Capital Loan Notes. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Other items of discussion included the CIRDWC Regionalization Study.

The next regular meeting was set for April 14, 2015.

There being no further business, McCune moved, seconded by Noah to adjourn at 5:26 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune, Chairman