

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on June 19, 2017.

Board Members Present: John McCune, Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: none.

Noah moved, seconded by DeVries to approve the Agenda as posted. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

DeVries, moved, seconded by Noah to approve the May 16, 2017 Water Board Minutes as written. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Noah moved, seconded by DeVries to approve payment of the following bills from the General Fund. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	209,948.33
Urbandale Sanitary District – sewer	315,324.28
City of Urbandale – May storm water	186,814.08
City of Urbandale – May solid waste	167,029.44
City of Urbandale – June storm water partial	160,000.00
McClure Engineering Co. – final engineering services	152,950.00
City of Urbandale – June solid waste partial	135,000.00
Holbrook Construction, Inc. – 2017-2 CIP	97,441.45
Des Moines Water Works – debt service	89,593.29
Municipal Supply – supplies, meters	67,503.77
Holbrook Construction, Inc. – 2017-1 CIP	63,165.05
R.D. McKinney Plumbing & Excavating 2017-3 CIP	49,294.00
Treasurer, State of Iowa – sales tax	42,503.00
Urbandale W/H Sanitary District – sewer	25,693.84
City of Urbandale – 110 th & 54 th intersection project	21,459.01
First American Bank – sinking funds	41,909.41
Des Moines Water Works – O&M	19,476.69
IPERS – contributions	14,340.27
Krishna Engineering Consultants, Inc. – engineering services	14,212.00
IMWCA – liability insurance	12,844.00
Mail Services – statement/notice processing	10,197.38
Murphy Tower Service – communication maintenance	3,750.00
HD Supply Waterworks – valve supplies	3,569.00
MidAmerican Energy – utilities	2,692.36
Dale Acheson – conference expense	1,518.45
Iowa One Call – locates	1,139.40
City of Urbandale – safety training	834.45
City of Urbandale – fuel	796.09
Des Moines Water Works – lab analysis, CCR Reports	785.76
Comstock Tree Care – tree maintenance	650.00
Des Moines Commercial Cleaning – janitor	640.00
Mikes Adel Power Equipment – power sweeper	617.21
Pitney Bowes – postage	600.00

Rapids Reproductions – drafting supplies	525.15
Central Iowa Ready Mix – valve parts	504.00
CenturyLink – fiber optic	502.00
Arnold Motor Supply – automotive supplies	430.09
Xerox Financial Services – copier lease	328.64
CenturyLink – T-1 line	323.56
Fenner Irrigation – irrigation system maintenance	301.44
Triplett Companies – office supplies	464.41
Supplyworks – sanitary supplies	247.85
G & L Clothing – allowances	196.02
Kevin Kelsey – damage reimbursement	190.74
Interstate All Battery – batteries	143.70
Methodist Occupational Health & Wellness – pre-employment Screening	144.00
Hach Company – sampling supplies	143.29
Urbandale Sanitary District – sewer exemption	140.00
Menards – supplies	116.82
Webspec Design – hosting	100.00
One Source – background checks	95.00
American Fence Company – service	85.00
U.S. Cellular – communication	65.89
The Home Depot – supplies	59.94
Logan Contractors Supply, Inc. – supplies	54.84
U.S. Cellular – GPS communication	48.77
Premier Office Equipment – May Xerox images	44.45
Premier Pest Services – pest control	39.00
G & K Services – mat service	13.90
The UPS Store – shipping	12.68
Sheakley Pay Systems – May payroll	89,389.35
Sheakley Pay Systems – May processing	462.04
Deposit refunds/overpayments	854.53
Clothing Allowances	34.04
Petty Cash	48.75
Dental/Visual	118.40
Vantage Transfer Agents – 401	10,996.54
Tristar Benefit Administrators – self fund	144.50
Sun Life & Health Insurance – June premium	669.76
Wellmark Blue Cross Blue Shield – June premium	27,949.61

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The General Manager reviewed the Schedule of Delinquent Accounts with the Board. Following discussion, McCune moved, seconded by DeVries to pass Resolution 2017-01 for Assessment Schedule 2017-01 for Water Account Charges that are delinquent and certified to be filed with the County Treasurer for Polk County, Iowa. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The General Manager reviewed proposed adjustments to the Salary Schedule for FY2017-18 with the Board.

Following discussion, Noah moved, seconded by McCune approving adjustments to the Salary Schedule for the FY2017-18 as presented. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

The Chairman and General Manager provided updates on discussions with Des Moines Water Works and West Des Moines Water Works with regard to regionalization.

The Distribution Manager provided updates on the current water system improvement projects.

The next regular meeting was set for July 13, 2017 at 4:30 p.m.

There being no further business, DeVries moved, seconded by McCune to adjourn at 5:25 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune: Chairman