

Urbandale Water Board Minutes

Chairman, John McCune, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:35 p.m. at the Water Utility office on June 10, 2014.

Board Members Present: John McCune, Gerald Nelson, and Phil Noah. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: none.

Noah moved, seconded by Nelson to approve the agenda as posted. Ayes: McCune, Nelson, Noah. Nays: none. Motion carried.

There were no citizen comments made during the Citizen's Forum.

Nelson, moved, seconded by Noah to approve the May 13, 2014 Water Board Minutes as written. Ayes: McCune, Nelson, Noah. Nays: none. Motion carried.

Nelson moved, seconded by Noah to approve payment of the following bills from the General Fund. Ayes: McCune, Nelson, Noah. Nays: none. Motion carried.

Des Moines Water Works – water	162,747.95
Urbandale Sanitary District – sewer	275,429.19
Municipal Supplies – CIP, meters	173,346.40
City of Urbandale – solid waste	160,259.05
Des Moines Water Works – debt service	134,265.99
City of Urbandale – storm water	61,291.25
First American Bank – sinking payments	46,696.79
Charles Gabus Ford – two trucks	33,750.50
Treasurer, State of Iowa – sales tax	30,941.00
Urbandale W/H Sanitary District – sewer	23,928.67
IPERS – April contributions	18,611.01
Des Moines Water Works – O&M	13,481.60
IMWCA – work comp insurance	12,008.00
Hawkeye Truck Equipment – service body, lights	9,684.00
Mail Services – statement/notice processing	8,506.78
MidAmerican Energy – utilities	2,695.74
City of Urbandale – fuel	2,243.96
G & L Clothing – allowances	1,111.94
Manatt's – supplies	915.00
American Concrete – supplies	879.50
Civil Design Advantage LLC – CIP	779.60
Des Moines Commercial Cleaning – janitor	640.00
Pitney Bowes – postage	600.00
State Hygienic Laboratory – lab analysis	548.00
Shattuck Turn Farms – supplies	540.00
HD Supply Waterworks – supplies	512.99
Networks, Inc. – IT services	508.50
Des Moines Water Works – lab analysis	480.00
FCS – equipment repair	389.00
Line-X of Des Moines – truck bedliner	375.00
Property Care, Inc. – repair irrigation line	367.82
DWX Internet – service	349.95
Business Furniture Warehouse – office chair	256.00

Triplett Companies – supplies	240.69
City of Urbandale – fuel, safety training	234.10
Urbandale Sanitary District – sewer exemption	230.00
Methodist Occupational Medicine & Wellness – testing	213.25
AmSan – supplies	179.32
Xerox Financial – copier lease	175.44
One Source – background checks	142.50
Logan Contractor’s Supply – supplies	129.95
Menards – supplies	93.15
AWWA – membership renewal	86.00
IPI – printing	84.50
Rapids Reproductions – drafting	71.44
Omark Safety – supplies	65.60
S. Asada – clothing allowance	61.96
Premier Pest Services – pest control	39.00
Unity Point Clinic Occupational Medicine – random testing	37.00
G & K Services – mat service	28.08
The UPS Store – shipping	14.64
Premier – photo copies	10.29
Refunds	909.72
Petty Cash	149.97
Vantage Transfer Agents – 401	7,590.00
Sheakley Pay Systems – May payroll	120,949.71
Sheakley Pay Systems – May Processing	578.85
Mail Services – statement/notice processing	7,963.61
Wellmark Blue Cross Blue Shield – premium	22,423.24
D. Acheson – supplies	39.14
Tristar Benefit Administrators – premium	136.00
Networks – IT services	1,700.00
CenturyLink – relay switch	260.09
Sun Life & Health Insurance – premium	567.87
Superior Printing & Promotions – printing	283.82
Dental/Visual	300.00

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

Following discussion, McCune moved, seconded by Noah to pre-approve payment of incoming bills that will be due prior to the June 30, 2014 year end. Ayes: McCune, Nelson, Noah. Nays: none. Motion carried.

Following discussion, Nelson moved, seconded by Noah approving adjustments to the salary schedule for the FY2014-15. Ayes: McCune, Nelson, Noah. Nays: none. Motion carried.

Other items of discussion included CIP Project updates and CIRDWC activities.

The next regular meeting was set for July 10, 2014.

There being no further business, Nelson moved, seconded by Noah to adjourn at 5:46 p.m. Ayes: McCune, Nelson, Noah. Nays: none. Motion carried.

Attest: Lisa Duede

John McCune, Chairman

