

Urbandale Water Board Minutes

Board Member, Phil Noah, called the regular meeting of the Urbandale Water Board of Trustees to order at 4:30 p.m. at the Water Utility office on July 13, 2017.

Board Members Present: Phil Noah and Becky DeVries. Also present were General Manager Dale Acheson, Distribution Manager Gail Palmer and Secretary Lisa Duede. Absent: John McCune.

DeVries moved, seconded by Noah to approve the Agenda as posted. Ayes: Noah, DeVries. Nays: none. Motion carried.

There were no comments made during the Citizen's Forum.

DeVries, moved, seconded by Noah to approve the June 19, 2017 Water Board Minutes as written. Ayes: Noah, DeVries. Nays: none. Motion carried.

DeVries moved, seconded by Noah to approve payment of the following bills from the General Fund. Ayes: Noah, DeVries. Nays: none. Motion carried.

Des Moines Water Works – water	398,142.50
Urbandale Sanitary District – sewer	341,038.25
Des Moines Water Works – debt service	89,593.29
Holbrook Construction, Inc. – CIP	74,175.57
Treasurer, State of Iowa – sales tax	47,005.00
City of Urbandale – solid waste	30,227.76
Urbandale W/H Sanitary District – sewer	28,709.07
City of Urbandale – storm water	27,714.28
First American Bank – sinking funds	41,630.88
IPERS – contributions	14,422.04
Mail Services – statement/notice processing	9,795.96
Sensus – RNI fee	9,270.00
MidAmerican Energy – utilities	5,049.20
IDNR – water supply fee	4,882.48
CEC – communication maintenance	2,305.00
Jim Calhoun Painting – painting	1,596.50
City of Urbandale – fuel	679.76
Central Iowa Ready Mix	674.50
Des Moines Water Works – lab analysis	645.00
Des Moines Commercial Cleaning – janitor	640.00
Pitney Bowes – postage	600.00
Logan Contractors, Inc. – supplies	597.10
HD Supply Waterworks – valves	594.00
Xenia Rural Water – water	531.62
CenturyLink – fiber optic	502.00
State Hygienic Laboratory – lab analysis	500.00
Pitney Bowes – meter rent	382.59
SupplyWorks – supplies	358.94
CenturyLink – T-1 line	323.56
Quality Traffic Control – supplies	305.00
G & L Clothing – clothing allowances	259.84
The Home Depot – supplies	257.30
ICMA Retirement Corporation – plan fee	250.00

Pollardwater – pump hose	247.87
Washer Systems of Iowa, Inc. – washer hose	191.50
Larry’s Window Service – window cleaning	175.00
Telog – supplies	169.03
Xerox Financial Services – copier lease	164.32
Menards – supplies	123.81
Urbandale Sanitary District – sewer exemption	100.00
Webspec Design – web hosting	100.00
ACME Tools – tools	85.98
U.S. Cellular – GPS communication	48.77
Premier Pest Services – pest control	39.00
Premier Office Equipment – Xerox images	29.18
Batteries Plus Bulbs – batteries	21.58
G & K Services – mat service	6.95
Sheakley Pay Systems – June payroll	93,790.59
Sheakley Pay Systems – June processing	492.82
Deposit Refunds/Overpayments	6,465.00
Petty Cash	83.76
R. Gerleman – reimbursement	100.00
Dental/visual	300.00
Clothing allowance	5.72
Vantage Transfer Agents – 401	10,994.56
D. Acheson – meeting expense	93.57
Tristar Benefit Administrators – self fund	144.50
Sun Life & Health Insurance – premium	669.76
Wellmark Blue Cross Blue Shield – premium	27,949.61
R. Kerby – reimbursement	47.70
Networks, Inc. – IT services	2,020.00
Kaldenbergs PBS Landscaping – hydrant meter refund	1,015.29
Exodus Excavating – hydrant meter refund	1,090.02

John McCune arrived to the meeting via phone at 4:36 p.m.

The Board reviewed bank reconciliations, income and disbursements, year to date budget percentages, cash flows, water purchased, and water sold.

The General Manager reported the 2017-2 CIP Project is near completion.

Other items of discussion included the Des Moines Water Works Long Range Report Draft and meetings with regard to regionalization.

The next regular meeting was set for August 15, 2017 at 4:30 p.m.

There being no further business, DeVries moved, seconded by Noah to adjourn at 4:55 p.m. Ayes: McCune, Noah, DeVries. Nays: none. Motion carried.

Attest: Lisa Duede Phil Noah: Board Member